



MINUTES

OF THE **CANTON OF DRAGON'S BAY COUNCIL** HELD VIA **DISCORD** #dragons-bay-text and #dragons-bay-voice ON **SUNDAY, 21 JUNE 2020** COMMENCING AT **12:09PM** AWST.

<i>Name - Officer Position</i>	<i>Attend</i>	<i>Apology</i>	<i>DNA</i>
Devine Winter - Seneschal (Chair)	✓		
Bethra de la Sentiero - Deputy Seneschal of Inclusivity and Diversity	✓		
Talwen - Deputy Seneschal of Fire and Emergency Planning	✓		
Sarah of Dragons Bay - Reeve	✓		
Galen Wulfric - Knight Marshal		✓	
Little Spoon - Arts & Sciences Officer		✓	
Gumuinus de Eggafriidicapella - Communications Officer	✓		
Andy of Dragons Bay - Captain of Archers	✓		
Sláine inghean Uí Ruadháin - List Keeper & Deputy Reeve		✓	
Sorcha ingean Uí Bhradagáin - Chirurgeon		✓	
Kat of Vargahold- Youth Officer			✓
Robert Leffan of Yorke - Group Constable	✓		
Quartermaster - Kane Greymane	✓		
Brutus Cornelius Augustus - Chatelaine	✓		

For details of membership on this Council, please refer to the Society for Creative Anachronism 'Organizational Handbook' – <https://www.sca.org/docs/pdf/govdocs.pdf>

Minutes by Gumuinus de Eggafriidicapella - "Under the rule of women entirely great, the pen is mightier than the sword."

IN ATTENDANCE:

Elizabeth Rowe
Agostino Tamburini
Steven of Dragons Bay
Margarita Rossetti
Runa Aoife Solvej Sigfrid
Rhianwen ni Dhiarmada
Konrad Hildebrant
Ilaria da Vale
Sigmund Gabrielis von Frankenstein
Blackglove

APOLOGIES:

Sorcha ingean Uí Bhradagáin
Galen Wulfric
Little Spoon
Sláine inghean Uí Ruadháin

1. ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Elders and custodians of the Whadjuk Nyungar nation, past and present, their descendants and kin. We are proud to honour the Nyungar people and value this place of shared learning. We recognise the impacts of colonisation on Indigenous Australians and are committed to moving forward together in a spirit of mutual honour and respect.

2. OFFICIAL STATEMENTS

Recommend:

Minutes of the Canton of Dragon's Bay Council Meeting held on 17 May 2020 be confirmed.

Moved: Elizabeth
Seconded: Devine

3. OFFICIAL STATEMENTS

3.1 Baron & Baroness of Aneala

At the time that we write this report, we still cannot have actual SCA events and we don't have much information on when we will be able to. There are lots of online events available for those who seek them, including the last sessions of Politarchopolis University and the upcoming Known World Herald & Scribal E-Symposium.

Baroness Elizabeth still intends to run the Baroness's Fighter Auction this year. We are deliberately not proposing the event this Council because we have no idea if it will be allowed to run. If good news comes before next Council, we will propose it for August 29th. If there's no good news about events, we'll review other date options, perhaps later in the year. In the meantime, please start thinking about donations for the largesse table, entries for the A&S competition and armour maintenance for those who intend to take the field.

Some questions have been arising about Baronial Championship. Assuming the event itself runs, we intend to proceed with running the Championship tourneys/competitions in a very similar way to how they've been run previously. One change that we would bring in for this year only, given the pandemic, is that we would be happy for our current Champions to enter their own tourneys if they feel that they have not have the full "Champion experience" this year. We are going to hold off until at least next month to decide if changes are necessary to the A&S Championship. For now, please continue working on your A&S projects and if you are vying to become the next Champion then aim to have 3 A&S entries across at least 2 categories ready by the end of September.

3.2 Seneschal of Aneala

The Baron and Baroness advised there was no new information and no indication of when events and activities can resume.

3.3 Seneschal of Dragons Bay

Seneschals of Lochac are now meeting once every month over Discord and keeping in touch over several forums. Please let me know if there are any concerns so I may take them to the Seneschals. The next meeting will be at 4pm today.

Seneschals sent through comprehensive reports in regards to the State restrictions to the Lochac Seneschal who has taken this up to the insurers and Board of Directors. Hopefully I will have a directive soon, but if there is no directive then it will still stand as no events face-to-face, as directed prior.

