



MINUTES

OF THE CANTON OF DRAGON'S BAY COUNCIL HELD IN THE WANDI COMMUNITY CENTRE CLUB ROOM, WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI ON SUNDAY, 16 AUGUST 2020 COMMENCING AT 12:30PM AWST.

<i>Name - Officer Position</i>	<i>Attend</i>	<i>Apology</i>	<i>DNA</i>
Devine Winter - Seneschal (Chair)	✓		
Bethra de la Sentiero - Deputy Seneschal of Inclusivity and Diversity		✓	
Talwen - Deputy Seneschal of Fire and Emergency Planning		✓	
Sarah of Dragons Bay - Reeve		✓	
Little Spoon - Arts & Sciences Officer		✓	
Gumuinus de Eggafridicapella - Communications Officer	✓		
Andy of Dragons Bay - Captain of Archers		✓	
Sláine inghean Uí Ruadháin - List Keeper			✓
Sorcha ingean Uí Bhradagáin - Surgeon		✓	
Kat of Vargahold- Youth Officer	✓		
Robert Leffan of Yorke - Group Constable		✓	
Quartermaster - Kane Greymane	✓		
Brutus Cornelius Augustus - Chatelaine	✓		

For details of membership on this Council, please refer to the Society for Creative Anachronism 'Organizational Handbook' – <https://www.sca.org/docs/pdf/govdocs.pdf>

Minutes by Gumuinus de Eggafridicapella - "Under the rule of women entirely great, the pen is mightier than the sword."

Notes: Quorum is achieved according to Quorum Policy (DBP6).

IN ATTENDANCE:

Peter D'Gaunt Noir
Konrad Hilderbrandt
Steve of Dragons Bay
Michelle from Comet Bay College
Rhianwen ni Dhiarmada

APOLOGIES:

Agostino Tamburini
Elizabeth Rowe

1. ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Elders and custodians of the Whadjuk Nyungar nation, past and present, their descendants and kin. We are proud to honour the Nyungar people and value this place of shared learning. We recognise the impacts of colonisation on Indigenous Australians and are committed to moving forward together in a spirit of mutual honour and respect.

2. CONFIRMATION OF MINUTES

Recommend:

Minutes of the Canton of Dragon's Bay Council Meeting held on 19 July 2020 be confirmed.

Moved: Brutus
Seconded: Blackglove

3. OFFICIAL STATEMENTS

3.1 Baron & Baroness of Aneala

Now that events are allowed again and we've all had a chance to understand our local requirements, we're glad to see people return to regular activities! While we were unable to attend, We were glad that Andy of Dragon's Bay got to run the arrow making workshop he has been so keen to run.

The next event Aneala has planned is coming up on the 29th of August: the Baroness' Fighter Auction tournament! This will be Aneala's first tournament since restrictions have been eased, and we'd like to encourage you to attend. It will be a good opportunity to catch up with people, don any garb or show off projects you've been working on in isolation, and put to use the fighting arts that couldn't be used whilst in lockdown. This year the proceeds of the auction will be donated to the WA Emergency Services Volunteers Hardship

Assistance Scheme. Full details can be found on our calendar here: <https://aneala.lochac.sca.org/calendar/> . We look forward to seeing you there!

3.2 Seneschal of Aneala

Konrad advised that the Baronial Championship will probably be a two day non-camping event which will allow for cleaning of the site in between days. It is likely not going to be held at Ern Halliday.

3.3 Comet Bay College Discussion

Michelle from Comet Bay College attended to speak with Council regarding their Medieval Day, which is the culminating event of the Year 8's medieval history program which forms part of the school's curriculum.

This is one of the school's Dragons Bay supported this school by attending the Medieval Day in 2019, where the medieval fighting, procession and herald were the highlights of the day.

Dragons Bay could further support the Year 11's and 12's with their Ancient studies, which is a year-long study.

For the Medieval Day in 2020, attendance is restricted due to COVID-19, and thus only Year 8 students shall attend the 'Pack' indoor gymnasium-type room. Square meterage of the 'Pack' will dictate maximum occupancy, and there shall be 2 hand washing and 2 hand sanitising stations.

