



MINUTES

OF THE CANTON OF DRAGON'S BAY COUNCIL HELD IN THE WANDI COMMUNITY CENTRE CLUB ROOM, WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI ON SUNDAY, 21 JULY 2019 COMMENCING AT 12:10 PM.

PRESENT:

Devine Winter	Seneschal (Chair)
Avalon of the Isle	Deputy Seneschal
Sarah of Dragons Bay	Reeve
Sigmund Gabrielis	Deputy Reeve
Gumuinus de Eggafriðicapella (Gummi)	Communications Officer

IN ATTENDANCE:

Wolfgang Germanicus	Kat
Sláine inghean Uí Ruadháin	Talwen
Lealan de la Haye	Nathan of Dragons Bay
Agostino Tamburri	Elizabeth Rowe
Imar	Sibyl Fir Gail
Konrad Hilderbrant	Rachelle of Dragons Bay
Charlotte of Dragons Bay	Panero Pantera di Valembrosa
Liduina de Kasteelen van Valkenburg	Gotz Von Hamelen
Blackglove	Galen Wulfric
Andy of Dragons Bay	

APOLOGIES:

Skjaldadís Bragadottir

For details of membership on this Council, please refer to the Society for Creative Anachronism 'Organizational Handbook' – <https://www.sca.org/docs/pdf/govdocs.pdf>

Minutes by Gumuinus de Eggafriðicapella

1. APOLOGIES AND LEAVE OF ABSENCE

- 1.1 Skjaldadís Bragadottir has leave of absence.

2. CONFIRMATION OF MINUTES

CORRECTIONS:

- Page 4 Skjaldadís Bragadottir's A&S report corrected from transcription on 16 June 2019 to written submission provided via Facebook Messenger.
- Page 6 Slaine requests replacement of word "imposed" to read "as required" by Aneala.
Kingdom Seneschal notes Kingdom levy should read "\$1/person/day" not "\$4/person/day" and was increased from \$1/person/event.

Recommend:

Minutes of the Canton of Dragon's Bay Council Meeting held on 16 June 2019 be confirmed, subject to the above corrections.

Moved: Avalon of the Isle

Seconded: Andy of Dragons Bay

3. CORRESPONDENCE

- 3.1 Devine Winter received the following email correspondence:
- 3.1.1 Email from Talwen regarding Highland Gathering (8 June)
 - 3.1.2 Email from Blackglove - *Refer to Attachment A.*
 - 3.1.3 Receipt for tea and coffee purchases for Council by Slaine.
 - 3.1.4 Application for Officer Position - Captain of Archers
 - 3.1.5 Application for Officer Position - Herald x 2
 - 3.1.6 Application for Officer Position - Knight Marshal
 - 3.1.7 Application for Officer Position - Chatelaine x 2
 - 3.1.8 Application for Officer Position - Reeve
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- 3.1.9 Email from Sigmund regarding signatory procedure for bank account.
 - 3.1.10 CC'd in email from Blackglove to Anealan Seneschal and Kingdom Seneschal
 - 3.1.11 Confirmation that Canvas received Minutes from Town Hall Meeting held to consider Crown Event Schedule
 - 3.1.12 2 x Email from Baron and Baroness of Aneala
 - 3.1.13 Email from Anealan Reeve regarding commentary period for new Dragons Bay Reeve
 - 3.1.14 Advice from Kingdom Seneschal regarding correction in Minutes for 16 June 2019
 - 3.1.15 Email from Anealan Archery Captain regarding commentary for Dragons Bay Captain of Archers
 - 3.1.16 2 x Email from Anealan Herald regarding applications
 - 3.1.17 Email from Anealan Chatelaine regarding applications
 - 3.1.18 Application for Officer Position - Constable x 2
 - 3.1.19 CC'd in email correspondence Skjaldadís Bragadottir to Mistress Branwen and Anealan Arts & Sciences Minister
 - 3.1.20 Email from Deputy Exchequer regarding polling forms
 - 3.1.21 2 x Email from Baron Agostino regarding nomination for Knight Marshal and Captain of Archers
 - 3.1.22 CC'd in email from Blackglove to coordinators of Baldivis Country Fair 2019 regarding potential SCA demo. *Refer to Attachment B.*
 - 3.1.23 CC'd in email from Anealan Reeve to Outgoing Dragons Bay Reeve
 - 3.1.24 CC'd in email from Outgoing Dragons Bay Reeve to Anealan Reeve
 - 3.1.25 Email received from a learning centre in Cockburn regarding demonstrations. *Refer Attachment C.*
 - 3.1.26 Email from Anealan Constable regarding applications
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- 3.1.27 Email from Anealan Baron & Baroness regarding Constable applications
 - 3.1.28 Email from Anealan Deputy Seneschal regarding Constable applications
 - 3.1.29 3 x emails from Anealan Deputy Seneschal regarding polling for Abertridwr
 - 3.1.30 Email from Anealan Reeve regarding membership number
 - 3.1.31 Quarterly reports from the following Officers:
 - Outgoing Reeve
 - Constable at Large
 - Web Minister
 - Arts & Sciences Minister
 - Chronicler
 - 3.1.32 Correspondence from Blackglove regarding opinion to be put forward to June 2020 Committee
 - 3.1.33 Email from Baron and Baroness regarding attending Dragons Bay July Council Meeting
 - 3.1.34 Email from Baron and Baroness regarding response to Blackglove
 - 3.1.35 Email from Baron and Baroness regarding Dragons Bay July Council Meeting
 - 3.1.36 Email from Baron and Baroness regarding Financial Policy in lieu of letter from SCA Board
- 3.2 Devine Winter sent the following email correspondence:
- 3.2.1 Confidential document to Sláine inghean Uí Ruadháin and Galen Wulfric
 - 3.2.2 Confidential document to Anealan Seneschal
 - 3.2.3 2 x Email sent to Baron and Baroness of Aneala
 - 3.2.4 2 x Email to Anealan Reeve confirming commentary for Reeve
 - 3.2.5 Email to Kingdom Chronicler advising of new Seneschal details for Dragons Bay for Regnum
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- 3.2.6 Email to Anealan Knight Marshal regarding commentary for Knight Marshal
 - 3.2.6 2 x Email to Anealan Chatelaine regarding commentary for Chatelaine
 - 3.2.7 2 x Email to Anealan Herald regarding commentary for Herald
 - 3.2.8 2 x Email to Anealan Knight Marshal and Captain of Archers regarding commentary for Captain of Archers
 - 3.2.9 Email to Deputy Exchequer to confirm process for polling
 - 3.2.10 Email to potential new member
 - 3.2.11 6 x Email to Anealan Deputy Seneschal coordinating polling
 - 3.2.12 Email to Anealan Reeve, Anealan Seneschal, Anealan Baron and Baroness, and Kingdom Exchequer confirming appointment of Sarah of Dragons Bay as Reeve
 - 3.2.13 3 x Email to Dragons Bay Constable at Large, Anealan Constable, Aneala Baron & Baroness, Anealan Deputy Seneschal, Kingdom Constable regarding Constable application
 - 3.2.14 Advice via 'Populace' mailing list regarding:
 - Advertising for positions available:
 - Chatelaine
 - Herald
 - Knight Marshal
 - Captain of Archers
 - Group Constable
 - Reeve
 - Commentary period for positions
 - Appointment of Officers following commentary period
 - Publication of unconfirmed Minutes of 16 June 2019 Council Meeting
 - 3.2.15 Advice via Dragons Bay Mailing List regarding:
 - Abertridwr polling
 - 3.2.16 Email to Deputy Exchequer and CC Seneschal of Aneala notifying of Abertridwr polling advice sent out
 - 3.2.17 Email to Aneala Reeve regarding membership number
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- 3.2.18 Email to Baron and Baroness seeking copy of letter from SCA Board to Lokki for addition to Dragons Bay July Council Agenda
- 3.2.19 Email to Baron and Baroness regarding Dragons Bay July Council Meeting
- 3.2.20 Email to Baron and Baroness providing Dragons Bay Council Meeting Agenda for 21 July 2019

4. BARONIAL STATEMENTS

4.1 *Baron & Baroness*

- 4.1.1 It was suggested the Baron and Baroness release a missive regarding behaviour at events. This will be out in The Vine. Its basic components are:
 - 1) Follow Mundane and Kingdom Law
 - 2) Remember concept of consent
 - 3) Children require guardianship
 - 4) Enjoy alcohol responsibly
- 4.1.2 There will be a Children's Championship component at the Baronial Championship weekend, being workshopped in conjunction with the Youth Officer.
- 4.1.3 The Baron recommends fighters familiarise themselves with the changes made to the [Kingdom of Lochac's Fighters Handbook](#).

Sibyl Fir Gail arrived 12:17pm.

5. ANEALAN COUNCIL KEY NOTES

5.1 *Seneschal of Dragons Bay Report on Key Notes from Anealan Council*

- Updates to Calendar events to include Anealan events. Viking Garb workshops will be held in Dragons Bay. We are seeking people who have experience in making viking garb to assist and be mentors.

Pantero Pantera di Valembrosa arrived 12:19pm.

Imar arrived 12:20pm.

- Children's Championship to be held at Anealan Championship, with a focus on family and children. Within the next week or so commentary
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will be sought regarding the Children's Championship, so please participate and give feedback.

- Groat Street Demo - if you would like to participate and be a part of the demo, or have ideas, please contact the Baron and Baroness. Agostino is the steward.
- The Long Weekend in June 2020 Event Committee formation (June 2020 Committee).
- The feedback to Lokki from the SCA Board serves as a reminder that assets over \$2000 requires Board approval prior to purchase, in accordance to Section J, Clause 22 of the [Financial Policy](#).

Refer to Attachment I.