Devine advised that should national travel restrictions remain in place until 2021, we may have to use our own resources and experts on the Western Shores as instructors.

Discussion was held around potentially using other forums such as Discord to host instructors from other areas, and what venues could be used in addition to Wandi to hold events that may provide larger numbers with technical support. Examples may include open-air venues, cafes and populace's private homes.

4. WESTERN RAIDS

4.1 Western Raids Updates

The Committee for the Western Raids 2020 Event is composed of:

- Seneschal of Aneala
- Seneschal of Dragons Bay
- Baron and Baroness of Aneala
- Steward of Pencampwr/Winterfest 2019

Town Hall Meeting was held at Wandi Pavilion on Saturday 7th December 2019.

In accordance with the Terms of Reference, the Baroness is the Chair of the Steering Committee.

Committee has met:

- 25 January 2020
- 5 March 2020
- 2 May 2020

Last month, the Western Raids Committee proposed to the Council of Dragon's Bay that they reschedule this year's Western Raids event for 2021, which required cancelling of the scheduled Pendragon Camping Weekend. The Council of Dragon's Bay accepted this proposal. At this stage there are no further updates on Western Raids. The Committee is scheduled to meet again in July 2020.

5. BUSINESS ARISING FROM MINUTES

5.1 Officer Report Form

Last Council Meeting the Officer Report Form was presented as Item 9.2. Thank you to the Officers who have used this. Officers are encouraged to send reports through on that template so we can refine them and it helps make it an easier process for all involved.

6. ACTIONABLE ITEMS FROM PREVIOUS MEETINGS

ACTION	BY	STATUS	ITEM	MEETING
Purchase of scribal items for Seneschal Citations (Kingdom Fund) - Spoken with Branwen re: paper - Wax seal for Devine Winter organised - Blackglove undertaking calligraphy classes	Gummi - pending paper from Branwen	Ongoing	8.18	21/07/19

Organisation of signatories - Devine's addition to cosign: outstanding	Sarah/Devine	Ongoing	6.2	18/08/19
Updating Order of Precedence - Awaiting copy of form	Blackglove	Ongoing	8.6	18/08/19
Assets to be marked SCA Ltd - Wood burner and Dremel available	Council	On hold	5.1	21/7/19
Asset Register to be digitised	Gummi	On hold	5.1	21/7/19
Chair covers to be finalised - Red Dragon chair covers acquired - Green Dragon chair covers outstanding	Avalon	On hold	9.1	15/9/19
Draft policy of Regalia Committee for Council consideration - Policy drafted.	A&S Officer	Tabled	9.1(2)	15/9/19
Regalia for Dragons Bay Champions - Policy drafted.	A&S Officer	Tabled	9.4	15/9/19
Period Toybox - Proposed to Aneala	A&S Officer	Tabled	9.7	15/9/19
Demo Box creation	Brutus	Ongoing	9.6	20/10/19
Digital Code of Conduct of Behaviour	Bethra	Ongoing	9.3	10/11/19
Officer support via survey - Survey sent 30/11/19 - Responses due 15/12/19 - Seneschal to follow up - Send to Robert Leffan, Little Spoon and Kane Greymane	All Officers	Ongoing	9.4	10/11/19
Poster creation for libraries	Blackglove	Ongoing	9.5	10/11/19
Step-ladder	Sorcha	Ongoing	8.5	15/12/19
Largesse	All to Sorcha	Ongoing	8.6	15/12/19
FB Group chat for Parents	Kat of Vargahold	Ongoing	7.2	15/12/19

Inclusivity Workflow	Bethra	Ongoing	10.6	19/1/20
Post Office Box at Kwinana	Devine	Ongoing	11.11	19/1/20
Letter to Richard via scribal scroll	Devine	Ongoing	6.1	19/4/20

6.1 Actionable Items

Newcomer page has been digitised to the website. Please have a look and give feedback. Our newest member, Steven from Dragons Bay, is invited to look at this page and provide feedback.

Members > New Members > Newcomer's Page

<https://dragonsbay.lochac.sca.org/new/>

7. OFFICER REPORTS

Reports

REPORT	NOTES
Reeve	Report submitted.
Arts & Sciences Officer	Report submitted.
Knight Marshal	Report submitted.
Herald	Report submitted.
Youth Officer	Not submitted.
Group Constable	Report submitted.
Chronicler	Report submitted.
Captain of Archers	Report submitted.
Chatelaine	Report submitted.
List Keeper	Not submitted.
Chirurgion	Report submitted.
Web Minister	Report submitted.