It is envisioned that in the future the whole-of-school shall attend. To facilitate the Year 8's immersive experience, the whole school from different grades will dress up, with mini stalls run by students, maypole dancing, dress ups, make up artists, and two horse jousting display. The medieval time period the school studies is from the end of fall of Roman Empire (4-500 AD) and then into the Renaissance.

This year in addition to medieval food stalls, a potion stall and the jousting 'horses', there will be students sketching other student's. There shall be a games corner, and while Comet Bay only has chess, Dragons Bay populace are invited to bring more medieval board games. Kane advised he has several board games, including Fox and Geese, Nine Men's Morris, Mancala, and Dragons Bay has a set of Kubb.

Normally the Medieval Day runs approximately 2 hours, however this year it is proposed from 8:30am to 12pm.

Approximately 300 Year 8's will come through the Pack area. In the separate auditorium there will be plays organised by the Drama teacher, and maypole dancing and drumming. Kane suggested the play 'Play within a Play'. In the foyer area the students' artefacts will be on display, with their poster/scroll showing their research. Students will have a chance to

read their poetry, and are encouraged to dress up for the competitions. In this area there will be 14 students playing instruments, and the Royal Presence shall be set up here. This set up aims to give a more immersive experience for the students.

It is envisioned the students will experience each of the areas over the course of 35 minutes. Once the students have all rotated through the areas, there will be a procession down to the oval. The College had the trebuchet donated to them, so there should be some apples tossed. There shall also be some miniature catapults on display.

there is an opportunity to set up a medieval tent on the oval, as it rained last year.

Brutus advised there could be legality issues around trebuchets as they may be considered a firearm in this state. Blackglove advised that trebuchets are not considered firearms, however ballista are considered firearms, and this is due to the style of firing.

Comet Bay College is open to ideas.

Blackglove suggested that perhaps if the play were say, Romeo and Juliet, then the fight could assist in resolving issues, such as being based on Capulet versus Montague.

Brutus asked if participants required a Working With Children card prior. Kane advised no, because this is a once off event. Michelle confirmed that the event is guided under supervision of the school, and is included under their insurance.

Dragons Bay could support Comet Bay College as an SCA College supported by Dragons Bay. Youth combat, youth archery and other classes could become possible. At age 15 and 16 children can do rattan combat provided their guardians give consent. Michelle shall approach her boss to see if this is something the College would like to embark upon. If Comet Bay College becomes an SCA College, Dragons Bay would consider running tournaments at the 'Pack' facilities which would allow for students to attend.

Currently Dragons Bay cannot do food sharing due to SCA Ltd COVID-19 Response Plan restrictions, however there is scope for populace to teach classes, such as home economics and other activities.

5 people should be able to attend the Medieval Day on Wednesday 23 September 2020. Rhianwen suggested she may be able to do some inkle loom weaving. Konrad was invited to ask Baronial populace if they would like to attend, and their musicians would also be warmly welcomed to assist the 14 students. There is also still an opportunity for someone to be a 'Royal Presence' for the day. Devine advised she would ask Elizabeth Rowe if she would be interested.

Recommend:

Dragons Bay Council supports the populace to attend Comet Bay College for their Medieval Day on Wednesday 23 September 2020.

Moved: Blackglove

Seconded: Brutus

3.4 Presentation

On behalf of Dragons Bay Devine presented a copy of the Known World Handbook to Michelle.

3.5 Seneschal of Dragons Bay

The release of SCA policy [SCA Ltd COVID-19 Response Plan](#) provides guidance on the holding of face-to-face events in Australia. Compliance with this and local jurisdictional requirements is required for approved events.

Please be aware that Western Australia is still operating in Phase 4 restrictions and as such requires compliance with:

- 1.5m physical distancing; and
- Maximum occupancy of venues, providing 2m² per person.

Alongside this, SCA Response Plan advises of several restrictions, some of which include:

- No provision of food
- No overnight stays
- Cashless payment system
- Cleaning requirements

3.6 Welcoming of New Members

We extend a welcome to:

- Steve Banks (Banksy)
- Cormacc Ui Niall
- Indeo
- Faelyn
- Rosamond de Montfort
- Karen of Dragons Bay
- Kyle
- Liane

Welcome to the group, and welcome back to the group!