Section J of the Financial Policy further outlines how branches need to perform asset registers, stocktakes, uploading into DropBox. All assets need to be marked as "SCA LTD" and "DRAGONS BAY" if possible.

Devine would like to know the insurance status of all our assets, and where they are located currently.

Slaine explained that the house contents insurance should be adequate cover for such items.

Dragons Bay Reeve is advised to be familiar with the Financial Policy.

Slaine explained comprehensively the implications of not following the Financial Policy on the branch and SCA in general.

Liduina has stocktake details for Dragons Bay from when Dragons Bay was moved from Wellard and will send it on to Devine.

Slaine has stocktake details for Abertridwr.

- Youth recognition of the populace across multiple fields of endeavour and service, and family groups in Aneala. Recommendations are encouraged.

Pantera as the Youth Officer advises that Baronial and Kingdom level recognition is currently being explored. Baronial youth may be defined loosely as 4-16 years old, but their receipt of awards is not limited to only youth awards.

Konrad Hildebrant arrived 12:33pm.

- Knight Marshal of Aneala and Chronicler of The Vine are looking for deputies to learn the roles to eventually take over and are happy to mentor. Please contact these Officers if you are interested.
- Children's concession subsidy - a review of the last year's events will be undertaken to consider if the children's concession policy should remain.
- A general subsidy policy is currently being considered, and a survey will be created for the populace around this.

6. BUSINESS ARISING FROM MINUTES

6.1 *Storage Facilities*

Abertridwr storage facilities at Wandri Community Centre Clubrooms are paid until February 2020 under 'SCA Ltd'. It is noted that Aneala Council discussed this storage facility at its meeting on 15 February 2019 and resolved to not keep the Wandri equipment storage facility (page 10).

Recommend:

Dragons Bay Council approves the payment of the next invoice for this storage facility in the Clubrooms at Wandri Community Centre for SCA Ltd, to be organised by Dragons Bay Reeve.

Moved: Avalon
Seconded: Slaine

6.2 *Cooks Guild*

First gathering for Cooks Guild scheduled for 29 June 2019 was cancelled. First gathering for Cooks Guild rescheduled for 27 July 2019. Council meetings are alternative places to present dishes, provided three Guild members taste the dish.

Blackglove requests copies of membership applications and recipe submissions, and advises information is available on the Kingdom website.

Further information regarding Cooks Guild was published in the Winter Edition of Dragon Taeles.

Recommend:

Dragons Bay Council continues encouraging the running of the Cooks Guild.

Moved: Slaine
Seconded: Avalon

6.3 ***Event Bid for 'Feast of Fools'***

Best Pickel advised at Council Meeting on 16 June 2019 that an alternative date shall be proposed for this event.

The steward did not attend the meeting to advise of the new date and so this item is moved to August 2019 Council Meeting.

6.4 ***Scribes South of the River***

A&S Minister was tasked to contacted Mistress Branwen and begin to organise hosting Scribes in the southern area. Leonie De Grey has advised she is not available for Scribes on 4 August 2019.

Refer to Attachment 1.5.

Slaine is available to assist with holding Whitework workshops.

Scribes could assist with creating Baronial scrolls.

Recommend:

Dragons Bay Council continues promoting and encouraging the running of Scribes in the southern area.

Moved: Avalon
Seconded: Slaine

6.5 ***Crown Event Schedule - Town Hall Meeting***

Dragons Bay Council held a 'Town Hall' meeting on 23 June 2019 as required by King Felix and Queen Eva to discuss the Crown Event Schedule as per their missive.

Recommend:

That Dragons Bay Council notes Canvas has received these Minutes.

Moved: Gummi
Seconded: Devine

6.6 ***Event Bid for Highland Gathering Demonstration***

Refer to Attachment D.

Recommend:

That Dragons Bay Council:

- 1) **Support members attendance of City of Armadale Highland Gathering 2019 to demonstrate creative and martial aspects of The Society for Creative Anachronism community**
- 2) **Provide pavilion and banners for static display**
- 3) **Support payment of copies of latest Dragon Taeles via Office Works for distribution to the community**
- 4) **Support creation and payment for new business cards for distribution to the community**
- 5) **Support approaching Aneala to advertise the demo and SCA presence in The Vine and on their website, and to encourage members' attendance.**

Moved: Sibyl

Seconded: Blackglove

6.7 Additional Signatory

Dragons Bay Council approved the addition of 'Sian Devine' to the Dragons Bay bank account (Westpac) list of official signatories at its meeting on 16 June 2019.

Sarah of Dragons Bay arrived 12:45pm.

Recommend:

Dragons Bay Council note:

- 1) **That 'Sian Devine' and 'Sarah Hill' are to be added as official signatories on the Dragons Bay bank account via the SCA Westpac Signatory Update Form**
 - 2) **'Avalon Rector' and 'Joshua Blythe' to remain as signatories due to their deputy roles and 'Nancy Van Der Kooi' to remain due to her acting role as Constable at Large**
 - 3) **The completed SCA Westpac Signatory Update Form shall be presented to Dragons Bay Council at its August 2019 meeting**
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Moved: Slaine
Seconded: Blackglove

6.8 ***Applications for Officer Positions***

Positions were advertised on 17 June 2019 with applications accepted until 1 July. Group Constable position was advertised 1 July 2019 with applications accepted until 15 July 2019. Applications were received during these periods for all advertised positions:

- Reeve
- Knight Marshal
- Chatelaine
- Herald
- Captain of Archers
- Group Constable

Reeve appointment was advertised for one week commentary period, as approved by Anealan Reeve, on 4 July 2019, with Sarah of Dragons Bay appointed as Reeve of the Canton of Dragons Bay on 11 July 2019.

The following positions are currently subject to a two week commentary period, ending 24 July 2019:

- Knight Marshal
- Chatelaine
- Herald
- Captain of Archers

Group Constable is currently subject to a two week commentary period, ending 31 July 2019.

Recommend:

Dragons Bay Council notes:

- 1) **The appointment of Sarah of Dragons Bay as Reeve for a two year tenure, with the Officer being over 18 years of age; maintaining their membership during this time, and being subscribed to their relevant mailing list**
 - 2) **The appointment of the following Officers, subject to successful completion of commentary period (ending 24 July 2019) for a two year tenure, with the Officers being over 18 years of age; maintaining their membership during this time, and being subscribed to their relevant mailing list:**
 - a) **Chatelaine: Lady Avalon of the Isle**
 - b) **Herald: Blackglove**
 - c) **Knight Marshal: THL Galen Wulfric**
 - d) **Captain of Archers: Andy of Dragons Bay**
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3) That the position of Group Constable is appointed to Gotz Von Hamelen, subject to successful completion of commentary period (ending 31 July 2019) for a two year tenure, with the Officer being over 18 years of age; maintaining their membership during this time, and being subscribed to their relevant mailing list

4) Blackglove to be Deputy Constable.

Moved: Slaine
Seconded: Sibyl

6.9 ***Event Bid for June 2020 Long Weekend***

Slaine proposed the idea for 'Pencampwr' 2020 to Aneala Council at its meeting on 21 June 2019. Aneala Council at its meeting 19 July 2019 supported creation of a Committee to begin organising a 'Town Hall Meeting', which shall be composed of:

- Seneschal of Aneala
- Seneschal of Dragons Bay
- Baron and Baroness of Aneala
- Most recent Seneschal of Abertridwr

Populace are invited to send thoughts to the Seneschals. A curation of messages will be read at the Town Hall meeting to ensure concerns are raised.

Recommend:

Dragons Bay Council supports creation of June 2020 Committee for guiding the event for 2020 WA Day Long Weekend to:

- 1) **Create a list of guided topics and questions to present to the Town Hall Meeting**
- 2) **Organise for the Town Hall Meeting:**
 - a) **Date**
 - b) **Time**
 - c) **Place**
- 3) **Create a survey via Survey Monkey for distribution after the Town Hall Meeting**

Moved: Avalon
Seconded: Andy of Dragons Bay

Nathan of Dragons Bay arrived at 1:01pm.

Gotz Von Hamelen left at 1:02pm.

7. OFFICER REPORTS

7.1 **Reeve**
Refer to Attachment 1.1. - Was sent to Seneschal on 20 June.

7.2 **Chronicler**
Refer to Attachment 1.2.

7.3 **Constable at Large.**
Refer to Attachment 1.3.

7.4 **Web Minister**
Refer to Attachment 1.4.

7.5 **Arts & Sciences Minister**
Refer to Attachment 1.5.

7.6 **Seneschal**
Refer to Attachment 1.6.

7.7 **Recommend:**

Dragons Bay Council confirms receipt of Officer reports as attached.

Moved: Gummi
Seconded: Devine

8. GENERAL BUSINESS

8.1 **Baron and Baroness of Aneala - June 2020 Event Missive**

The Baron and Baroness read the June 2020 Event Missive to Council.

Refer to Attachment J.

8.2 **Written Reports by Officers**

It was noted that reports delivered by Officers verbally leave scope for interpretation, as was the case at the last meeting where Minutes needed correcting. Written reports are requested to be submitted by all Officers to minimise this risk prior to the Council Meeting so that the Agenda may be collated and released to all Officers by the COB Wednesday prior to the Council Meeting. This will allow Officers to familiarise themselves with reports

and attachments for correspondence and event bids prior to the Council Meeting.

Such timing for the Agenda minimises time spent reading out:

- Minutes from the month before, prior to confirmation
- Officer reports at the Council Meeting

This time-saving venture also saves money as the Clubroom facilities are paid for by the hour.

A schedule of proposed Dragons Bay Council meetings and events has been prepared and includes proposed dates for submission of reports, to be added to the Google calendar.

Refer to Attachment G.

Reports may be sent to either Seneschal or Web Minister / Chronicler for collation. It is recommended Officers use a standardised report template, which can be sent to each Officer.

