



## MINUTES

OF THE **CANTON OF DRAGON'S BAY COUNCIL** HELD AT THE **ROCKINGHAM REGIONAL ENVIRONMENT CENTRE NARAGEBUP**, 49 SAFETY BAY ROAD, PERON ON **SUNDAY, 18 AUGUST 2019** COMMENCING AT **9:30 AM**.

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**PRESENT:**

Devine Winter	Seneschal (Chair)
Avalon of the Isle	Deputy Seneschal
Sarah of Dragons Bay	Reeve
Sigmund Gabrielis	Deputy Reeve
Gummuinus de Eggafridicapella (Gummi)	Communications Officer
Blackglove	Herald
Andy of Dragons Bay	Captain of Archers

**IN ATTENDANCE:**

Liduina de Kasteelen van Valkenburg  
Nathan of Dragons Bay  
Rochelle of Dragons Bay  
Daniella of Dragons Bay  
Charlotte of Dragons Bay  
Matthew of Dragons Bay  
Julian of Dragons Bay  
Talwen  
Agostino Tamburri  
Elizabeth Rowe

**APOLOGIES:**

Galen Wulfric  
Sláine inghean Uí Ruadháin  
Sorcha ingean Uí Bhradagáin  
Skjaldadís Bragadottir

For details of membership on this Council, please refer to the Society for Creative Anachronism 'Organizational Handbook' – <https://www.sca.org/docs/pdf/govdocs.pdf>

Minutes by Gummuinus de Eggafridicapella - *"Under the rule of women entirely great, the pen is mightier than the sword."*

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## 1. APOLOGIES AND LEAVE OF ABSENCE

- 1.1 Galen Wulfric, Sláine inghean Uí Ruadháin, Sorcha ingean Uí Bhradagáin and Skjaldadís Bragadottir all gave their apologies.

## 2. CONFIRMATION OF MINUTES

### CORRECTIONS:

Page 1 Liduina de Kasteelen van Valkenburg requests only warranted Officers appointed and ratified by Kingdom Officers to appear as present, with those whom may be appointed but pending commentary to be noted as 'in attendance' if at the meeting.

Page 8 Blackglove requests the following corrections:

"The next Council meeting is an alternative to attending the gatherings." to read: "The next Council meeting is an alternative place to present dishes, provided three Guild members taste the dish."

"Blackglove asks for recipes and member nominations sent to him" to read "Blackglove requests copies of membership applications and recipe submissions".

All instances of 'Pantera' have been corrected to Pantero Pantera di Valembrosa.

### Recommend:

**Minutes of the Canton of Dragon's Bay Council Meeting held on 21 July 2019 be confirmed, subject to the above corrections.**

Moved: Andy; Seconded: Avalon

## 3. CORRESPONDENCE

- 3.1 Devine Winter received the following email correspondence:

3.1.2	July 21	CC'd in email from Baron and Baroness to Gumuuinus - Missive for attaching to Minutes for July 2019
3.1.2	July: 22, 23, 24	4 x commentary for Group Constable appointment
3.1.3	July 22	Sign in sheets for training at Slaine and Galen's abode
3.1.4	July 22	Receipt of purchase of pewter tokens by Guumuinus

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3.1.5	July 24	Request from Mistress Branwen for Captain of Archers email contact
3.1.6	July: 23, 24, 25, 27	4 x Emails from Anealan Constable; Anealan Seneschal; Anealan Deputy Seneschal - commentary received for Group Constable appointment
3.1.7	July: 24, 27	2 x commentary for Youth Officer office
3.1.8	August 4	Application for Group Constable
3.1.9	August 7	Contact from Comet Bay College for demo
3.1.10	August 11	Email from Lochac Exchequer: Sharing of Dropbox
3.1.11	August 11	Application for List Keeper
3.1.12	August 11	Email from Baron and Baroness of Aneala: Dragons Bay Officer Ovation
3.1.13	August 12	Application received for Youth Officer office
3.1.14	August 12	Email from Kingdom Chirurgeon: Application process
3.1.15	August 12-14	Reports received from Officers for Agenda
3.1.16	August 13	Email from Kingdom Constable: commentary period
3.1.17	August 14	2 x Emails from Aneala List Keeper: commentary period

3.2 Devine Winter sent the following email correspondence:

3.2.1	July 24	Email to Mistress Branwen with Captain of Archery contact details
3.2.2	July: 22, 23, 24, 30	4 x emails to Liduina; Anealan Constable; Anealan Seneschal; Anealan Deputy Seneschal, regarding commentary received for Group Constable appointment
3.2.3	July: 23, 24, 27	3 x emails to Pantera: commentary for Youth Officer office
3.2.4	July 26	Email sent to Kingdom Constable
3.2.5	July: 30	2 x emails sent to Nathan Blacktower: Seneschal Quarterly report
3.2.6	July 31	Seneschal Quarterly Report
3.2.7	August 4	Email sent to Constable uplines

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3.2.8	August 6	Email sent to Kingdom Chirurgeon: application process
3.2.9	August 6	Email sent to Grey Company: Cockburn Learning Centre
3.2.10	August 7	Baron and Baroness of Aneala: Dragons Bay Officer Ovation
3.2.11	August 10	Email sent to Baron and Baroness of Aneala expressing condolences for the passing of Angharad of Chester
3.2.12	August 13	Application for Youth Officer sent to upline parties
3.2.13	August 13	Agenda item sent to Nathan Blacktower for the August Anealan Council meeting
3.2.14	August 14	Anealan List Keeper: commentary period
3.2.15	August 14	Meeting notes sent to Cr Campbell

## 4. BARONIAL STATEMENTS

### 4.1 Baron & Baroness

Devine Winter advised of the following on behalf of the Baron and Baroness:

Viking Garb Workshop held on 17 August 2019 at Wandí was well-attended. Second workshop will be held on 14 September 2019, likely at Bassendean Memorial Library.