4. WESTERN RAIDS

4.1 Western Raids Updates

The Committee for the Western Raids 2020 Event is composed of:

- Seneschal of Aneala
- Seneschal of Dragons Bay
- Baron and Baroness of Aneala
- Steward of Pencampwr/Winterfest 2019

Town Hall Meeting was held at Wandri Pavilion on Saturday 7th December 2019. In accordance with the Terms of Reference, the Baroness is the Chair of the Steering Committee.

Committee has met:

- 25 January 2020
- 5 March 2020
- 2 May 2020
- 25 July 2020

The Western Raids Committee has no updates from the Chair, however discussion was held around the changes COVID-19 has introduced, especially in maintaining adherence to the SCA Response Plan. This currently makes the event a non-camping one.

The Western Raids Committee is scheduled to meet 5 September 2020.

4.2 COVID Response Committee

Council recognised the formation of Dragons Bay COVID Response Committee at Item 8.4 of its meeting on 21 June 2020. The name has since changed to 'Canton Response Committee'.

The Committee Members are:

- Seneschal of Dragons Bay
- Deputy Seneschal for Fire and Emergency Planning
- Chirurgeon
- Group Constable
- Deputy Seneschal of Inclusivity and Diversity

If anyone else wishes to join this Committee then please let me know.

Please send your completed AHA Hygiene Certificates to the Reeve so they can be uploaded to Dropbox for record-keeping. Anybody who wishes to hold an event will need to complete the AHA Hygiene Certificate to comply with Dragons Bay requirements.

Western Australian Police

Talwen proposed for a local community engagement police officer to attend Council to impart information on how the WA Police Force (WAPOL) is enforcing the [Emergency Management Act 2005](#).

3 Strike Approach to Non-compliance

Talwen proposed a three-strikes approach to people not complying with the relevant requirements for events:

1. Verbal one-on-one warning
2. Verbal warning given to group as a whole
3. Person persisting in non-compliance will be asked to leave and temporarily banned from all face to face activities until either the restrictions are lifted, or the person agrees to comply and does so.

Blackglove asked how this approach would fit into the [SCA Ltd COVID-19 Response Plan](#).

Brutus asked if this was a State or WAPOL guideline.

Devine advised that if WAPOL attended and Dragons Bay were in breach of the State law then WAPOL would shut the event down and issue fines.

Blackglove stated that, "while I appreciate there may be a need, are we able to try and fix our in-house problems with the systems we have? Can we throw that to the Peers of the group?" Devine stated, "Please do so and report next month to Council."

Brutus asked why is this something the Peers are talking about, and not spoken at populace level. Blackglove advised that "the things we are talking about can be handled in house with Peers, to see if they are able to step up with courtesy via examples of behaviour, same with Officers."

Brutus said that he "supports that this has to be done, however if you don't follow rules then there's the door." Blackglove stated, "I'll take this to the Peers, bring the Peers up to speed on perceived issues, and if we can fix it with SCA administratively then ok, and if not then there are other avenues."

5. BUSINESS ARISING FROM MINUTES

5.1 COVID-19 Response Plan and Documentation

The [flowchart](#) for compliance with WA jurisdictional requirements and SCA Response Plan is available on Dragons Bay's website.

Event checklists for before and after events are on the Dragons Bay's website. These assist with steward's ensuring cleaning and sanitising are performed as per the [SCA Ltd COVID-19](#)

[Response Plan](#) requirements. Please ensure these are filled out before and after the event to confirm the event complies with the requirements.

Dragons Bay is required to put up posters for hand washing and hand rubbing as per [SCA Ltd COVID-19 Response Plan](#). Laminated copies are in Dragons Bay's kit, and are available via the links on the flowchart if steward's need to download these.

We will cease using Glen 20 to sanitise surfaces and equipment as some members are experiencing respiratory distress with Glen 20. The Chirurgeon has supplied an alternative option for the group's use.