Recommend:

Dragons Bay Council supports:

- 1) Written reports to use a standardised template**
- 2) Submission of reports in Word Document form the Wednesday COB prior to the Council Meeting (as per Attachment G)**
- 3) Release of agenda to Officers prior to the Council meeting**
- 4) Amendment of reports at or following the meeting if updates are required**

Moved: Blackglove

Seconded: Galen

8.3 *Validation of Minutes*

The timely validation of Council Minutes is vital to ensure processes are streamlined and recommendations may be actioned promptly. A larger group as Dragons Bay is becoming requires a faster response time to ensure a coordinated and expedient approach to opportunities.

Recommend:

Dragons Bay Council:

- 1) Supports Draft Minutes being published as 'Unconfirmed Minutes' by the Wednesday following Council Meetings for Officer consideration
- 2) Supports Minutes being unofficially confirmed in the Dragons Bay Officer Chat in Facebook Messenger, after appropriate consideration of 7 days by:
 - a) 50%+1 of Officers
 - b) Relevant stakeholders whom have vested interest via presentation of bids and agenda items
- 3) Supports publication of Unconfirmed Minutes on the website and notification sent via Facebook and 'Populace' email list to advise of its availability
- 4) Officially confirms Minutes at the following Council Meeting, subject to corrections

Moved: Imar

Seconded: Blackglove

8.4 **Facebook Group**

It has been noted that posts and/or comments have been deleted from Facebook group 'Canton of Dragons Bay' by administrators.

Doing so reduces the digital documented trail of correspondence, discussion and events, and transparency of processes. This can result in incomplete documentation for subsequent procedures, particularly for dispute resolution.

Officers are advised to instead amend posts (denoted by EDIT or some other such notation). Should sensitive information be posted then this may be deleted from the post but the post should remain in tact as much as possible, with edits noted in the post.

Recommend:

Dragons Bay Council support the process of Administration (Dragons Bay Council Officers) to:

- 1) Not delete posts and/or comments on the Facebook group 'Canton of Dragons Bay' unless otherwise discussed and agreed with by other Officers (50%+1) via the Dragons Bay Officer Chat group on Facebook Messenger
 - 2) Amend posts with 'edit' or other such notation to advise of changes made
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3) Hide offensive comments and posts rather than delete

4) Take screenshots of contentious issues to document discussions and for future investigation

Moved: Galen

Seconded: Sigmund

8.5 Upline Reporting

In accordance to Corpora, Canton Officers are required to report to their relevant upline according to the following reporting schedule:

- 15 January
- 15 April
- 15 July
- 15 October

Officers report to the following:

- Their upline
- Their group Seneschal
- The Crown (Kingdom Officers only)
- The Baron and Baroness (Baronial Officers only)
- The group Marshal (marshallate lesser officers only)

Recommend:

Dragons Bay Council notes:

1) Upline reports from the following Officers were received by the Seneschal by 15 July 2019:

- a) **Web Minister**
- b) **Chronicler**
- c) **Constable at Large**
- d) **Outgoing Reeve**
- e) **Arts & Sciences Minister**

2) Seneschal of Canton of Dragons Bay upline report is due at the end of July 2019.

Moved: Slaine

Seconded: Avalon

8.6 Heavy Armoured Combat Training Times

It is proposed to discuss Dragons Bay heavy combat training times which are currently held at 0830am on Sundays.

Suggestions include:

- Changing start time to 9:30am to run concurrently with archery training on Sundays, as a cost-saving venture, as grounds are hired on an hourly basis
- Changing start time to 2pm to give opportunity for Anealan fighters to attend Dragons Bay training, and fighters to train in archery as well
- Maintaining an 8:30am start time to allow fighters to practice prior to archery training
- Move archery training to 8:30am to run concurrently with heavy training
- Moving archery and heavy training both to 9am

Recommend:

Dragons Bay Council support heavy armoured training and archery to begin at 9am on Sundays at Wandu Community Centre.

Moved: Andy
Seconded: Wolfgang

Galen left the meeting at 1:44pm.

8.7 Event Bid - Baldivis Country Fair 2019

Refer Attachments B and E.

Recommend:

Dragons Bay Council support the bid proposed.

Moved: Gummi
Seconded: Avalon

Talwen arrived at 1:51pm.

8.8 Demo Proposal - Learning Centre, Cockburn

Devine Winter received correspondence from a Learning Centre in Cockburn interested in either hosting or attending a demonstration for children with special and additional learning needs.

Refer Attachment C.

Recommend:

Dragons Bay Council support referring the Learning Centre on to Grey Company and Sword-Point College of Arms.

Moved: Andy

Seconded: Avalon

8.9 *New Members*

It is important to recognise the Canton of Dragons Bay is flourishing, with new members joining and old members reappearing. The following people have recently joined Dragons Bay populace:

- Blackglove
- Talwen
- David M.
- Josh N.
- Kate N.
- Scarlett N.
- Thorleifr
- Sarah of Dragons Bay
- Nathan of Dragons Bay

Recommend:

Dragons Bay Council welcome those who have recently joined, both new and old.

Moved: Gummi

Seconded: Agostino

8.10 *Regalia for Officers*

Officers other than Seneschals generally do not hold or pass on regalia for their positions. It is ideal timing, with the new Seneschal instated to the group, for a new tradition to be started where the new Officers are gifted regalia from the group.

It is intended for the current and new Officers to keep their regalia to denote their two year voluntary service tenure to Dragons Bay and support of Devine Winter as Seneschal.

[Astralis Arts](#) (via Etsy) sells hand-cast pewter badge token Officer Badges for AU\$22.24 each, with shipping costing AU\$21.13.

It would cost AU\$200.16 to purchase one of each Office position, with a total delivery cost of AU\$21.13. This would total AU\$221.29.

Additional tokens for Sigmund, Avalon and Liduina may be considered by Council in gratitude for their extended tenures. This would result in an additional cost of \$63.39.



Recommend:

Dragons Bay Council support spending of AU\$284.68 for purchase of hand-cast pewter token regalia for current serving Officers. This expense shall be associated with any incoming Officers in perpetuity.

Moved: Blackglove

Seconded: Slaine

8.11 *Bid Proposal of Feast - 'Dragons Bay Officer Ovation'*

The Seneschal of Dragons Bay desires to commemorate the new Officers volunteering their services to Dragons Bay by hosting a feast called 'Dragons Bay Officer Ovation' (DBOO).

This feast is proposed for 18 August 2019. The Baron & Baroness of Aneala are invited to attend, who have indicated they are free for this date. Avalon of the Isle has offered to steward the event.

Refer to Attachment F.

Recommend:

Dragons Bay Council supports:

- 1) **Moving the Council Meeting on 18 August 2019 to:**
 - a) **The proposed site at Tuart Lakes Lifestyle Village**
 - b) **A 9:30am start**
 - c) **Be in garb**
- 2) **Canceling Dragons Bay archery and heavy combat training for 18 August 2019**
- 3) **The event to start at 1pm to celebrate the appointment of new Officers for Dragons Bay**
- 4) **Approaching the Baron and Baroness to:**
 - a) **Ask for use of Baronial pageantry to decorate the halls**
 - b) **Encourage Anealan Officers to attend to support their downline Officers**
 - c) **Encourage populace to attend**
 - d) **Cancel their training on 18 August 2019 or encourage a strict ending of training at 12pm**

Moved: Avalon

Seconded: Slaine

8.12 ***Provisions at Training***

Sunday morning training sometimes requires additional supplements in the form of coffee, milk, tea and biscuits.

Recommend:

Dragons Bay Council supports:

- 1) **Purchase of tea, coffee, biscuits and milk for Sunday training sessions**
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2) As of 28 July 2019 a gold coin donation required for use of these provisions

Moved: Slaine
Seconded: Andy

8.13 Communications Officer

Guumuinus declares a perceived conflict of interest on the basis this item refers to their Officer roles. Guumuinus will refrain from voting.

The role of Chronicler and Web Minister were historically under one banner and were separated when digital and paper technologies duplicated one another, allowing the workload to be shared. Now that digital technology has triumphed, with paper becoming less used, the two roles practically combine.

Recommend:

Dragons Bay Council supports the Offices of Web Minister and Chronicler as 'Communications Officer' when both roles are held concurrently by a single member for the duration of the current Seneschal's tenure.

Moved: Slaine
Seconded: Avalon

8.14 Dragons Bay Council Meeting Dates

Dragons Bay Council Meetings are held on the 3rd Sunday of the month, after Anealan Council Meetings which are held on the 3rd Friday of the month.

Recommend:

Dragons Bay Council supports maintaining Dragons Bay Council Meetings on the third (3rd) Sunday of the month.

Moved: Slaine
Seconded: Andy

8.15 Dragons Bay Training Attendance Fees

Currently members are charged \$3 for attending training sessions, with non-members charged an additional \$5 to cover insurance indemnities (a total of \$8). Minors (under 10) and those 10-18 years old may be charged at a different rate. Children are currently charged \$3 if they are training.

This item is tabled in order to consider ramifications from Abertridwr Assets polling outcome and SCA Membership considerations.

8.16 **SCA Membership Fees**

Currently membership to the SCA is \$35 per year. The Board is proposing raising this fee as per the email sent on 12 July 2019:

“The event member fee for non-subscribing participants has only covered the insurance fee, without contemplating a share of the other expenses that the organisation incurs. Increasing the fees to non-members to \$10 would cover an increased share of the organisational costs, and would reduce the minimum membership cost to \$45.

The Board believes that making these changes now to both membership fees and non-member fees would allow the SCA Ltd to keep annual membership at \$45 for the next few years before needing to consider another rise and allow us time to start focusing on finding other ways to grow a sustainable income stream from other sources which may hold off a rise even longer.”