Baron and Baroness are seeking commentary regarding the Children's Championship.

### 4.2 *Seneschal of Aneala*

Seneschal of Aneala flew in on Friday 16 August 2019 at 6am.

## 5. ANEALAN COUNCIL KEY NOTES

### 5.1 *Seneschal of Dragons Bay Report on Key Notes from Anealan Council*

- The Long Weekend in June 2020 Event Committee formation (June 2020 Committee).
  - Children's concession subsidy - a review of the last year of events will be undertaken to consider if the children's concession policy should remain.
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- A general subsidy policy is currently being considered, and a survey will be created for the populace around this.

## 6. BUSINESS ARISING FROM MINUTES

### 6.1 *Event Bid for 'Feast of Fools'*

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Best Pickel advised at Council Meeting on 16 June 2019 that an alternative date shall be proposed for this event.

#### Recommend:

**Dragons Bay Council notes that the steward for this event, Best Pickel Ambberger, is currently on hiatus. Should no alternative steward volunteer then this event is to be cancelled.**

Moved: Liduina  
Seconded: Avalon

### 6.2 *Additional Signatory*

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Dragons Bay Council approved the addition of 'Sian Devine' to the Dragons Bay bank account (Westpac) list of official signatories at its meeting on 16 June 2019, and the addition of 'Sarah Hill' to the Dragons Bay bank account at its meeting on 21 July 2019.

#### Recommend:

**Dragons Bay Council support:**

- 1) **'Sian Devine' and 'Sarah Hill' are added as official signatories on the Dragons Bay Westpac bank account (BSB 034-054 Account Number 28318/7) and to be granted internet access to this account**
- 2) **'Sian Devine' to have administrator access to the Dragons Bay Westpac bank account (BSB 034-054 Account Number 28318/7)**
- 3) **'Avalon Rector', 'Joshua Blythe' and 'Nancy Van Der Kooi' to remain as signatories**
- 4) **The SCA Westpac Signatory Update Form is to be completed for SCA requirements**

Moved: Avalon  
Seconded: Andy

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### 6.3 Applications for Officer Positions

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<i>Position</i>	<i>Advertised</i>	<i>Applications close</i>
Group Constable	31 July	13 August
Chirurgeon	4 August	18 August
List Keeper	4 August	18 August
Youth Officer	6 August	20 August

#### Recommend:

#### **Dragons Bay Council notes:**

- 1) Group Constable applicant Liduina de Kasteelen van Valkenburg is in commentary period until 27 August 2019**
- 2) Applications are welcome for Chirurgeon, List Keeper and Youth Officer positions until the above dates**

Moved: Avalon  
Seconded: Andy

*Baroness Elizabeth and Talwen arrived at 9:58am.*

### 6.4 Event Bid for June 2020 Long Weekend

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The Committee for the June 2020 Event was created of:

- Seneschal of Aneala
- Seneschal of Dragons Bay
- Baron and Baroness of Aneala
- Most recent Seneschal of Abertridwr

Populace are invited to send thoughts to the Seneschals. A curation of messages will be read at the Town Hall meeting to ensure concerns are raised.

#### Recommend:

**Dragons Bay Council notes the progress of the Committee.**

Moved: Gummi  
Seconded: Andy

### 6.5 Regalia for Officers

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*Gumuuinus de Eggafridicapella declares a financial interest in this item and will refrain from voting.*

An order was placed with [Astralis Arts](#) (via Etsy) for hand-cast pewter badge token Officer Badges. Additional tokens for Sigmund, Avalon and Liduina were approved by Council in gratitude for their extended tenures.

In addition to the tokens approved for purchase by Dragons Bay Council at its meeting on 21 July 2019, purchase of a 'Youth Officer' token was required.

Expedited shipping was requested by the Seneschal of Dragons Bay as the proposal to hold the 'Dragons Bay Officer Ovation' on 18 August 2019 was approved by Dragons Bay Council at its meeting on 21 July 2019.

This timeframe required use of USPS Priority Mail International, which cost \$74.30 instead of \$21.13, which secured an expected receipt date between 31 July and 7 August.

The order attracted an additional charge of GST, adding AU\$36.06 to the total charge.

This is a total of AU\$396.75.

*Refer to Attachment A.*

List Officer and Chirurgeon offices were advertised on 4 August 2019, and are intended to be filled in due course. Accordingly, these will require their own purchases. The below table indicates the expected cost of AU\$74.38 for the two tokens, including delivery and GST.

Item(s) total	AU\$45.84
Delivery	AU\$21.77
GST	AU\$6.77
<b>Order total (2 items)</b>	<b>AU\$74.38</b>

Andy and Liduina thanked the anonymous donor, Galen and Slaine for their donations.

**Recommend:**

**Dragons Bay Council:**

- 1) Approves reimbursement of Gumuuinus de Eggafridicapella the total of AU\$396.75 for the purchase of the hand-cast pewter token regalia, as per the receipt supplied (as per Attachment A)**
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- 2) **Acknowledges the gifting of beads and braid for the tokens by Devine Winter and Gumuinus de Eggafridicapella**
- 3) **Acknowledges the gifting of one (1) Reeve and one (1) Knight Marshal pewter token from Sláine inghean Uí Ruadháin and Galen Wulfric**
- 4) **Acknowledges the gifting of three (3) pewter tokens from an anonymous donor**
- 5) **Approves the purchase of the tokens for List Officer and Chirurgeon**

Moved: Blackglove  
Seconded: Sigmund

#### 6.6 *Target Faces*

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Sigmund Gabrielis proposed high density foam for archery target faces.