8. GENERAL BUSINESS

8.1 IKAC and Feast at Boddington

Blackglove would like an IKAC and feast at Ulfr's Lair in Boddington. There is support and enthusiasm from the populace for this idea as seen on Dragons Bay Facebook page.

8.2 Cooks Guild Challenge

Blackglove reminded Council about the Cooks Guild Challenge. While we are not able to engage face-to-face, Cooks Guild members are encouraged to make a dish, post a photograph of the dish and recipe on Dragons Bay Facebook page, and even get dressed in garb and post it online, with comments from family who may partake in the dish.

8.3 Refunds





The ongoing Webminister's budget was approved at Council's resolution at Item 8.1 of its meeting on 16 February 2020. The receipts presented are the invoices and transactions made for the Pro functions of Cognito Forms.

Recommend:

\$30.54 to Gumuuinus de Eggafriadacapella to reimburse for payment of Cognito Forms).

Moved: Andy

Seconded: Blackglove

Invoice	Transaction from Account																				
<div data-bbox="231 465 448 501"> <h3>Cognito Forms</h3> </div> <div data-bbox="231 517 383 600"> <p>929 Gervais St, Suite D Columbia SC 29201 United States +1 888-499-0856 billing@cognitofrms.com</p> </div> <div data-bbox="820 472 911 501"> <h3>Receipt</h3> </div> <div data-bbox="715 517 911 584"> <p>Receipt number 2657-6684 Invoice number 7E49635A-0009 Date paid May 1, 2020 Payment method VISA - 7937</p> </div> <div data-bbox="231 629 464 674"> <p>Paid by Dragons Bay (DragonsBay1) webminister@dragonsbay.lochac.sca.org</p> </div> <div data-bbox="231 719 568 748"> <p>\$10.00 paid on May 1, 2020</p> </div> <table border="1" data-bbox="231 792 911 981"> <thead> <tr> <th>Description</th> <th>Qty</th> <th>Unit price</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="4">MAY 1 - JUN 1, 2020</td> </tr> <tr> <td>Pro</td> <td>1</td> <td>\$10.00</td> <td>\$10.00</td> </tr> <tr> <td colspan="3">Subtotal</td> <td>\$10.00</td> </tr> <tr> <td colspan="3">Amount paid</td> <td>\$10.00</td> </tr> </tbody> </table>	Description	Qty	Unit price	Amount	MAY 1 - JUN 1, 2020				Pro	1	\$10.00	\$10.00	Subtotal			\$10.00	Amount paid			\$10.00	<div data-bbox="970 465 1358 495"> <p>← Transaction Details </p> </div> <div data-bbox="962 528 1166 551"> <p>Monday, 4 May 2020</p> </div> <div data-bbox="962 584 1270 622"> <p> COGNITO-PRO HTTP 30/04</p> </div> <div data-bbox="962 685 1034 736"> <p>Amount -\$15.41</p> </div> <div data-bbox="962 768 1142 819"> <p>Card ending with 7937</p> </div> <div data-bbox="962 851 1142 902"> <p>Reference number 24492150122</p> </div>
Description	Qty	Unit price	Amount																		
MAY 1 - JUN 1, 2020																					
Pro	1	\$10.00	\$10.00																		
Subtotal			\$10.00																		
Amount paid			\$10.00																		
<div data-bbox="231 1043 448 1079"> <h3>Cognito Forms</h3> </div> <div data-bbox="231 1095 383 1178"> <p>929 Gervais St, Suite D Columbia SC 29201 United States +1 888-499-0856 billing@cognitofrms.com</p> </div> <div data-bbox="820 1050 911 1079"> <h3>Receipt</h3> </div> <div data-bbox="715 1095 911 1162"> <p>Receipt number 2901-7041 Invoice number 7E49635A-0010 Date paid June 1, 2020 Payment method VISA - 7937</p> </div> <div data-bbox="231 1207 464 1252"> <p>Paid by Dragons Bay (DragonsBay1) webminister@dragonsbay.lochac.sca.org</p> </div> <div data-bbox="231 1296 568 1326"> <p>\$10.00 paid on June 1, 2020</p> </div> <table border="1" data-bbox="231 1370 911 1559"> <thead> <tr> <th>Description</th> <th>Qty</th> <th>Unit price</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="4">JUN 1 - JUL 1, 2020</td> </tr> <tr> <td>Pro</td> <td>1</td> <td>\$10.00</td> <td>\$10.00</td> </tr> <tr> <td colspan="3">Subtotal</td> <td>\$10.00</td> </tr> <tr> <td colspan="3">Amount paid</td> <td>\$10.00</td> </tr> </tbody> </table>	Description	Qty	Unit price	Amount	JUN 1 - JUL 1, 2020				Pro	1	\$10.00	\$10.00	Subtotal			\$10.00	Amount paid			\$10.00	<div data-bbox="970 1043 1358 1072"> <p>← Transaction Details </p> </div> <div data-bbox="962 1111 1198 1133"> <p>Tuesday, 2 June 2020</p> </div> <div data-bbox="962 1167 1278 1205"> <p> COGNITO-PRO HTTP 31/05</p> </div> <div data-bbox="962 1267 1034 1319"> <p>Amount -\$15.13</p> </div> <div data-bbox="962 1350 1153 1402"> <p>Card ending with 7937</p> </div> <div data-bbox="962 1433 1153 1485"> <p>Reference number 24492150153</p> </div>
Description	Qty	Unit price	Amount																		
JUN 1 - JUL 1, 2020																					
Pro	1	\$10.00	\$10.00																		
Subtotal			\$10.00																		
Amount paid			\$10.00																		
<p>Total</p>	<p>\$30.54</p>																				