5.2 Highland Gathering 2020 Update

SCA has a presence at the Highland Gathering, however no arena time has been allocated as no fighters have committed to the demonstration.

Populace should advise if they wish to do a performance or demonstration in the main arena. This does not need to be a fighting display; it could be dancing, telling bardic tales, playing musical instruments.

Highland Gathering is 4 October 2020. Please advise of commitment to an arena display by 30 August so that arena time may be arranged if required.

5.3 Resumption of Heavy Training at Wandí

Paperwork is required from a steward who is prepared to ensure compliance with relevant legislative instruments is maintained. So far Devine has yet to receive paperwork for the resumption of heavy training at Wandí. Blackglove advised he has completed the training package online for [AHA Hygiene Certification](#) and sent the certificate to Chirurgeon as required.

Blackglove advises there is enough interest to resume heavy training.

Blackglove presented the framework of his concept to provide a structured training environment. He introduced the terminology he is using for those who are not authorised in heavy combat, nor intend to be, as shadow warriors. The training package he is devising will still suit these fighters. This will help lead people toward being auxiliary marshals, heralds, and non-contact participants in war.

Training is proposed to be held after archery training, however Captain of Archers is willing to move archery training to afternoons in summer to allow fighters to exercise in the morning.

Dragons Bay has a range of experienced, retired and potential fighters. Teachers include Lokki in the afternoons after Anealan training, Kane and Blackglove.

As for Youth Combat, Blackglove has sourced narrow rattan to allow for corded swords, and will check if pell work can be done with youth combatants.

Classes will consist of warm ups and conditioning.

The first tier of training will be 'basic' classes, including:

- Sword work
- Foot work
- Shield work
- Rules of the List
- Combat conventions
- Honour and renown

Participants will require a training waster, shield and sturdy shoes.

Intermediate classes will have 'fast and light' training and moving toward armoured fighting.

Classes will be structured and are not designed to create a production line for authorised fighters.

Devine asked if funds were sought for replacing pells, creating new pells, and ensuring adequate training items were available. Blackglove advised there is no need for funds at this time. He needs people to commit to the idea first, so shall have a fighters meeting first to discuss interest.

Devine asked if a shield press has been sourced. Blackglove advised he had recieved a shield press, and Kane also has one. Blackglove advised that Kane may ad hoc be a resource, and with Galen they could assist to give coverage to the eastern suburbs. Marcelles (while not a member currently) has a workshop, and is an artist with metal. Blackglove will also make his home available.

Blackglove advised that Dragons Bay has 4 bar-faced bassinets suitable for combat archery, and 6 heavy infantry helms for loaning for heavy combat. Dragons Bay therefore should have the resources required. Any swords or hilts not good enough for combat can be converted into a waster for training and slow work.

Blackglove advised that what is required is boots on the ground. The fighters meeting can be in a lounge room or online or one-on-one. Blackglove is happy to start next Sunday if people are present at Wandii to participate.

Kane advised that he needs to get into the storeroom. Devine advised that we can liaise and have a few volunteers to help. Kane noted that Little Spoon is keen to build some shelving to suit and Kane is happy to have him do this. Blackglove stated he can do a day-time visit to Kane's to get a scope of what he needs.

Devine advised that DragonsBay will need to digitise the assets and label them as per [SCA Ltd Financial Policy](#).

Rhianwen asked about things going back to people who gave them to the group. Devine advised that no-one has yet written in for Council to consider; and there shall also be a disposal register. Brutus asked if there is a cut off time for requesting items returned.

Devine responded that no there was not, however once Dragons Bay has catalogued the assets then there will be a time limit on when people can request items back.

Blackglove advised that Dragons Bay ill have a donation policy to assist with assessing the donation of items to the group, or items on loan. Devine advised this is due to storage space being a limiting factor.

Blackglove advised he would approach the woodturning group at Wandi Progress Association to dispose of the table so shelving can go in.

5.4 Feedback on Prepaid Training Cards

Several members have purchased these prepaid training cards. These cards are generally kept with the Constable's lockbox. Direct deposits have been performed by a lot of members as well with relative ease.