Refer to Attachment H.

Recommend:

Dragons Bay Council encourages members to submit feedback to SCA Board by 2 August 2019.

Moved: Avalon

Seconded: Gummi

8.17 **Recommendations**

It is important that contributing members are recognised for their skills and efforts volunteered to the group.

Recognition is given to Michael “Little Spoon” of Dragons Bay for his contribution to the bar at Tavern Night, including:

- Creation of the bar with Jack and Wolfgang
 - Provision of brews with Jack and Wolfgang
 - Provision of brewing equipment
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Recommend:

Dragons Bay Council encourages populace to submit recommendations to Baron and Baroness of Aneala and The Crown for their consideration of distributing Awards to populace.

Moved: Elizabeth

Seconded: Gummi

8.18 *Budget for Seneschal Awards*

Currently Awards are given out at Baronial and Kingdom level. It is proposed to provide for the Seneschal of Dragons Bay to give Canton-level awards. Whilst these are not official, they are important in recognising the efforts of populace members whom contribute significantly to the group.

It is proposed that a budget is set aside to purchase necessary items for Seneschal citations and tokens made by Dragons Bay Scribes for these awards.

Recommend:

Dragons Bay Council supports:

- 1) Populace to submit recommendations to Seneschal**
- 2) Citations and tokens handed out by the Seneschal of Canton of Dragons Bay**
- 3) Purchase of items necessary for creation of Citation scrolls and tokens for these recipients, the total funds of which shall be presented to Dragons Bay Council for its consideration at its August Meeting**

Moved: Avalon

Seconded: Gummi

8.19 *Black Dog Bribery*

The Novelty Shoot following the IKAC held by Dragons Bay on 27 October is proposed as a Zombie Shoot. It is hoped that the Black Dogs are willing to have combat blunts shot at them as part of this. Black Dogs are mercenaries and as such usually ask payment for their services.

Recommend:

Dragons Bay Council supports inviting the Black Dogs for their services should they be amenable to being shot at for the Novelty Shoot on 27 October 2019 and the Dragons Bay Yule Feast on 14 December 2019, with subsidising to be discussed.

Moved: Jack
Seconded: Avalon

8.20 ***Roman Immersive Experience (Dum in Urbe) – March 2021***

Anealan Council at its meeting on 19 July 2019 supported a proposal to propose an event bid for May Crown 2021. Should Aneala secure this event then it would create a second highly priced event close to March 2021, when the Roman Immersive Experience (Dum in Urbe) is proposed to be held.

It has been determined that moving the Roman Immersive Experience (Dum in Urbe) to 2020 to avoid this clash is not feasible.

It is recognised that further funding may be required to assist with keeping event costs low, reducing attendance fees so that people may attend both the Immersive Experience and May Crown 2021. Payment plans for the attendance fees shall be encouraged as well.

Recommend:

Dragons Bay Council supports submission for Kingdom Funds for the When In Rome (Dum in Urbe) Immersive Experience 2021.

Moved: Avalon
Seconded: Talwen

8.21 ***Rapier Training***

Pantero Pantera di Valembrosa is seeking interest from the populace of Dragons Bay for rapier training. Training would commence from mid-October 2019 onward, with Pantero Pantera di Valembrosa visiting Dragons Bay to teach and hold rapier sessions on a semi-regular basis.

Opportunities could be in the afternoons of Sunday training, or Wednesday evenings at Slaine and Galen's abode when heavy combat training is held.

Recommend:

Dragons Bay Council supports:

- 1) **Populace whom are interested in rapier training to discuss if they would like rapier training to occur, and where, to be held after mid-October 2019.**
-

2) A poll to be created on to the Dragons Bay Facebook page to gauge interest in holding rapier training

Moved: Andy

Seconded: Avalon

9. EVENTS IN PREVIOUS MONTHS

- 9.1 A&S Gathering - 16 June
- 9.2 Midwinter 'Bonnie Bonnet' (Aneala) – 22 June
- 9.3 Cooks Guild – 29 June (cancelled)
- 9.4 Roman Immersive Experience (Dum in Urbe) Planning Meeting – 7 July

10. UPCOMING EVENTS

- 10.1 Feast of Fools – TBA
 - 10.2 Cooks Guild – 27 July
 - 10.3 A&S Gathering (Aneala) – 28 July
 - 10.4 Scribes in the South – 4 August (TBA)
 - 10.5 Viking Garb Workshop (Part 1) – 17 August
 - 10.6 New Officers Celebration Feast (DBOO) – 18 August
 - 10.7 Balingup Medieval Carnivale – 23 - 25 August
 - 10.8 IKAC (Aneala) – 1 September
 - 10.9 Viking Garb Workshop (Part 2) – 7 September
 - 10.10 Anealan Championship – 27-30 September
 - 10.11 York Medieval Fayre – 29 September
 - 10.12 Highland Gathering – 6 October
 - 10.13 Bal' D'Aneala – 12 October
 - 10.14 Dawn of the King – 2 November
-

10.15 Pride Parade – November TBA

11. PROPOSED EVENTS

- 11.1 College Event (non-SCA) - 10 August
 - 9.2 Town Hall Meeting for 'WA Day' Long Weekend – 8 September TBA
 - 9.7 North Beach Groat Street Demo (Aneala) – 19 October
 - 9.8 IKAC & Novelty Archery Shoot with Potluck Lunch – 27 October (Black Dogs to be targets)
 - 9.9 Baldivis Country Fair – 2 November
 - 9.10 Dragons Bay Champion of the Bow – 17 November
 - 9.11 Toys for Tots – early December
 - 9.12 Green Dragon Games Day & Yule Feast – 14 December
- 2020**
- 9.13 Dragons Bay Annual General Meeting - January
 - 9.14 Italian Feast – 15 February
- 2021**
- 9.15 Roman Immersive Experience (Dum in Urbe) – March

10. NEXT MEETING

18 August 2019 to be held in the Tuart Lakes Lifestyle Village, 831 Mandurah Road, Baldivis, commencing at 9:30 am.

11. MEETING CLOSED

Meeting declared closed by Chair at 2:40pm.

CANTON OF DRAGON'S BAY COUNCIL SUMMARY OF ATTACHMENTS JUNE 2019		
ATT.	SUBJECT	PAGE
A	Correspondence regarding Cooks Guild (redacted)	28
B	Correspondence regarding Baldivis Country Fair 2019 (redacted)	30
C	Demonstration for Learning Centre - Cockburn	31
D	Event Proposal for Highland Gathering Demonstration 2019	32
E	Event Proposal for Baldivis Country Fair 2019	35
F	Event Proposal - Dragons Bay Officer Ovation	36
G	Proposed Schedule of Events 2019	37
H	SCA Membership	38
I	Financial Policy - Section J	42
J	Baronial Missive	44
1.1	Report for Reeve	46
1.2	Report for Chronicler	47
1.3	Report for Constable at Large (redacted)	48
1.4	Report for Web Minister	49
1.5	Report for Art & Sciences Minister (redacted)	51
1.6	Report for Seneschal	53

Attachment A

Cooks Guild

Good Greetings,

Today at the regular council meeting of the Canton of Dragons Bay it was approved that a regular Cooks Guild meeting will be held, hosted at my abode. Pending any additional requirements you may have may I therefore request I be listed as a local chapter representative for the Cooks Guild here in Dragons Bay and generally for the region.

Meetings will be held on the last Saturday evening of each month barring events or other significant SCA activities. As required we will also hold meetings on alternate days to cater for those who may not be able to attend on Saturday nights for instance at the regular canton meeting on Sundays.

First Meeting will be held on the evening of Saturday the 29th June at **55 Ingarfield Green Baldivis**, doors open at 5pm presentation of dishes commencing at 6pm.

While people will be encouraged to print off and complete their own membership registration and recipe submission sheets copies of both will be available.

Attachment A

Goals, Desirables and other nice stuff (in no particular order)

- If space permits photos & recipes of the dishes presented will be submitted for publishing in the canton newsletter – if space is limited the meeting can choose a sample dish to highlight based on popular acclaim.
- It is hoped that bi-annually or more often if required a pocket-sized feast be held for the completion of guild requirements, amusement of the cooks and satiating of appetites. Further to this recipes will be collected over the year to be published in an annual Dragons Bay cook book – possibly the canton scribes could calligraphy and illuminate a special edition to be presented to the Baron & Baroness and/or visiting Royals?
- Liaising closely with Canton Arts & Sciences minister
- Copies of all guild reports and submissions be cc'd to Canton Arts & Sciences minister
- Further develop abilities and desire within the Canton and future members to support and assist with catering feasts, the canton campsite or populace at weekend events and generally support and enhance demos and potlucks
- Enhance the Canton's Arts & Sciences reputation
- Assist members in developing personal renown and achieving guild mastery

In service to the Dream

Blackglove (preferred)

Attachment B

Baldivis Country Fair 2019

RE: Participation in the Baldivis Country Fair 2019

I am writing to find out if it is still possible for the local Medieval Group "Dragons Bay" to participate in the Baldivis Country Fair this year. We are the local chapter of the Society for Creative Anachronism.

Some years ago we used to participate regularly with a static display, participants in medieval costume, many colourful heraldic banners and a medieval martial arts display and had a "regular" spot backing onto the eastern side of the tennis courts comprising; a marquee with a static display of our hobby and an adjacent roped off area for the fighting display(s). While not essential access to power for low level music and a small PA would be highly desirable.

We provide safety officers and barriers for the fighting display and all such activities are governed by national and international rules and regulations.

If possible the same area would be wonderful as it is well suited to our particular type of display and provides an added safety aspect as well as good visibility for visitors to the fair. In previous years as a local group the colour and entertainment we provided was accepted in lieu of any site fees and it is hope this arrangement can be continued.