8.4 New Committee Creation

A new Dragons Bay COVID Crisis Committee (CCC) has been established. This Committee will be planning and implementing strategies to begin the group's re-engagement with face-to-face activities.

The Committee Members are:

- Seneschal of Dragons Bay
- Deputy Seneschal for Fire and Emergency Planning
- Chirurgeon
- Group Constable
- Communications Officer

The CCC requires a budget to ensure parts of its COVID-Safe plan can be enacted. Such purchases may include hand sanitizer and cleaning products. Reimbursements will still need to be approved by Council.

Discussion was held around the budget requirements to meet requirements. The establishing budget may be larger than the subsequent budgets for this Committee.

Talwen advised that the CCC could purchase concentrations to help reduce costs, and that Dragons Bay could consider assigning weapons/loaner bows to individuals after the items are sanitised. The individual is then responsible for that item until restrictions are lifted.

The Baroness advised that a major component of our plan would have to come straight down from SCA Australia and SCA insurance. The onus is not all on our local groups - the governing body will have a big say.

Talwen reminded Council that Dragons Bay must also comply with City of Kwinana and Wandi Progress Association requirements in addition to SCA Insurance and SCA Australia Board of Directors requirements.

Talwen also noted that the different requirements per state will complicate matters.

Devine noted that the situation is fluid, and that events may need to be cancelled at short notice should restrictions require that.

Recommend:

Dragons Bay Council recognises the formation of the Covid Crisis Committee and allocates a budget of \$100 for initial set up and \$40 per month on-going.

Moved: Bethra

Seconded: Brutus

Post-Meeting Note: Name has changed to Covid Response Committee (CRC).

8.5 Officer Movements

Avalon submitted her resignation as Chatelaine at Council's last meeting. Since then advertising for a new Chatelaine has been undertaken, with Brutus Cornelius Augustus being the successful candidate.

Blackglove tendered his resignation of the Herald office, and Rhianwen has kindly acted in this role. Dragons Bay is still seeking a Group Herald to take warrant and assist with coordinating the Circle of Heralds.

8.6 Promotion of Populace Page

Blackglove reminded the populace to take this opportunity to refresh their photographs and bio's on the populace page. Talwen offered her photo studio and can do professional shoots if people would like.

Blackglove is happy to donate a prize. Kane adds a bottle of his gin to the prize. Devine will donate to the prize pool as well. Bethra will donate braid.

Categories could include 'Best Newcomer Photo', 'Best Peer'. Populace are invited to discuss this further on the DB FB page.

8.7 2020 SCA Census Questions

Devine reminded the populace to participate in the [census](#), which closes 21 June.



9. CALENDAR OF EVENTS

No official in-person events are sanctioned until otherwise advised.