#### Recommend:

***Tabled until Kingdom decision is made regarding Abertridwr assets.***

Moved: Andy  
Seconded: Avalon

#### 6.7 *Business Cards*

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Council resolved at its meeting on 21 July 2019 in Item 6.6(4) to:

*“Support creation and payment for new business cards for distribution to the community.”*

Accordingly, three designs have been mocked up.

Avalon and Baroness Elizabeth likes Design C. Avalon liked the “plague” note. Liduina would prefer no “without the plague”. Devine Winter stated such a tag line would depend on the target audience. Print outs of alternative texts were discussed to allow for selection.

Design C features an SCA Knight who would need to be approached if his likeness is to be used. Alternatively, Dragons Bay could recreate this in a similar fashion, with Dragons Bay banners in the background.

Kristen is a graphics artist so could offer her services if she would like. Sigmund to advise Kristen of the option.

*Refer to Attachment B.*

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**Recommend:**

**Dragons Bay Council supports further graphics design on the business cards to finalise for printing.**

Moved: Blackglove

Seconded: Liduina

## 7. OFFICER REPORTS

ATTACHMENT	REPORT
1.1	Report for Reeve
1.2	Report for Art & Sciences Minister
1.3	Report for Knight Marshal
1.4	Report for Herald
1.5	Report for Constable at Large
1.6	Report for Chronicler
1.7	Report for Captain of Archers
1.8	Report for Chatelaine
1.9	Report for Web Minister
1.10	Report for Seneschal

7.1 **Recommend:**

**Dragons Bay Council confirms receipt of Officer reports as attached.**

Moved: Blackglove

Seconded: Gummi

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## 8. GENERAL BUSINESS

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### 8.1 *Facebook Group Privacy Settings*

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Dragons Bay Facebook Group is currently a closed group. This setting is useful to screen potential members. It does not however allow for easy sharing of posts and information to Aneala.

**Recommend:**

**Dragons Bay Council supports changing the privacy settings to 'Open' with the option of enabling moderators to screen potential members.**

Moved: Andy  
Seconded: Avalon

### 8.2 *Meeting with Councillor Campbell*

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*Gummuinus de Eggafridicapella declares a conflict of interest as it involves their workplace.*

Devine Winter and Gummuinus de Eggafridicapella represented the SCA and Dragons Bay at a meeting headed by Councillor Colin Campbell of the City of Armadale.

*Refer to Attachment D - Confidential Attachment.*

**Recommend:**

**Dragons Bay Council supports continuing discussions with this venture, with the following objectives:**

- 1) Securing this as a demo opportunity**
- 2) Enhancing Dragons Bay's presence in the Armadale catchment area**
- 3) Networking with other medieval groups**

Moved: Liduina  
Seconded: Avalon

### 8.3 *Attendance at Balingup Medieval Carnivale*

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Balingup Medieval Carnivale is held over the weekend of 23 - 25 August 2019. Whilst it is too late to organise a pavilion and SCA / Dragons Bay presence, members are encouraged to attend. Seneschal will be in attendance.

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It was noted that the SCA on the Western Shores voted a few years ago to not attend this event as there was zero recruitment for the groups.

Blackglove suggested that while it may not provide a good recruitment outcome, attendance could still offer a good corporate and branding opportunity, maintaining the SCA presence in the medieval celebrations.

Talwen advised that Balingup seems to be moving toward a more eco/environmental angle and commercialised vein. It is noted that Sword-Point opted to support Boddington instead of Balingup for this reason.

**Recommend:**

**Dragons Bay Council supports members attending Balingup Medieval Carnivale.**

Moved: Liduina  
Seconded: Andy

*Sarah of Dragons Bay, Nathan of Dragons Bay, Rochelle of Dragons Bay, Daniella of Dragons Bay, Charlotte of Dragons Bay, Matthew of Dragons Bay, Julian of Dragons Bay arrived at 10:19am.*

#### 8.4 *Recruitment*

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Demonstrations also require supplementary items to assist with advertising for recruitment.

Discussion may be generated around the following:

- Do we have a "Dragons Bay" advertising banner?
- Do we have a budget for:
  - i. Printing handouts (or is there colour printing available)
  - ii. Business cards
  - iii. Fridge magnets
- How many people are prepared to support the Chatelaine as part of the DB Gold Key?
- Do we have or can we make a stock of simple tie waist loaner tabards?

Liduina noted that some of these items may be present in the Abertridwr assets. She also noted that there is currently and has not been a separate budget for recruitment, as Liduina has managed the printing of newsletters and flyers.

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Talwen advised that Honeywood Farmers Market may be an option to consider. Community groups such as SCA/Dragons Bay could hire a space for \$10 to allow them to put on a display. There may be scope for archery and a sausage sizzle as well as the static display.

Elizabeth advises that it is worth considering the SCA insurance for this option, especially the archery.

Avalon advised that the tunics, tabards and loaner gear seem ok.

It was discussed that the Gold Key would look after the loaner garb, coming under the auspices of the Chatelaine's office.

Avalon advised she has two newcomer packs that Liduina made, ready for handing out.

Liduina will organise to PDF the information she has and send it to Gummi for uploading onto the website.

**Recommend:**

**Dragons Bay Council supports Arts & Sciences workshops to design and create banners for advertising Dragons Bay and SCA.**

Moved: Peter  
Seconded: Andy

### 8.5 *Dragons Bay Equipment*

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Blackgloves notes that as Dragons Bay had an ABN via SCA, they were previously able to receive support from Bunnings in the form of store credit and purchasing at wholesale prices eg. eskies, pop up pavilions, banner poles etc.