Happy to provide any further information required and looking forward to participating regularly again in such a great local event.

Thank you in anticipation

Peter Fryer [Blackglove]

On Behalf of Dragons Bay (Society for Creative Anachronism - SCA Ltd - ABN 13 117 403 648)

Attachment C

Learning Centre, Cockburn

14 July 2019

We are a small learning centre in Cockburn and we are looking to add some middle ages studies to our curriculum this semester. Our children are all Dyslexic with a majority having a ADHD. This means we tailor our learning to suit the children for the best outcome.

We have found that hands on interactive lessons following a Multisensory approach.

We are interested in either having a demonstration at the Centre or attending a demonstration with the Children. The age group of the kids is 8 – 18 with approx. 19 of us in total. We are open Mon _ Friday from 8:30 am– 3pm Can you please let us know if this is something you do or can you direct us to someone that may be able to help.

Event Proposal for Highland Gathering Demonstration 2019

Name of Event	Highland Gathering
Date	6 October 2019
Time	0830-1630
Host Group	Dragons Bay
Location	Minnawarra Park, Armadale
Event Type	Demo
Price	Free
Numbers	Anticipated 5 people to attend minimum
Website	https://www.armadale.wa.gov.au/events/highland-gathering-and-perth-kilt-run



Outline:

The annual Highland Gathering hosted by the City of Armadale celebrates all things Scottish and is touted as the largest Highland Gathering event in Western Australia. It hosts the Perth Kilt Run, as well as other experiences, including:

- Scottish arts and crafts
- Highland dancing
- Bagpipe competitions
- Live music
- Children's activities
- Scottish Heavy Events

- Caber toss
- Cumberland wrestling
- Putting the stone
- Stones of strength
- Overhead heave
- Armadale stones
- Medieval Fair
 - Arena battles
 - Arts and crafts
 - Stalls

The Medieval Fair shall have in attendance:

- Sword-Point
- Free Company
- Grey Company
- Pyro Panther
- Bezerkers
- LARP

This is a well-attended event for the City of Armadale, and has proven as a method of recruitment for the SCA in the past. This has been further confirmed by Sword-Point who obtain members from their demonstrations at this event.

Typically SCA attends with a pavilion showcasing A&S and static displays, with at least two demonstrations of heavy combat in the arena. This year SCA is unable to secure time in the arena.

This event will also be tabled at Anealan Council by the steward (pending Dragons Bay Council adoption) for populace members to consider attending to support the SCA.

Blackglove has indicated interest in organising a spit at the Highland Gathering event. Further details would need to be established in what requirements the City of Armadale have for the serving of food to the community. This can be followed up once the event has Council approval.

Costings:

No attendance cost for SCA or members attending.

New brochures/flyers and/or business cards may be required for distribution to interested community members. Vista Print offers the following options:

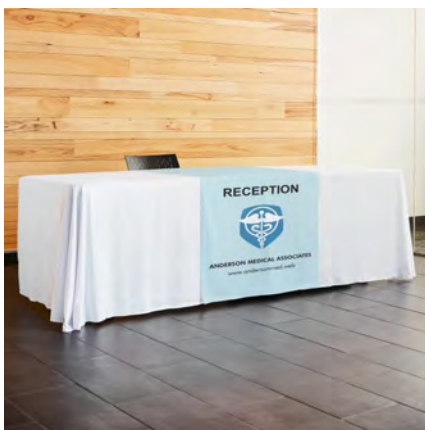
Product	Details	Quantity	Price
Business cards	Standard, matte, single sided	500	\$20
Flyers or Brochures	Trifold, 8.5" x 14", standard glossy	100	\$84

It is thus recommended for generic Dragons Bay business cards to be created for distribution.

It is noted that Vista Print also provide custom tablecloths (a 3 sided 6ft tablecloth is \$220, as shown in the two images below) and could be a worthwhile asset for advertising should DB consider attending more demo's. At this stage this does not form part of the recommendation.



Alternatively, a table runner (as shown in the below image) could be considered. A 30" table runner is \$75 from Vista Print.



Steward Team:

Steward: Gumuinus de Eggafri dicapella
gumuinus@dragonsbay.lochac.sca.org

Please advise the steward if you are available to attend to assist with set up and pack down, and contribute to Arts and Sciences or static displays. Populace are welcomed to come to talk with people who may be interested in joining our medieval pursuits and enjoy the offerings of Highland Gathering.

Event Proposal for Baldivis Country Fair 2019

Name of Event	Baldivis Country Fair 2019
Date	Saturday 6 November 2019
Time	0800-1700
Host Group	Dragons Bay
Location	Baldivis Primary School, Baldivis
Event Type	Demo
Price	Free
Numbers	Estimate 5 people to attend minimum
Website	https://www.facebook.com/BaldivisCountryFair/

Outline:

Dragons Bay used to participate regularly with a static display, participants in medieval costume, many colourful heraldic banners and a medieval martial arts display. A marquee was set up for the static display.

Organisers of the Baldivis Country Fair have been approached with the footprint advised, and attendance is pending if the footprint can be accommodated.

Costings:

No attendance cost.

Steward Team:

Steward: Blackglove

blackglove@dragonsbay.lochac.sca.org

Event Proposal - Dragons Bay Officer Ovation

Name of Event	Dragons Bay Officer Ovation
Date	18 August 2019
Time	1300-1700
Host Group	Dragons Bay
Location	Pending - Old Mandurah Road, Baldivis
Event Type	Feast
Price	\$20
Numbers	35

Outline:

The Seneschal of Dragons Bay desires to give public homage, welcoming the new Officers into their roles. The populace is invited to celebrate with a feast, and the Baron and Baroness shall be in attendance.

Request for Baronial pageantry to decorate the halls.

Costings:

\$20 attendance cost.

Baron and Baroness to attend free of charge.

Tentative location hire - projected cost is nil should the desired site be secured. To be confirmed.

Food cost approx \$10-\$15 per head.

Steward Team:

Steward: Avalon of the Isle

avalon@dragonsbay.lochac.sca.org

Proposed Schedule of Events 2019

Annual Report Calendar						
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
1 MON	1 THU	1 SUN <small>KAC - ANGALA</small>	1 TUE	1 FR	1 SUN DBT	
2 TUE	2 FR	2 MON	2 WED	2 SAT	2 MON	
3 WED	3 SAT	3 TUE	3 THU	3 SUN DBT	3 TUE	
4 THU	4 SUN DBT	4 WED	4 FR	4 MON	4 WED	
5 FR	5 MON	5 THU	5 SAT	5 TUE <small>WELSHURIE CUP</small>	5 THU	
6 SAT	6 TUE	6 FR	6 SUN <small>HIGHLAND GATHERING</small>	6 WED	6 FR	
7 SUN DBT	7 WED	7 SAT	7 MON	7 THU	7 SAT	
8 MON	8 THU	8 SUN DBT	8 TUE	8 FR	8 SUN DBC	
9 TUE	9 FR	9 MON	9 WED	9 SAT	9 MON	
10 WED	10 SAT	10 TUE	10 THU	10 SUN DBC	10 TUE	
11 THU	11 SUN DBT	11 WED ●	11 FR	11 MON	11 WED ●	
12 FR	12 MON	12 THU	12 SAT	12 TUE	12 THU	
13 SAT	13 TUE	13 FR	13 SUN DBT	13 WED ●	13 FR	
14 SUN DBT	14 WED ●	14 SAT	14 MON	14 THU	14 SAT <small>GREEN DRAGON GAMES AND TULLY REAST</small>	
15 MON ★	15 THU	15 SUN DBC	15 TUE ★	15 FR A	15 SUN DBT	
16 TUE	16 FR A	16 MON	16 WED ●	16 SAT	16 MON	
17 WED ●	17 SAT	17 TUE	17 THU	17 SUN <small>CHAMPION OF THE BOW</small>	17 TUE	
18 THU A	18 SUN DBC	18 WED	18 FR A	18 MON	18 WED	
19 FR	19 MON	19 THU	19 SAT	19 TUE	19 THU	
20 SAT	20 TUE	20 FR A	20 SUN DBC	20 WED	20 FR A	
21 SUN DBC	21 WED	21 SAT	21 MON	21 THU	21 SAT	
22 MON	22 THU	22 SUN DBT	22 TUE	22 FR	22 SUN DBT	
23 TUE	23 FR	23 MON	23 WED	23 SAT	23 MON	
24 WED	24 SAT <small>BAUNGUP MEDICAL CARNAVAL</small>	24 TUE	24 THU	24 SUN DBT	24 TUE	
25 THU	25 SUN <small>BAUNGUP MEDICAL CARNAVAL</small>	25 WED	25 FR	25 MON	25 WED <small>CHRISTMAS DAY</small>	
26 FR	26 MON	26 THU	26 SAT	26 TUE	26 THU <small>BOXING DAY</small>	
27 SAT <small>COOKS GUILD</small>	27 TUE	27 FR <small>ANGALA CHAMPIONSHIP</small>	27 SUN <small>VAC & NOVEMBER SHOOT-DB</small>	27 WED	27 FR	
28 SUN	28 WED	28 SAT <small>ANGALA CHAMPIONSHIP</small>	28 MON	28 THU	28 SAT	
29 MON	29 THU	29 SUN <small>ANGALA CHAMPIONSHIP</small>	29 TUE	29 FR	29 SUN DBT	
30 TUE	30 FR	30 MON <small>QUEEN'S BIRTHDAY</small>	30 WED	30 SAT	30 MON	
31 WED	31 SAT		31 THU		31 TUE	

	WEEKEND
	PUBLIC HOLIDAY
DBC	DRAGON'S BAY COUNCIL MEETING
A	ANGALA COUNCIL MEETING
DBT	DRAGON'S BAY TRAINING
D	REPORTS & AGENDA ITEMS DUE
●	DB AGENDA PUBLISHED
★	DB OFFICER UPDATING REPORTS DUE
	EVENT

SCHOOL TERMS

TERM 1
4 Feb - 12 April

TERM 2
29 April - 5 July

TERM 3
22 July 2019 - 27 Sept

TERM 4
14 Oct - 19 Dec

SCA Membership

The SCA Ltd (Australia) Board at this time is writing to provide an update to its members regarding financial status of the organisation, and to allow feedback to further inform decisions made by the Board going forward. This information expands upon the report made to the members at the 2019 AGM on April 19 at Rowany Festival.