Online Events

- Polit University Online courses:
<https://politarchopolis.lochac.sca.org/2020/05/polit-university-online/>
- The Known World virtual Heraldic and Scribal Symposium (KWHSS) is being run online on July Saturday 11 and Sunday 12 2020, between 10am to 4pm AEST. It is free to virtually attend and bookings can be made here:
<https://kwhss.lochac.sca.org/booking/>

10. NEXT MEETING

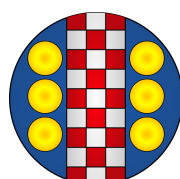
Next Council meeting 19 July 2020 to be held via Discord at 12pm AWST.

11. MEETING CLOSED

Meeting declared closed by the Chair at 1:20pm.

CANTON OF DRAGON'S BAY COUNCIL SUMMARY OF ATTACHMENTS JUNE 2019	
SUBJECT	PAGE
Reeve Reports	13
Arts & Sciences Officer Report	14
Knight Marshal Report	15
Acting Herald Report	16
Youth Officer Report	17
Group Constable Report	18
Chronicler Report	19
Captain of Archers Report	20
List Keeper Report	21
Chatelaine Report	22
Quartermaster Report	23
Chirurgion Report	24
Webminister Report	25
Completed Actionable Items	26
Seneschal Correspondence	28

Reeve Report



WESTPAC ACCOUNT			
Opening bank balance 1st April 2020			\$10,737.83
		Expenses	Income
Grounds Use		\$204.00	
St Valentine's Day tourney and Italian Feast Refund		\$20.00	
All Things – Meeting Insurance			\$10.00
St Valentine's Day Food		\$236.01	
Pages & Pageantry Refunds		\$420.00	
Cognito Forms		\$41.56	
Known World Handbooks		\$520.39	
Interest Paid			\$ 0.84
Closing bank balance 30th April 2020			\$9,306.71

Xero & Dropbox:

All transactions on Xero have been reconciled and Dropbox has been updated.

Hire of grounds and utilities:

Ground use for February: 82 adults @ \$2.00 = \$164.00 – Paid the 16th April 2020

Ground use for March: 20 Adults @ \$2.00 = \$40.00 – Paid the 16th April 2020

WESTPAC ACCOUNT			
Opening bank balance 1st May 2020			\$9,306.71
		Expenses	Income
Interest Paid			\$ 0.73
Closing bank balance 31st May 2020			\$9,307.44

Xero & Dropbox:

All transactions on Xero have been reconciled and Dropbox has been updated.

Hire of grounds and utilities:

No hire costs as no in person activities/events due to Covid-19

Arts & Sciences Report



Cancellation of all in person events since 13 March 2020. People are encouraged to look at the Polit University Online courses: (<https://politarchopolis.lochac.sca.org/2020/05/polit-university-online/>) and the KWHSS that Lochac is hosting.

The Known World virtual Heraldic and Scribal Symposium (KWHSS) is being run online on July Saturday 11 and Sunday 12 2020, between 10am to 4pm AEST. It is free to virtually attend and bookings can be made here: <https://kwhss.lochac.sca.org/booking/>

Archery workshop remains a priority and will be the first in-person session when possible.

I have posted two series of videos on how to brew mead and apple cider to help people do some simple things during these times when we can't meet face to face. Hopefully we will have some brews to taste when we are back to meeting, and I will do a taste testing session with people.

I have a deputy A&S Officer – Susannah Scarlet.

Little Spoon

Knights Marshal Report



As you're aware we have been dormant for the past few months so thankfully no one is injured or dead.

As no official word has come down saying we are good to go to restart training (as far as i know) we are currently planning to do so when we are allowed to.

Since Mistress Slaine and I have moved suburbs recently, i am looking to split training between Baldivis and Roleystone to encourage attendance to at least one session a fortnight if they cant get to both DB or even Aneala's training when allowed.

I do know from conversation with others they have watched plenty of video and virtual fighting forums but mostly waiting to put armour again.

Looking forward to the restoration of training and events

I will not be in attendance at council this weekend as my daughters sports have started back up again.

Yis

THL Galen Wulfric

Acting Herald's Report



Gummi provided a verbal update to advise that there have been several submissions of names and devices sent to Rocket and going through commentary.

The populace badge for Dragons Bay has been through commentary and is now being considered by Laurel Wreath and Pelicans.

Awards are still outstanding for some Courts held, for example Champion of the Bow and St Valentine's Tourney and Feast. Baroness Elizabeth will confer with Blackwing Herald to determine what Awards were given and ensure that Dragons Bay Herald is advised, so that Canon Lore and the OP can be updated.