Blackglove suggests that any Bunnings within the catchment area of Dragons Bay could be approached for a similar arrangement. It is also possible to gain free paint that is already tinted from Bunnings, which would be useful for banner painting.

Confirmation is sought on who the property officer is (responsible person)?, e.g. maintains property list, organises repairs and busy bees, maintains loan schedule.

- Does anyone have a loaner trailer or moving forward can we review Dragons Bay ownership of a lockable trailer?
-

Discussion was held around the lockable trailer that Dragons Bay once owned, which was sold due to various complications including vehicles not rated to tow it, registration costs and lack of space to store it.

The situation for Dragons Bay has changed to where the group is considering attending more demo's, and have members with vehicles capable of safely towing such a trailer. Some current members now live on larger properties, facilitating the safe storage of the trailer.

It is also possible to consider alternative funding from a number of local government authorities within the Dragons Bay catchment area, including Serpentine-Jarrahdale, Armadale, Kwinana and Cockburn.

Talwen advised that the City of Kwinana are distributing ex road works trailers to various non-profit organisations such as fire brigades. Dragons Bay could approach City of Kwinana for a 'city assist' trailer.

**Recommend:**

**Dragons Bay Council supports investigating:**

- 1) Approaching Bunnings for store credit or other such arrangements**
- 2) The possibility of ownership of a lockable trailer**

Moved: Avalon  
Seconded: Andy

*Agostino arrived to the meeting at 10:28am.*

**8.6 *Heraldic Presence***

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Blackglove has raised the following points:

- I intend making 2 x Heralds Staves (1 x Field Staff & 1 x Court Staff) – it is not my intention to seek funding
- Can I get the Formal Tabard?
- Seeking volunteers to make field tabards.
- Who wants to be a voice Herald?
- Intention to enhance the ambience at all events with heraldic activity especially Lists.

Currently reviewing the Dragons Bay Order of Precedence & Armorial

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1. Who do I work with regarding updating the heraldic & populace page's?  
Pages would include explanations on:
  - i. How to register a device or arms – explain difference
  - ii. Description and explanation of awards
  - iii. Arms & Badges
  - iv. Short Bio In consultation with individuals - relating to awards, SCA activities & time served
  - v. Cooks Guild

**Recommend:**

**Dragons Bay Council supports the enhancement of events with heraldic displays and the recognition of members efforts through:**

- 1) Blackglove creating Herald's Staves**
- 2) Web Minister to work with Herald to update the Order of Precedence and heraldic information pages**

Moved: Blackglove  
Seconded: Elizabeth

**8.7 *Agenda and Minutes Format***

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Andy advised he was happy with the thorough and extensive Minutes. Avalon invited Devine Winter to explain why a new format of Minutes and reporting has been adopted.

Devine Winter advised that it is vital that the group demonstrates good governance and transparency in its decision making, which is outlined in "The New Seneschal Handbook". One such way to ensure this occurs is to have good Minutes that detail decisions and responsibilities.

Such good governance is important when the group seeks funding via grants as it demonstrates a willingness to be accountable.

Discussion was invited on the formatting of the Agenda and Minutes. Discussion points included:

- Option to omnibus items previously discussed and vote acceptance 'en bloc'
  - Correspondence not listed individually unless pertaining to an agenda item
  - Officer reports to be tabled and published prior to the meetings. The meetings allow Officers to summarise key / critical points and field questions.
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- Currently Officers are to submit their reports in Word Document form by the Wednesday COB prior to the Council Meeting as adopted by Council at its meeting on 21 July 2019 in Item 8.2(2).
- Council resolved at its meeting on 21 July 2019 in Item 8.2(3) for the “release of agenda to Officers prior to the Council meeting”. This would mean the Agenda is available to Officers from Wednesday night/Thursday onward.
  - Do Officers require more time to consider the Agenda?
    - Do Officers need to submit reports earlier to facilitate this?

It should be noted that Council resolved as per Item 8.2 at its meeting on 21 July 2019:

*“Dragons Bay Council supports:*

- 1) *Written reports to use a standardised template*
- 2) *Submission of reports in Word Document form the Wednesday COB prior to the Council Meeting (as per Attachment G)*
- 3) *Release of agenda to Officers prior to the Council meeting*
- 4) *Amendment of reports at or following the meeting if updates are required”*

Officers advised that handing in their reports by COB Wednesday allowed adequate time for them to read and familiarise themselves with the Agenda. Liduina asked for clarification around the format for reports, with agreement that no standardised template is necessary for the moment. It was agreed that PDF documents are hard to work with, so reports shall be submitted in DOC/DOCX format hereafter.

**Recommend:**

**Dragons Bay Council supports the current format of the Agenda and Minutes with the following changes:**

- 1) **Itemised ‘Correspondence’ becomes an Attachment that follows the Seneschal Report rather than agenda subject**
  - 2) **Items addressed in ‘Business Arising’ to require separate recommendations, to be moved and seconded as separate items**
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**3) Officer reports to be submitted prior to the meeting, as per Council resolution for Item 8.2 of Dragons Bay Council Meeting on 21 July 2019.**

Moved: Avalon

Seconded: Sigmund

### 8.8 *Budget Constraints*

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Holding meetings and events at Wandi Clubrooms incurs a charge of \$15/hour. It is proposed that alternative venues are sourced in order to minimise expenditure.