Without action taken, on current revenue against expenses, the Society for Creative Anachronism Ltd (Australia) will run at a loss over the next twelve months on its corporate budget. This is due to increases of fixed expenses (mostly insurance), that has not yet been met by adequate increase of revenue.

The Board also recognises there are areas not currently funded that need to be prioritised in order to fulfil its responsibilities to members and lower the strain on volunteers. Substantial work with our insurer has been recently completed to achieve a decrease to our insurance premiums, however this is insufficient to solely offset the deficit.

We want to keep our membership costs affordable, for individuals and families alike, reducing the impact of any change on our paying members. We encourage your engagement on this issue, and invite your feedback.

SCA Ltd Budget

Fixed costs

The Society for Creative Anachronism Ltd (Australia) runs on a very lean organisational budget with no allowance historically for any expenses beyond minimum fixed costs.

Gross Expenses - percentages given of total gross expenses modelled for the next 12 months:

- Affiliation fees to SCA Inc: 9.30%
- Annual financial review: 7.24%
- Annual financial statements: 3.49%
- ASIC fees: 0.25%
- Association & Director's Insurance: 5.76%
- Expenses incurred by Board members: 1.16%
- Insurance fees for adult members: 16.25%
- Insurance fees for dependent minor members: 3.54%
- Insurance fees for adult & minor non-members: 26.19%
- PayPal processing fees on membership payments: 3.19%
- Corporate PO Box: 0.25%
- Registrar expenses: 2.6%
- Server hosting fees: 1.05%
- Weekly bookkeeping fee and accounting software: 19.73%

This also takes into account recent changes to our insurance that have increased the fee for non-member insurance to \$7.50. To this point, insurance for non-members has cost us \$5, and we have charged \$5, so has historically been a net zero insurance cost, though not covering any organisational administration.

Many members might not know that while there is currently no charge for dependent minors to have membership as part of a family, SCA Ltd still pays full fees in insurance for these minors. While enabling the participation of families is a high priority for the SCA, feedback on this continued subsidy is welcomed.

Those fixed costs alone represent **\$50,750** that must be raised in revenue over the next 12 months.

Urgent priorities

In addition to these fixed costs, the Board recognises the need to call on professional services, such as legal advice - to improve the level of protection offered to members, and to the organisation overall, in review of our policies and handling of legal grey areas. The Board of Directors is in the early stages of engaging a legal firm to undertake a substantial piece of policy review on key risk areas, as well as seeking standalone legal advice outside the scope of the review - due to the absence of budget for this priority, Fighter Auction Tournament funds were sought as a one-off to allow this work to be undertaken. A budget of **\$4,000** per year will allow this work to be undertaken on an as-needed basis.

In order to ensure the continued financial security and viability of the SCA in Australia, without risking the funds held by branches, the Board has also identified the requirement of building the surplus to buffer the organisation against unanticipated expenses. To bring this surplus to a minimum of 6 months of fixed expenses within two years, the Board has identified a budget minimum of **\$4000** per year.

This brings the corporate budget to a minimum of **\$58,750** to be raised in revenue in the next 12 months.

Other areas that have been identified as future priorities that have not been contemplated in the current corporate budget are:

- the investment in software solutions to better underpin organisational systems and member services; and
- a budget for the training of volunteers/officers.

There has been public discussion about whether the SCA should be considering the purchase or long-term lease of land for SCA use. At this time, saving for such an eventuality has not been prioritised, but the Board welcomes feedback on the appetite of members for the SCA Ltd to do so.

Revenue

Gross Income - percentages given of total gross income modelled for the next 12 months with no changes:

- Membership fees: 80%
- Non-member fees collected: 20%

The SCA Ltd organisational costs are entirely funded by the fees of members, and the event membership fee paid by non-subscribing members. Currently our only options to increase revenue are to increase the fees to subscribing members, to increase the fees to non-members - or a combination of both.

The Board welcomes feedback on other possible ways to raise income not directly from the paying members.

Currently the SCA in Australia has 1117 paid subscribing adult members. To reach a balanced budget purely through an increase to subscribing members, while allowing a 10% fluctuation in membership numbers (in either direction), would require an increased membership fee of \$52.

In recognising the increased costs of insuring non-members, the Board believes that its highest responsibility to the SCA Ltd membership is best served by avoiding members bearing the cost of subsidising non-members. By increasing the non-member fee to \$7.50 (the current fee for insuring non-members), the minimum membership cost would be reduced to \$47.50.

The event member fee for non-subscribing participants has only covered the insurance fee, without contemplating a share of the other expenses that the organisation incurs. Increasing the fees to non-members to \$10 would cover an increased share of the organisational costs, and would reduce the minimum membership cost to \$45.

The Board believes that making these changes now to both membership fees and non-member fees would allow the SCA Ltd to keep annual membership at \$45 for the next few years before needing to consider another rise and allow us time to start focusing on finding other ways to grow a sustainable income stream from other sources which may hold off a rise even longer.

Comparative membership costs

Our current membership fee represents a cost of \$2.92 a month, or 67.5 cents per week. At \$45, this represents an increased cost to members of \$3.75 a month, or 86.5 cents per week. Currently non members can attend seven (7) events before their non member fee hits the annual fee - this number would be reduced to four (4).

- Toastmasters membership fees represent a cost of \$10.83 a month, or \$2.50 a week - plus a \$55 joining fee.
 - Scouts NSW membership fees represent a cost of \$13.67 a month, or \$3.15 a week.
 - Girl Guides membership fees represent a cost of \$11.66 a month or \$2.69 a week.
 - Sydney Kendo Club membership fees represent a cost of \$31.25 a month or \$7.21 a week
-

- Society for Australian Genealogists fees represent a cost of \$6.58 a month or \$1.52 a week, plus a \$20 joining fee.
- Writing NSW membership fees represent a cost of \$6.25 a month or \$1.45 a week.
- UNSW Hockey Club membership fees represent a cost of \$47 a month, or \$10.85 a week.

Feedback

The Board invites commentary on the following:

- your thoughts and feelings regarding the impact of increasing the annual membership fee, and event fees for non-members;
- your thoughts and feelings regarding continuing or discontinuing the family subsidy for dependent minors;
- ideas for possible alternative revenue sources that are not directly from membership fees;
- and other relevant issues to the current expenses and income.

To ensure your commentary is considered in the SCA Ltd Board's decision on this matter, please ensure you respond by 2 August 2019.

On behalf of the Board, thank you for your time and consideration of this important issue.

Kind regards,

Cat Colwell
Secretary, SCA Ltd

Financial Policy - Section J

Financial Policy

J) Assets

Bank Accounts

1. All SCA Ltd funds, including corporate funds, branch funds and special purpose funds will be maintained with Westpac Banking Corporation. The Board may approve other banks or booking agencies with supporting reasons for deviation from policy.
2. Bank accounts shall be opened under the name of The Society for Creative Anachronism Ltd.
 - a) The Branch name should not form part of the legal entity.
 - b) Bank accounts are to be opened under the Westpac Corporate identifier of 38889101.
3. New bank accounts may only be opened by the Board of Directors.
4. Board members are nominally present on branch bank accounts for orderly transfer of control, bank audit requirements, and not for transacting the day to day business of the branch, with the exception of corporate bank accounts.
5. Accounts are to be set up so that two signatures are required for withdrawal of funds from an account, either by cash withdrawal, cheque or Electronic Funds Transfer.
6. Branches may make arrangements with their local Westpac Banking Corporation branch for access to ATM deposit cards or night-safe access in order to facilitate the timely depositing of cash takings.
7. Branches must be fully recognised by the Kingdom as at least with incipient status, within the meaning of Kingdom Law and Corpora, before they may apply to the board for a bank account. Where there are insufficient funds to open a bank account, these shall be held in another Society account.
8. SCA Ltd strongly encourages all transactions to and from a bank account to occur electronically wherever possible.
9. Sub-Branches such as Cantons may operate without a bank account, in which case for financial purposes their activities shall be considered activities of their supervising branch. This requirement does not absolve a Sub-Branch of the requirement to have a Reeve – in such cases the Sub-Branch's Reeve should function as a deputy to the Branch Reeve with delegated responsibility for the affairs of the sub-Branch.
10. Failure of a Branch's Financial Officers to properly maintain their Branch's bank account is grounds for the suspension of the Branch.
11. Other than in cases of financial crisis or litigation where the financial reserves of the corporate account are insufficient to meet liabilities, the Board shall not draw on the funds of branches or sub-branches for corporate purposes. Where circumstances demand that this nevertheless occur, the Corporate Treasurer shall engage with and consult branches as extensively as possible.

Signatories on accounts (including electronic)

12. Branches have two options for operating signatures for bank account functions:
 - a) Where the Branch does not use cheques, three board members can be the paper signatures on the account and the Branch must have at least three electronic signatures;
 - b) Where cheques are utilised by the branch or for other particular reasons, at least three branch members and one board member must be paper and electronic signatures on branch bank accounts.
13. New Branches shall be established under option (a) in the absence of exceptional circumstances. A branch operating under option (a) may not change to option (b) without the permission of the Board of SCA Ltd. Branches using option (b) should act on opportunities to change to option (a).
14. All signatories on Society accounts must be:
 - a) 18 years of age or older;
 - b) Full members of SCA Ltd, while they are listed as signatories, unless they are a non-Australian resident who is a Chancellor of the Exchequer of a Kingdom that includes Australian territory;
 - c) Not sharing the same residence of another signatory to the same account.
15. The Crown may not be signatories on Branch accounts whilst they hold that office. Upon appointment, the Crown's anticipated successors must use all reasonable endeavours to divest themselves of any

Financial Policy

financial responsibility outside of their pending position and refrain from exercising financial authority during this time.