Unto Lady Devine Seneschal of Dragons Bay and Lady Gwyneth, Blackwing Herald for Aneala, do greetings come from Mistress Rhianwen, Acting Herald for Dragons Bay.

Voice Heralds.

During my very short Tenure as Acting Herald, the world has gone mad with Lockdown for Corona Virus and as such there have been not Events for which Voice Heraldry was required. I understand that there are numerous people who are practicing in order to be voice heralds and to call the populace to order for information.

Book Heralds

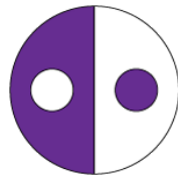
What can I say, Lady Gummuinus has been doing an awesome job in this area of the office. She has helped people get devices up to Rocket, including my change of device. Along with Lord Wolfgang the commentary is well covered.

Circle of Heralds

The Circle of Heralds has been a little quiet, but this may pick up after we have a few events and people get more of a feel for what they want in regards to name and device. Finally I would like to thank the heralds in Dragons Bay for making my time here so easy.

In Service always Rhianwen ni Dhiarmada

Youth Officer Report



No report received.

Group Constable Report



*Due to Covid-19
Not a thing
To report*

*Robert Leffan of York
Constable of Dragon's Bay*

Chronicler Report



The last newsletter was published:

29 April 2020

Upcoming Event Flyers:

Nil.

Mail Chimp newsletters:

A Mail Chimp mini-newsletter was sent on 17 June to advise of this Council meeting



Discord invite:
<https://discordapp.com/invite/bYvb7bZ>
?rank Dragon's Bay

We will be using the channels:

#dragons-bay-text
and
#dragons-bay-voice

Follow our [Discord guide](#) to join!



Yours in service, Gumuinus de Eggafriidicapella

Captain of the Archers Report



Equipment

Nothing to report as no events were held

Proposals

awaiting the resumption of events to conduct Arrow making session

Suggestions

None as of yet

How many Target Archery Marshals are there in the group?

5+

Additional Notes

Nothing to report as no events were held

Funding requests

Nothing to report as no events were held

Asset Use

none as no events were held

Deputies

Nothing to report as no events were held

YIS

Andy of Dragons Bay

List Keeper Report



No report received.

Chatelaine Report



Brutus advised:

I'm quite driven in recruiting new members. First up I'm going to be working on creating an A&S Collegia, working with the A&S Minister and A&S team. This would be a two day weekend event (or maybe include Friday evening as well).

The outcome of this Collegia is to provide newcomers with a basic feasting kit.

Then have a newcomers feasting event about a month later.

I am happy for input from Aneala and the College, for newcomers to come on board and make their own stuff.

A bigger goal for the long term is to have something of an SCA roadshow.

We do demo's and we do these quite well, but I want to try to develop a small team of people who are happy to travel to rodeos, fetes, etc, that are a day or half day travel from Peth.

Have a bit of music and such, wandering entertainment, advertise SCA, probably not have fighters unless we have a good group secured, so that we connect with the populace in general.

So the goal is pushing demo's and recruitment.

Devine reminded Brutus that whilst recruitment is a part of the portfolio, looking after newcomers is also, and perhaps more important.

Quartermaster Report



Nil to report, can I get a key to the store rooms?

Kane Greymane

Chirurgion Report



\$50/quarter budget is allocated to the Chirurgion Office as per Item 8.1 of Council's meeting on 20 October 2019.

What happened in your portfolio this month?

Nothing no events

Inventory Update

None purchased

Additional Notes

None

Funding requests

None

Asset Use

None

Deputies

No deputies

YIS

Sorcha inghean Ui Bhradigain

Webminister Report



COVID-19 advice is still on the following pages:

- [Welcome page](#) (home page)
- [Calendar of Events](#)
- Google Calendar advice extended to 12 June 2020 as per announcement regarding COVID update on 15 May 2020.

The following pages of the Canton of Dragons Bay website have been updated:

- [DragonFolk](#) page
 - Added Kane and separate bio page
 - Added Rhianwen and separate bio page
 - Added Talwen and Julia
- [Officer Contact List](#)
 - Remove Avalon as Deputy and Chatelaine
 - Add Little Spoon & Susannah Scarlet as Deputy to A&S
 - Add Kane as Quartermaster
 - Add Talwen as Deputy Seneschal
- Resources
 - Added [links to new pages](#)

New page creations:

- [Officer Report Template](#)
- [Newcomer's Page](#) - transcribing complete
- [Discord Step-by-Step Guide](#)

Pages in progress:

- [Library](#)
 - Runa and Avalon have sent through photographs of books. Catalogue to be created.
- [Order of Precedence](#) updates from Crown visit and Baronial court
 - Herald advises we are pending a copy of the Court Award form – latest Baronial awards from St Valentine's Tourney and Feast are outstanding.