Examples include:

- Council held at venues such as:
  - 'Last Drop' which has a conference room available at no cost provided a meal is brought
  - Dome where conference rooms are available at no cost provided a coffee is brought
  - Tuart Lifestyle Village has the ability to host Arts and Sciences in demountable spaces, and archery in its communal open space
  - Private home spaces
- Hosting A&S gatherings at people's homes
- Heavy combat and rapier training in public open spaces
- Events held at public open spaces with access to public toilet blocks

Fortnightly archery training sessions were discussed. Liduina advised the sessions usually covered themselves provided enough people attended. Andy discouraged fortnightly sessions as infrequency training would become ineffective, leading to no increase in skill. Avalon was supportive of changing to fortnightly archery sessions. Whilst in general, hosting some events such as training was agreed to, Liduina and Elizabeth supported maintaining Council at Wandi Clubrooms.

Increasing funds in Dragons Bay account also assists with subsidising events. It is proposed that alternative methods of income are considered, including:

- Bunnings sausage sizzles
- Chocolate sales
- Applying for grants funding

It was generally agreed that Bunnings sausage sizzles would not yield substantial profit versus the effort put in.

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**Recommend:**

**Dragons Bay Council supports the consideration of:**

- 1) Alternative venues for holding Arts and Sciences gatherings and martial training**
- 2) Pursuing ventures to raise funds**

Moved: Andy

Seconded: Agostino

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**8.9 *A Knight to Remember Event Proposal***

Blackglove and Devine Winter to propose the event 'A Knight to Remember'. Blackglove advised of the scope of the proposal. A bid proposal shall be submitted for Council consideration.

**Recommend:**

**Dragons Bay Council supports the running of 'A Knight to Remember' event as proposed for 2021/22.**

Moved: Liduina

Seconded: Elizabeth

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**8.10 *Comet Bay College Demo***

Comet Bay College has approached Devine Winter as Seneschal of Dragons Bay for a demo on Wednesday 25 September 2019. Devine Winter to steward.

*Refer to Attachment C.*

**Recommend:**

**Dragons Bay Council supports the demo.**

Moved: Liduina

Seconded: Gummi

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**8.11 *Raffle Donation***

*Gumuinus de Eggafridicapella declares a conflict of interest as this proposal involves a group they administer.*

Troopcarriers of Australia (WA Chapter) holds annual fundraising ventures, 'Freezing for a Reason' at their Western Australian Ramble (WAmble). This year the group is supporting the Black Dog Institute.

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They have approached Devine Winter as Seneschal of Dragons Bay to consider donating items for raffle prizes, the funds of which are donated to Black Dog Institute.

Council were very supportive of this donation to a good and worthy cause. Talwen donated a viking drinking horn to add to the raffle prizes.

Devine Winter noted it would present a good opportunity for a couple of fighters to come to the site and demonstrate the martial arts. She will contact Galen Wulfric to organise.

**Recommend:**

**Dragons Bay Council supports Devine Winter donating a Viking helm with aventail on behalf of Dragons Bay to Troopcarriers of Australia (WA Chapter) for raffling at its 2019 'WAmble'.**

Moved: Avalon

Seconded: Sarah of Dragons Bay

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**8.12 *Group Use Lucets***

Avalon advised that now was an ideal time to purchase some lucets for the group to use as they are \$3 from Spotlight. Approximately 6 of these are an ideal number to encourage the making of largesse.

Liduina offered to donate all 6 of the wooden lucets to Dragons Bay.

**Recommend:**

**Dragons Bay Council thanks Liduina de Kasteelen van Valkenburg for the donation of 6 wooden lucets to Dragons Bay.**

Moved: Devine Winter

Seconded: Gummi

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**9. EVENTS IN PREVIOUS MONTHS**

Cooks Guild	27 July
IKAC (Aneala)	28 July
A&S Gathering (Aneala)	28 July
Scribes in the South	4 August
College Event (non-SCA)	10 August

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A&S Gathering (DB)	11 August
Viking Garb Workshop (Part 1)	17 August

## 10. UPCOMING EVENTS

Dragons Bay Officer Ovation (DBOO)	18 August
Balingup Medieval Carnivale	23-25 August
IKAC (Aneala)	1 September
Viking Garb Workshop (Part 2)	14 September
Anealan Championship	27-30 September
York Medieval Fayre	29 September
Highland Gathering	6 October
Bal' D'Aneala	TBA
Dawn of the King	2 November
Baldivis Country Fair	2 November
Pride Parade	November TBA

## 11. PROPOSED EVENTS

Town Hall Meeting for June 2020 Event	8 November
North Beach Groat Street Demo (Aneala)	19 October
IKAC & Novelty Archery Shoot / Oktoberfest	27 October
Dragons Bay Champion of the Bow	17 November
Toys for Tots	December TBA
Green Dragon Games Day & Yule Feast	14 December

**2020**

Dragons Bay Annual General Meeting	January
Italian Valentine's Feast	15 February

**2021**

Roman Immersive Experience (Dum in Urbe)	March
May Crown (Aneala)	May
A Knight to Remember	TBA

**10. NEXT MEETING**

15 September 2019 to be held at Wandu Clubrooms at 11:30am.

**11. MEETING CLOSED**

Meeting declared closed by Chair at 11:17am.