16. The selection and approval of paper and electronic signatures shall be minuted at the appropriate council or board meeting.

Westpac Company Administrator Access

17. Administrator access for Westpac Electronic banking must consist of at least three Board Members.
18. The Treasurer is responsible for adding, deleting and updating electronic signatures.
19. View access for SCA Ltd bank accounts and other financial information systems may be provided to those with a need to view the applicable accounts. This includes appointed accountants, auditors, Chancellors of the Exchequer, Kingdom Seneschals and other Financial Officers as appropriate.

Non-cash Assets

20. Items over \$300 with a life expectancy of more than one year are to be treated as assets and depreciated as per the applicable ATO schedules, utilising straight line depreciation.
21. Depreciation is calculated by the appointed Bookkeeper at the end of each financial year.
22. Assets individually over \$2,000 value must be pre-approved by the Board to purchase or sell.
23. Each Branch is responsible for the safe custody of Branch assets.
24. Each Branch is required to maintain an asset register, including the location of each item and conduct a stock take on an annual basis as of the 31st of December and store the report in Dropbox.
25. All non-cash Branch assets must be marked as belonging to SCA Ltd, along with the Branch, wherever this is feasible.
26. Any asset required to be registered under state or federal law must be so registered.
27. Assets must only be operated in accordance with any laws that apply to them.
28. SCA Branch assets may be hired for private use, if they pay a reasonable market value to the Branch by way of a hire charge.
29. Assets must be stored securely and maintained in good order and condition
30. All costs associated with the acquisitions, care and maintenance of an asset are to be carried by the Branch which has custody of it.
31. Assets required by law to be insured must be insured. It is strongly recommended that assets valued more than \$5,000 be insured where feasible.
32. If a Branch wishes to dispose of an asset it must be offered to another Branch prior to sale outside the SCA, and consistent with the *principles of a non-profit organisation*.
33. Log books showing the use of an asset must be kept if there is a legal or practical requirement to do so.

Cash Advances and Floats

34. All cash advances and floats must be documented in Council Minutes. This may include as being noted in event or activity budgets that are approved by Council.
35. Cash takings at regular activities may not be used to fund expenses and must be deposited into the Branch's bank account within three days once the takings are identified as exceeding \$150.
36. All cash assets in a given financial year must be banked or reported to the Treasurer by the 31st of December.
37. Cash should be kept in a secure place.
38. Persons responsible for the collecting of funds are responsible for ensuring that funds are deposited within three days.

Baronial Missive

Greetings to the Populace,

We write this missive to make our views clear to all and to share information regarding next year's June long weekend event. It is being referred to as "June 2020 Event" by a lot of people at the moment, so we will also use that name here.

Aneala agreed to run one last Pencampwr this year – as Abertridwr had already closed and were therefore unable to run an event. This ended up being the event Pencampwr-Winterfest. There were two major parts of that decision that we would like to share with you.

Anealan Council discussed that since Pencampwr would be ending, we would also close down an event that has great importance to Aneala: Autumn Gathering. For those who have never been to an Autumn Gathering, it is an event originally created to bring together all the groups here in Western Australia. We're now down to just the two SCA groups locally, so Autumn Gathering has lost its original purpose somewhat. By closing down Autumn Gathering and with Pencampwr also ending, we open up the time, space and the energy to bring everyone together, to merge the best features of the two old events and create something new. Our vision is for an event that celebrates unity, harmony and camaraderie in the region and ultimately is just really fun for everyone.

The second change that was part of the decision to run Pencampwr-Winterfest this year was the change of name. When asked if Pencampwr could be run through Aneala's Council for "one last Pencampwr", the response from Aneala was that the name had to be modified to reflect that it was not just another Pencampwr – because it wasn't being run as the Championship event for Abertridwr. So that is why the event was titled "Pencampwr-Winterfest" and of course people then variously abbreviated it to just Pencampwr or just Winterfest. This name change was intended as a stepping stone towards future new events.

We are hoping to see an exciting new event run next year. But it's really important that this new event is actually a new event. We're not trying to run Autumn Gathering but in June. We're not trying to run Pencampwr again now that Abertridwr has closed.

So it is our firm view that the June 2020 Event, whatever format it takes, wherever it is held, must have a new name. This will represent that it is a new event. That we are working together to build something really special and exciting. It can't be called Autumn Gathering. We wouldn't even suggest Winter Gathering for the same reason. But it also can't be called Pencampwr.

We are really excited about all the opportunities and possibilities that we have ahead of us when it comes to this event. We get to take the parts we love the most from two great events, and put them together to make something that is potentially even better.

We're not here today to make any decisions or to tell you what to do. Lady Devine has devised a process so that everyone in the Populace can be consulted and have a say on what the June 2020 Event will be. We encourage you to hold memories of Pencampwr fondly in your hearts as we move forward with that process.

Our purpose today is to ask you to look to the future, to look forward to this exciting opportunity to work together to design an event that is just a little bit different but is also something truly new. And we wish to make known that it is Our will as Baron & Baroness that this new event have its own new name.

Yours in Service,
Baron Agostino and Baroness Elizabeth
Aneala

Report for Reeve



Reeve's Report – July 2019



Reeve [REDACTED] Sigmund
Appointed as Reeve 21 November 2016

SCA Membership No 89989 Expiry 30th November 2019

Contact Details sigmundg@outlook.com Phone: 0401800617

WESTPAC ACCOUNT		Opening bank balance 13 June 2019		\$3,599.59
Xero Date		Expenses	Income	Balance
20 June 2019	Training/Council 16/6/2019		\$61.00	\$3,660.59
28 June 2019	Interest		\$0.27	\$3,660.86
15 July 2019	6 Hours use of grounds	\$90.00		\$3,570.86
19 July 2019	Training 14/7/2019		\$32.00	\$3,602.86
			Total	\$3,602.86
			Closing bank balance 19 July 2019	\$3,602.86

Xero & Dropbox:

All transactions on Xero have been reconciled and Dropbox has been updated.

Hire of grounds and utilities:


I have paid \$90 for 6 hours use of the grounds and facilities at Wandl.

Minutes to be signed: June 2019

In service, Sigmund

Attachment 1.2

Report for Chronicler

<p>Chronicler</p> 	<p>Gumuuinus de Eggafriidicapella Gumuuinus@gmail.com SCA Membership No. 84826 (expires 30 April 2020) Office term commenced: 27 May 2019</p>
<p>Last Report</p>	<p>16 June 2019</p>
<p>Last Upline Report</p>	<p>15 July 2019</p>
<p>Items published by office</p>	<p>Newsletter</p>
<p>Name of Newsletter</p>	<p>Dragon Taeles</p>
<p>Issues published since last report</p>	<p>Winter Edition - July 2019</p>

Winter edition of the newsletter was advertised for content on 3 July 2019, with it released on 18 July 2019 for public consumption. It was distributed via PDF linked to the website, with notification sent via Populace and Facebook.

Thanks to Talwen for providing photographs on short notice. Credit is given to all whose photographs were used.

Dragons Taeles was considered for the William Blackfox Awards in May 2019.

Discussion was held with the Web Minister of Aneala regarding newsletter sizes as restricting this to 2MB was difficult without compromising the quality of the newsletter and photographs. Aneala Chronicler also advised they had to restrict newsletter sizes to 2MB or below. Some solutions include:

- Compressing photographs via PhotoShop prior to using in the newsletter
- Reducing backward compatibility to most recent versions only

Yours in service,

Gumuuinus de Eggafriidicapella

Report for Constable at Large



CONSTABLE'S Quarterly REPORT

11 July 2019

SCA Name: Mistress Liduina de Kasteelen van Valkenburg
Name: [REDACTED]
SCA Mem. No: 80569 (Exp. 31/03/2020)

All monies collected from Training and Events have been deposited into the Canton account and paper work sent to the Reeve.

Event attended: Pencampwr Winterfest as Event Constable. (Please note: Monies and reports for this event are going through the Baronial coffers via Mistress Slaine.) My thanks to Lady Githa, and Lady Anne, during the day and Lord Sigmund and m'Lord Ian for the night roster.

We also trialled the new electronic Gate Keeper program which made my job so much easier. Hopefully it can be utilised at more events in the future.

A Town Hall meeting was held at Dragons Lair re: date changes for the Lochac Coronation and Crown Tourney events. Meeting well attended.

Attended Archery training Sundays at Dragon's Lair. Due to the inclement weather, several training sessions have had to be cancelled.

Please note that heavy training, formerly under Abertridwr, (Galen Wulfric as Marshal – at-large at the moment) is now happening under the Dragons Bay banner and as such paper work and monies collected pertaining to all training at Wandri are coming under the DB Constable's jurisdiction.

Council meetings are now again held at Dragon's Lair, immediately following training, on the third Sunday of the month when possible.

Happy to report no incidents of note occurred and nobody died.

Yours in Service,

T H Mistress Liduina de Kasteelen van Valkenburg
OP, Baroness, OSP, OGT, OST, LOM, AA



Cc: Baronial Constable.