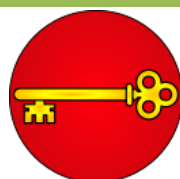
In Service,
Gumuinus de Eggafriidicapella

Completed Actionable Items

ACTION	BY	STATUS	ITEM	MEETING
Rapier training - collation of poll outcomes	Gummi	Complete - Item 6.1 - October 2019	8.21	21/07/19
Standardised report template sent to Officers	Gummi	Complete - October 2019	8.1	15/9/19
Bunnings Sausage Sizzle	Council	Complete - October 2019	9.9	15/9/19
Approach Bunnings for fundraising - Letters	Devine Winter	Complete - October 2019	8.5	18/08/19
Storage facilities payment	Sarah	Complete	6.1	21/07/19
Business cards and flyers - To be added to Demo Box	Gummi & Galen	Complete - November 2019	6.7	18/08/19
Storage facilities payment - Invoice for Abertridwr storage facility received from Galen - Devine will email Deb the details regarding Reeve so Deb can send the invoice through to Reeve for payment	Sarah	Complete	6.1	21/07/19
Business cards and flyers - To be added to Demo Box	Galen	Complete	6.7	18/08/19
Dates for A&S added to Calendar	Skjaldadís to Gummi	Complete - All Thing 2020	8.1	15/9/19
Ordering of Knowne World Handbooks	Avalon	Complete - Dec 2019	5.2	10/11/19
Submission of Badges - Badge submission	Blackglove & Gummi	Complete - Dec 2019	A1.4	10/11/19

Addition of explanatory links to Award Recommendation page	Gummi	Complete - Dec 2019	6.3	15/12/19
Purchase of Children's Bows	Andy, Gummi	Complete - Dec 2019	8.8	15/12/19
Permanent Pell Installation	Blackglove	Complete - Feb 2020	8.13	15/12/19
Second set of keys from WPA	Devine	Complete	6.1	15/12/19
FB Group chat for Archery	Andy	N/A	8.7	15/12/19
\$1000 perpetual deposit with Wandu Progress	Sigmund/Sarah	Complete - April 2020	A1.1	10/11/19
Youth tab> page, guardian forms	Gummi	Complete - April 2020	7.2	15/12/19
Delegation Policy Updates	Gummi	Complete - April 2020	10.5	19/1/20
Officer report template	Gummi	Complete - May 2020	7.1	15/12/19
Newcomer packs for Website - Linked Newcomer Page to menu - Hard copies to be digitised	Gummi	Complete - June 2020	8.4	18/08/19

Seneschal Correspondence



The following email correspondence was received by the Seneschal since the previous Council Meeting:

Date	Subject
17/4/20	Monthly Officer Report for Captain of Archers
18/4/20	A&S Report
21/5/20	Wandi Community Centre User Update
25/5/20	Chatelaine
25/5/20	Covid 19 Safety Plan Wandi Community Centre
4/6/20	Fwd: Mental Health Week Update - Community grants now open!
4/6/20	Updated Covid 19 Wandi Community Centre
14/6/20	Monthly Officer Report for Captain of Archers
15/6/20	Dragons Bay
15/6/20	Monthly Officer Report for Webminister
17/6/20	Dragons Bay Knight Marshal Report June 2020
17/6/20	constable's report
17/6/20	Monthly Officer Report for Chronicler
17/6/20	May 2020 Reeve Report
17/6/20	June 2020 Reeve Report
17/6/20	May 2020 Reeve Report
17/6/20	Reeves Reports Dragons Bay May & June

17/6/20	Monthly Officer Report for Chirurgeon
17/6/20	B&B Report for Council (June)

The following email correspondence was sent by the Seneschal since the previous Council Meeting:

Date	Subject
7/6/20	Re: Fwd: Mental Health Week Update - Community grants now open!
17/6/20	Commentary for Dragons Bay Chatelaine
19/7/20	[Fwd: [announce] SCA Ltd (Australia) Risk management commentary & activity update]
19/7/20	[Fwd: Updated Covid 19 Wandu Community Centre]