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<b>CANTON OF DRAGON'S BAY COUNCIL SUMMARY OF ATTACHMENTS JUNE 2019</b>		
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## Report for Reeve



Reeve: Sarah Hill

Appointed as Reeve: 21st July 2019

SCA Membership No. 83575 Expiry 31st July 2020

<b>WESTPAC ACCOUNT</b>		<b>Opening bank balance 19 July 2019</b>		<b>\$3,602.86</b>
<b>Xero Date</b>		<b>Expenses</b>	<b>Income</b>	<b>Balance</b>
22 July 2019	Training 27/06/2019		\$30.20	\$3,633.06
31 July 2019	Interest		\$0.32	\$3,633.38
31 July 2019	Training/Council 21/07/2019		\$60.00	\$3,693.38
6 June 2019	9 Hours use of grounds	\$135.00		\$3,558.38
05 August 2019	Training/Council 04/08/2019 DD		\$6.00	\$3,564.38
07 August 2019	Training/Council 04/08/2019		\$24.00	\$3,588.38
<b>Total</b>				<b>\$3,588.38</b>
<b>Closing bank balance 13 August 2019</b>				<b>\$3,588.38</b>

### **Xero & Dropbox:**

All transactions on Xero have been reconciled and Dropbox has been updated.

### **Hire of grounds and utilities:**

\$135 paid for 9 hours use of the grounds and facilities at Wandii.

**Changing of the guard:** I have officially taken over this role now.

**Minutes to be signed:** July 2019

In service, Sarah

## Report for Arts & Sciences Minister



Skjaldadís Bragadóttir | #84440

### Past events:

- First Cooks' Guild session
- Dum in Urbe planning sessions
- Monthly A&S sessions
- Italian whitework class

### Upcoming events:

- Monthly A&S sessions
- Scribes meetings in Dragons Bay
- Dragons Bay Officers' Ovation
- Dum in Urbe planning sessions and a possible mosaic workshop
- Viking Garb workshop
- Championship

The first Cooks' Guild meeting happened on July 27<sup>th</sup> at Blackglove's home, and was by all accounts a success. Several members of the Dragons Bay populace attended and submitted dishes, and Blackglove has submitted the Cooks' Guild paperwork for them. I have appended his report.

The first Dum in Urbe planning session at Mistress Sláine's home was also held earlier in July; several people attended and brainstormed over issues like a venue and fundraising for the event. We are still looking at venues, but people came up with some good ideas, such as running workshops on Roman garb, selling 'kits' of Roman jewellery, and Imar making a gladius to auction off for funds.

I tried to coordinate Scribes and it was tentatively planned for August 4<sup>th</sup>, but then something came up and Mistress Leonie could not attend. Mistress Sláine kindly ran an Italian whitework class at Wandí on the 4<sup>th</sup> after training instead. Sadly, very few people attended training due to the rain and only one person, Gummi, attended the class. However, she enjoyed it and was very enthusiastic about doing further scribal work.

Mistress Leonie and I have spoken further and she has tentatively suggested September 15<sup>th</sup> as a possible date for Scribes, if Mistress Branwen is also free. I will speak to the populace about this as well.

Due to travel I was sadly unable to coordinate July A&S. I did host August's A&S at my home on Sunday the 11<sup>th</sup> after training, but nobody attended, which was rather disappointing. I hope September's turnout will be better. Mistress Sláine and I are also trying to coordinate a workshop to work on mosaics for the Dum in Urbe event.

Baroness Elizabeth is organising a series of garb workshops, starting with a basic workshop on Viking undergarments, which I will be running at Wandí on Saturday the 17<sup>th</sup>. I am working on a handout for the event. If it goes well, I will then teach a subsequent workshop on Viking women's garb North of the river and someone else will do one on Viking men's garb.

The Dragon's Bay Officers' Ovation will run on the 18<sup>th</sup> and as it is a potluck-style feast, there is a possibility that some might bring dishes they would also want to submit for the Cooks' Guild. Blackglove will be handling this. To my knowledge, there is no A&S competition running at this feast.

I encourage the populace to work on A&S entries to submit at Championship.

Yours in Service,  
Lady Skjaldadís Bragadóttir

## **Lochac Cooks Guild - Dragons Bay Chapter**

27<sup>th</sup> July 2019 - I wish to report that at this meeting there were five (5) people in attendance with three (3) apologies.

The following three (3) recipe submissions were made:

- Two (2) Recipe Submissions from new members to the guild being; Clay Pot Shanks Category 7 (Devine Winter), Duck Pies Category 4. (Ulfr fra Jorvik) and
- One (1) recipe submission from an existing member; Plum Sauce Category 8. (Peter D'Gaunt Noir)

Of note was the efforts by Devine Winter to cook the Clay Pot Shanks over an open fire which while defeated by wet wood was continued over a gas camp cooker utilising a traditional clay pot.

In July and August I have so far received Five (5) applications for membership being: Sláine inghean Uí Ruadháin, Agnes Black, Devine Winter, Gumuuinus de Eggafriðicapella and Ulfr fra Jorvik.

Electronic copies of the above submissions and membership applications have been forwarded to the LCG (Lochac Cook Guild) Administrator via Fionn O'Mara.

Yours in Service  
Blackglove

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## Report for Knight Marshal



Knight Marshal's Name: THL Galen Wulfric  
Member No: 83612  
Report Date: 14<sup>th</sup> August 2019

### Main Report:

As I have recently stepped up, there is not much to report on the marshallate activities for this reporting period.

### Training:

#### Armoured:

Weekly on Wednesdays 6pm onwards and conducted between Success and Baldivis training sites and Sundays at Wandi from 9pm.

Training is slow at the moment and is due to winter weather however, fighters are keen and optimistic.

#### Archery:

Haven't sorted out report from Captain of Archers yet but training and shoots go well.

### Future Plans:

1. I will be sorting out a couple of tourneys shortly so will submit event proposals when required.
2. AATS - Advanced Armoured Training School will be looking to run this soon, event proposal to be submitted at next council and looking to apply to the Rowany Festival Fund for assistance.

### General Comments:

Will be looking at other ideas and looking forward to the Highland Gathering and putting on a good display there.