Report for Web Minister

<p>Web Minister</p> 	<p>Gumuuinus de Eggafriidicapella Gumuuinus@gmail.com SCA Membership No. 84826 (Expires 30 April 2020) Office term commenced: 26 May 2019</p>
<p>Last Council Report</p>	<p>16 June 2019</p>
<p>Last Upline Report</p>	<p>15 July 2019</p>
<p>Items published by office</p>	<p>Website</p>
<p>Name of Website</p>	<p>Canton of Dragons Bay dragonsbay.lochac.sca.org</p>

The following pages of the Canton of Dragons Bay website have been updated:

- Calendar of Events
 - Updated to Google Calendar format
 - Added links to FB Events and Calendar
- Dragons Lair (Location)
 - Changed title of page to 'Location'
 - Updated site map
 - Updated location map to Google Map format
- Minutes
 - Scanned in and linked missing Minutes for March, April, May 2019
 - Uploaded Unconfirmed Minutes for June 2019
- Members
 - Updated to table format, listed in estimation of Order of Precedence and Awards. Pictures and registered devices are alongside names and awards.
- Pages Added:
 - Positions Vacant
 - Positions Out for Commentary
 - Reeve was added and then removed once commentary period was completed
 - Group Constable, Herald, Chatelaine, Captain of Archers and Knight Marshal are currently advertised for commentary
 - New Members - providing information for signing up for new members
 - Activities - providing information to new members on activities in the SCA and DB
 - Added Facebook icon to header
- Newsletter
 - Uploaded Winter Edition on 18 July 2019

- New pages in progress:
 - Template form for Baronial and Kingdom Award Recommendation Page is being worked on. Requires Mail2 email to be finalised, and Baronial Awards list added.
 - Constable Submission Form (work in progress, attachments not uploading).

Some group email addresses (including Seneschal) have required further technical assistance. Issues should be resolved.

Technical issues arose regarding advertising of the officer positions. 'Populace' mailing list halted many of the adverts going out, considering these spam. It also flagged a DNS issue which was rectified via Nathan Blacktower of Aneala and Kingdom Web Minister. Regardless, advertising was published via Populace successfully, supplemented by advertising on the website and Facebook group.

Commentary for the following positions were advertised via Populace without issue (I advised Devine Winter to send these as a single email instead of several, which circumvented subsequent emails being flagged as spam):

- Herald
- Chatelaine
- Captain of Archers
- Knight Marshal

Reeve was posted separately via Populace (as it was the first email sent so was not marked as spam) when advertised and when seeking commentary. Group Constable was similarly posted separately

All advertising was supplemented by the website (with new 'Positions Vacant' and 'Commentary' pages added) and Devine Winer posting advice on Dragons Bay Facebook page.

Technical issues arose with uploading the newsletter as it was restricted to 2MB in size. The Web Minister of Aneala provided some solutions. A renewal of this newsletter may be published in the coming week.

I note that the Dragons Bay email subscription list is not referenced and therefore unsure how useful it generally is. I added the new contact Devine Winter to this mailing list and approved the post regarding Abertridwr's poll for distribution of assets, as this method of distribution was required by Deputy Exchequer.

Discussion held with the Web Minister of Aneala indicated that the 2MB restriction was likely a Lochac Server restriction. The Web Minister was able to provide ideas for compressing the size of the newsletter. It is noted that this may prove challenging for the Agenda and Minutes, as the Agenda for July 2019 is over 3MB. Concerted effort will be put into compressing the PDF for upload to the website.

Yours in service,

Gumuuinus de Eggafridicapella

Report for Arts & Sciences Minister

Skjaldadís Bragadóttir

84440

The Canton of Dragons Bay Arts and Sciences Officer Report

15th July 2019

Past events:

- ☞ Pencampwr-Winterfest (+ Laurel Prize Tourney)
- ☞ The Bonnie Bonnet feast
- ☞ Monthly A&S sessions

Upcoming events:

- ☞ Monthly A&S sessions
- ☞ Scribes meetings in Dragons Bay
- ☞ Cooks' Guild
- ☞ Dum in Urbe planning sessions
- ☞ Championship

Past Events: Pencampwr-Winterfest happened, and the A&S competition there was won by Gummi. Lord Imar also organised a Laurel Prize Tourney, which we were all very grateful for; since those are not often held here, it was a wonderful opportunity for the populace to display some impressive projects and receive valuable feedback.

Since it was a royal visit, we had gifts for the King and Queen. Lady Avalon and I worked hard on crafting little fabric puppet-versions of Felix and Eva based on photos from my stealth reconnaissance at Festival, and Avalon then presented a performance of *The Loveless Minstrel* (the puppet show from the Valentine's feast) at the Tavern Night, slightly edited to include a royal cameo. Their Majesties were extremely pleased by this, especially Queen Eva. During royal court, Avalon and I presented their Majesties with the puppets as gifts from Dragons Bay, and they were delighted.

DB Arts & Sciences was held on the 16th of June so that the Canton could work on their headgear ahead of the Bonnie Bonnet feast. There was a bit of a scheduling/organisational snafu due to some miscommunication with the new officers, but it has been sorted. Unfortunately we have not been able to sort out a July date as I have had to return to Singapore on short notice due to visa issues; I will organise the next one in August.

The Bonnie Bonnet Midwinter feast was held on June 22nd, and featured an A&S hat competition as well as a popular acclaim contest for the best hat. Many of the populace made new hats especially for the event. I was one of the judges for the A&S competition, for which there was only one entry: a Tudor gable hood made by Lady Gwyneth. She scored very well and so their Excellencies gifted her a tassel. The popular acclaim contest was won jointly by Baron Agostino and Lady Gummi.

Skjaldadís Bragadóttir

84440

At the June Council, several members of Dragons Bay expressed an interest in Scribes, but also complained of their inability to regularly attend the Scribes' meetings north of the river. I was asked to liaise with Mistresses Branwen and Leonie and organise Scribal workshops in Dragons Bay on a monthly basis. They have agreed to come down to Wandí on a Sunday afternoon (following Lakemonger training) to run Scribes for Dragons Bay, and I am currently polling the populace to work out a date. August 4th is currently the forerunner, and if it goes well, we will then look at monthly workshops.

Lord Blackglove is keen on restarting the Cooks' Guild in Dragons Bay, and as such will be hosting Guild nights where members can submit dishes and paperwork. The first of such nights will be on July 27th. He also hopes to run mini-feasts at some point as Cooks' Guild events, so that these dishes may be showcased to the populace.

At Pencampwr, Mistress Anne de Tournai ran a class on the Low Countries immersive feasting experience put together by the PCCC, known as the Good Food Feast 2. Mistress Sláine was very inspired by this, and at the June Council she presented a bid for an immersive Roman feast experience, Dum in Urbe Roma, to be run in 2021.

This will be a very ambitious, heavily researched and labour-intensive event, and as such planning has already started and various people have volunteered to help. She hosted the first planning session at her home recently and we discussed the venue, date, clothing, costs, the practicalities of building an entire Roman feasting environment with couches, tables, columns, mosaics and backdrops, fundraising, door gifts *et cetera*. In a couple of months she will also start trialling various Roman dishes for the menu.

Lady Ilaria and I have some ideas for an accessible feast menu workshop to be run at Championship, but it is still in the theoretical stage.

Yours in Service,

Lady Skjaldadís Bragadóttir

Report for Seneschal

Seneschal of the Canton of Dragons Bay	Devine Winter DevineWinter365@gmail.com Seneschal@dragonsbay.lochac.sca.org SCA Membership No. 84379 (expires 28 April 2020) Office term commenced: 1 June 2019 Last report: 16 June 2019 to Council
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Officer positions as noted below were advertised via Facebook and Dragons Bay Website on 17 June 2019, with applications accepted until 1 July 2019. The Reeve position was advertised on this same day via Populace Email. Advertising for the following positions were sent to Populace Email on 24 June 2019 after DNS and spam issues were resolved:

- Herald
- Reeve
- Knight Marshal
- Captain of Archers
- Chatelaine

Applications were received for all advertised roles and were forwarded on to the incumbent for their consideration, as well as upline.

The position of Group Constable was advertised on 1 July, with applications welcomed until 15 July. Gotz von Hamelen is appointed to the role, subject to a 2 week commentary period, with Liduina continuing in her capacity as Constable at Large.

All positions advertised are now filled, subject to completing their 2 week commentary period. Thank you to the strong interest in supporting the group.

I welcome Sarah of Dragons Bay to the Council as Dragons Bay Reeve, having completed her commentary period.

The 'Town Hall' meeting was held at 11:30am on 23 June to discuss the 'Crown Event Schedule' as requested by King Felix and Queen Eva, with the attendees discussing and voting. Minutes of this meeting were recorded and sent to Canvas in accordance to the missive sent by Kingdom Seneschal.

The Baron and Baroness of Aneala requested a meeting with Seneschal and Deputy Seneschal of Dragons Bay. At this meeting discussions were held around June 2020 weekend and the event that shall be held in its stead in 2020 and beyond.

Further discussions with the populace are encouraged regarding this event. Officers and the populace of Dragons Bay are encouraged to attend town hall meetings and may submit ideas.

Nathan Blacktower has stepped up as Deputy Seneschal and has been liaising with me regarding the poll that was sent out for the distribution of Abertridwr's assets. This was coordinated between the two Western Shores' groups as required by the Deputy Exchequer.

I attended Aneala Council meeting on 21 June 2019. I am committed to attending as many Anealan Council meetings as possible and providing feedback at Dragons Bay Council meetings. I also encourage members to attend; if unable to in person then Skype is available as an option.

I am in the process of creating email addresses with the domain of 'dragonsbay.lochac.sca.org' for populace so that they do not need to supply their personal emails in the public realm. For example, blackglove@, avalon@, galen@. This is in addition to the email addresses created for the Office, eg. reeve@, herald@, chronicler@. It is up to the individual if they wish to use their dragonsbay.lochac.sca.org email or their personal one.

YIS
Devine Winter