Yours in Service

Galen Wulfric

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## Report for Herald



Unto the council and populace of Dragons Bay and others of these Western Shores does Peter D'Gaunt Noir give good greetings.

I have been accepted as the Dragons Bay Pursuivant for the Canton and hope to continue the good works and build on the achievements of my successors. I have made approaches to the previous Herald, *Best Pickel Ambberger* to ascertain if they are holding any assets to pass on or pending heraldic business, I need to be aware of. The communication has apparently been received and I am awaiting a meaningful reply.

Administratively my immediate plans are to assemble a folder of ceremonies against future court needs and establish regular reporting and communications with my upline Black Wing Herald a position currently held by *Gwyneth ferch Aeddán*. Lady Gwyneth has also offered to help establish where the office is administratively.

Locally I wish to engage those interested in establishing a roster of Heralds at Large and their preferred focus be it; voice heraldry, protocol, ceremonies or book heraldry / research. Voice work coaching will be available.

I will also be available by casual arrangement to provide assistance and advice to the populace who are seeking to research, develop and register a name and device. I will also endeavour to list any heralds who also wish to help the populace in this manner.

I am advised there is a herald's tabard for court and I also wish to construct a herald's staff suitable for court (this will be a gift to the group as I will not be seeking funding for this). I will also check into how many herald's tabards / baldrics we have, that are suitable for field work, status / condition of the list board/ tree, common herald's staves etc that the Canton currently has and will then advise what I believe we may need.

With regards to voice work I wish to enthuse stewards and organisers of activities to utilise the heralds as much as possible to; provide experience to the voice heralds, add more glamour and flavour to our events and enrich the memories of the populace and visitors.

I look forward to serving Dragons Bay, contributing to the group and working closely with our Knight Marshal and List Keeper to achieve the above goals and helping Dragons Bay to shine brightly.

In Service

Blackglove

CC: Black Wing Herald

*From the College of Arms:*

*Heralds in the Society for Creative Anachronism have many jobs. We are fondly called book heralds, helping to research period naming and armorial practices for the registration of names and armoury for the populace. We are voice heralds, calling announcements, proclaiming who is fighting upon the field, and acting as the voice of nobility in court. We are protocol heralds, recording awards and honours bestowed, drafting ceremonies, and determining precedence and other period legal niceties in all sorts of situations. We also work closely with our good friends in the College of Scribes, whose art and artistry with pen and brush make what we do beautiful. Anyone can be a herald. You can be a herald!*

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## Report for Constable at Large



**SCA Name:** Mistress Liduina de Kasteelen van Valkenburg  
**SCA Mem. No:** 80569 (Exp. 31/03/2020)

All monies collected from Training and Events have been deposited into the Canton account and paper work sent to the Reeve.

Attended Archery training Sundays at Dragon's Lair. Not much training done as :

1. Rain forced a stop to training.
2. Not many people attended.

A&S session held at The Lair on 4 August.


Happy to report no incidents of note occurred and nobody died.

Yours in Service,

T H Mistress Liduina de Kasteelen van Valkenburg  
OP, Baroness, OSP, OGT, OST, LOM, AA, DS, BC

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## Report for Chronicler

Chronicler 	Gummuinus de Eggafridicapella Gummuinus@gmail.com SCA Membership No. 84826 (expires 30 April 2020) Office term commenced: 27 May 2019
Last Report	16 June 2019
Last Upline Report	15 July 2019
Items published by office	Newsletter
Name of Newsletter	Dragon Taeles
Issues published since last report	Winter Edition - July 2019

Newsletter shall be revisited prior to attending demo's to ensure it is optimal.

Solutions to try to reduce the size of the newsletter to 2MB include:

- Compressing photographs via PhotoShop prior to using in the newsletter
- Reducing backward compatibility to most recent versions only

Yours in service,

Gummuinus de Eggafridicapella

## Report for Captain of Archers



Member Number: 87313  
Expiry: 2020/03/31  
Indem: 2020/03/31  
SCA name: Andrew

I have held the position of Captain of Archers since 2019/07/25.

We hold weekly gatherings at our lair (Wandi Community Hall) on Sunday from now 0900 (previously 0930) for 2 hours.

Typically practice consists of two or three targets set at 20, 30 and 40 yards. Occasionally 50 yard and clout ranges are done as well. Members that attend this location also have competed in IKAC including a recent event held by Aneala at Lake Monger. We have between 2 and 10 people attend and fortunately a LARP group commences at the same venue as we conclude our practice, we have enticed some to give it a try.

We plan to have our Canton's Champion of the bow competition shortly. We have engaged the interest in throwing weapon such as knives, axes and spears, the reaction has been good thus we might start incorporating it into our archery practice in the future

Currently there are 3 active members with Target Archery Marshals status.

On occasion, the heavies of the group volunteer to be shot at (with blunts) during practice. Proper combat archery did occur at Pencampwr Winterfest but was marshalled by another.

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## Report for Chatelaine



The Office of Chatelaine is currently held by Lady Avalon of the Isle

Date of appointment: July 25<sup>th</sup> 2019

End of Tenure: July 25<sup>th</sup> 2021

I have only just taken on this office so have nothing to report regarding group activities where my services were required.

I have recently washed all of the loaner garb and most of the table cloths.

Dragons Bay has a small library which I keep at my personal residence:

The Kingdom of Lochac Fighter's  
Handbook Version 2.4 April 5<sup>th</sup> 2009

The Known Words, Third Ethereal Edition  
A.S.L (Music Book)

Kingdom of Lochac Marshal's Handbook

The Historical Atlas of Knights and Castles

Newcomer Packs

Catapulta: So You Want to Build an Onager

Exploring the World of Vikings

Siege Engines Handbook

The Life and Times of the Medieval Knight

Guide for Making Your Own Suit of Armour


The Art of Courtly Love (Vinyl Record)

The Complete Anachronist

Tournaments Illuminated (Series)

Basil's Big Book of Boom (Music Book)

## Report for Web Minister

Web Minister 	Gumuinus de Eggafridicapella Gumuinus@gmail.com SCA Membership No. 84826 (Expires 30 April 2020) Office term commenced: 26 May 2019
Last Council Report	16 June 2019
Last Upline Report	15 July 2019
Items published by office	Website
Name of Website	Canton of Dragons Bay dragonsbay.lochac.sca.org

The following pages of the Canton of Dragons Bay website have been updated:

- Order of Precedence
- Minutes
  - Uploaded Confirmed Minutes for June 2019
  - Uploaded Unconfirmed Minutes for July 2019
- New pages in progress:
  - Template form for Baronial and Kingdom Award Recommendation Page is being worked on. Requires Mail2 email to be finalised, and Baronial Awards list added.
  - Constable Submission Form (work in progress, attachments not uploading).


Yours in service,

Gumuinus de Eggafridicapella

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## Report for Seneschal

Seneschal of the Canton of Dragons Bay 	Devine Winter <a href="mailto:DevineWinter365@gmail.com">DevineWinter365@gmail.com</a> <a href="mailto:Seneschal@dragonsbay.lochac.sca.org">Seneschal@dragonsbay.lochac.sca.org</a> SCA Membership No. 84379 (expires 28 April 2020)
Office commenced	1 June 2019
Last report upline	31 July 2019
Last report to Council	21 July 2019

In accordance to Corpora, I sent my report upline on 31 July 2019.



YIS  
Devine Winter

Attachment A

## Receipt for Tokens

You sent a payment of \$396.75 AUD to AstralisArts ([paypal-transactions@etsy.com](mailto:paypal-transactions@etsy.com))

It may take a few moments for this transaction to appear in the Recent Activity list in your Account Overview.

**Merchant**  
AstralisArts  
[paypal-transactions@etsy.com](mailto:paypal-transactions@etsy.com)

**Instructions to merchant**  
You haven't entered any instructions.

  
Australia

**Postage details**  
The seller hasn't provided any shipping details yet.

Description	Unit price	Qty	Amount
SCA Constable Officer's Badge Item Number 668869146	\$22.03 AUD	2	\$44.06 AUD
SCA Web Minister Officer's Badge Item Number 609766665	\$22.03 AUD	1	\$22.03 AUD
SCA Seneschal Officer's Badge Item Number 595860518	\$22.03 AUD	2	\$44.06 AUD
SCA Herald Officer's Badge Item Number 595906640	\$22.03 AUD	1	\$22.03 AUD
SCA Chronicler Officer's Badge Item Number 595902778	\$22.03 AUD	1	\$22.03 AUD

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SCA Marshal (Heavy Weapons) Officer's Badge	\$22.03 AUD	1	\$22.03 AUD
Item Number 595923652			
<hr style="border-top: 1px dashed #000;"/>			
SCA Exchequer Officer's Badge	\$22.03 AUD	2	\$44.06 AUD
Item Number 609746545			
<hr style="border-top: 1px dashed #000;"/>			
SCA Art/Sci Officer's Badge	\$22.03 AUD	1	\$22.03 AUD
Item Number 595899244			
<hr style="border-top: 1px dashed #000;"/>			
SCA Hospitaller Officer's Badge	\$22.03 AUD	1	\$22.03 AUD
Item Number 595921844			
<hr style="border-top: 1px dashed #000;"/>			
SCA Youth Officer's Badge	\$22.03 AUD	1	\$22.03 AUD
Item Number 609768155			
<hr style="border-top: 1px dashed #000;"/>			

<b>Subtotal</b>	\$286.39 AUD
Shipping and handling	\$74.30 AUD
Tax	\$36.06 AUD
<b>Total</b>	<b>\$396.75 AUD</b>

<b>Payment</b>	<b>\$396.75 AUD</b>
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## Business Card Designs

A

# The Canton of Dragon's Bay



Bringing Medieval Back  
(but without the plague)

- Archery
- Feasts
- Scribes
- Cooking
- Dancing
- Sword Fighting

B

# The Canton of Dragon's Bay



## Bringing Medieval Back (but without the plague)

- Archery - Cooking
- Feasts - Dancing
- Scribes - Sword Fighting

C

# The Canton of Dragon's Bay



## Bringing Medieval Back (but without the plague)

- Archery - Cooking
- Feasts - Dancing
- Scribes - Sword Fighting



## Event Proposal for Comet Bay College Demo

Name of Event	Comet Bay College Demo
Date	Wednesday 25 September 2019
Time	0900-1200
Host Group	Dragons Bay
Location	Secret Harbour
Event Type	Demo
Price	Free
Numbers	Estimate 5 people to attend minimum
Website	<a href="https://cometbaycollege.wa.edu.au/">https://cometbaycollege.wa.edu.au/</a>

Outline:

Dragons Bay has been approached by Comet Bay College to hold a demo.

This opportunity will showcase the SCA and Dragons Bay at the Comet Bay College, with a static display including medieval costumes, heraldic banners and arts and sciences examples.

This event is aiming to have some heavy combat fighting demonstrated.

Costings:

No attendance cost.

Steward Team:

Steward: Devine Winter

[devine@dragonsbay.lochac.sca.org](mailto:devine@dragonsbay.lochac.sca.org)

Attachment D

**Confidential Document -  
Meeting with Councillor Campbell**

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