Discussion was held around purchasing a non-member card for allowing visitors to attend. Devine advised this was possible, if someone purchased a \$13 training attendance for visitors then the Constable would strike off 9 slots and allow for one remaining to be stamped off for the attending non-member. This could then be reconciled by Reeve.

6. ACTIONABLE ITEMS FROM PREVIOUS MEETINGS

ACTION	BY	STATUS	ITEM	MEETING
Purchase of scribal items for Seneschal Citations (Kingdom Fund) - Spoken with Branwen re: paper - Wax seal for Devine Winter organised	Gumuuinus - pending paper from Branwen	Ongoing	8.18	21/07/19
Organisation of signatories - Devine's addition to cosign: outstanding	Sarah/Devine	Ongoing	6.2	18/08/19
Updating Order of Precedence - Awaiting copy of form	Baroness Elizabeth	Ongoing	8.6	18/08/19
Assets to be marked SCA Ltd - Wood burner and Dremel available	Quartermaster	On hold	5.1	21/7/19
Asset Register to be digitised	Quartermaster	On hold	5.1	21/7/19
Chair covers to be finalised - Red Dragon chair covers acquired	Avalon	On hold	9.1	15/9/19

- Green Dragon chair covers outstanding				
Draft policy of Regalia Committee for Council consideration - Policy drafted.	A&S Officer	Tabled	9.1(2)	15/9/19
Regalia for Dragons Bay Champions - Policy drafted.	A&S Officer	Tabled	9.4	15/9/19
Period Toybox - Proposed to Aneala	A&S Officer	Tabled	9.7	15/9/19
Demo Box creation	Brutus	Ongoing	9.6	20/10/19
Digital Code of Conduct of Behaviour	Bethra	Ongoing	9.3	10/11/19
Officer support via survey - Survey sent 30/11/19 - Responses due 15/12/19 - Seneschal to follow up - Send to Robert Leffan, Little Spoon and Kane Greymane	All Officers	Ongoing	9.4	10/11/19
Poster creation for libraries	Peter D'Gaunt Noir	Ongoing	9.5	10/11/19
Step-ladder	Sorcha	Ongoing	8.5	15/12/19
Largesse	All to Sorcha	Ongoing	8.6	15/12/19
FB Group chat for Parents	Kat of Vargahold	Ongoing	7.2	15/12/19
Inclusivity Workflow	Bethra	Ongoing	10.6	19/1/20
Post Office Box at Kwinana	Devine	Ongoing	11.11	19/1/20
Letter to Richard via scribal scroll	Devine	Ongoing	6.1	19/4/20

7.1 Posters

Blackglove spoke in regards to the posters and how they would function as a passive recruiting tool and also double as an outlet for populace to express creativity.

These posters could be in colour or black and white, and up to A3 as these can be easily laminated. The group can then trial which ones are going to grab people's attention, and these can be rotated throughout different libraries in the postcodes.

Blackglove asked if he could hand over the project to fall under Brutus' portfolio, who advised, "we can talk about this over a coffee."

7.2 Step Ladder

Devine advised that Sorcha has quotes for step ladders, however it was now up to the Quartermaster to advise of load requirement, which may depend on shelving height. Kane advised the highest grade possible is ideal. Blackglove noted he would like to approach Wandí Progress Association to consider the roller door be fixed to the inside store room, which could be a padlocked latch on the floor.

7.3 Largesse

Devine advised that Dragons Bay were still collecting items for largesse, as Crown put out a call for cords and other items. Please organise cords, beads, tokens etc to go to Sorcha who shall then send these to The Crown for Their use.

7.4 Facebook Chat for Parents

Kat advised that the Facebook chat for parents has not progressed due to COVID-19.

7.5 Post Office Box

Devine advised this item has been postponed as due to COVID the group has not received a lot of correspondence.

7. OFFICER REPORTS

REPORT	NOTES
Reeve	Report submitted.
Arts & Sciences Officer	Report submitted.
Knight Marshal	Office vacant
Herald	Office vacant
Youth Officer	No report received.
Group Constable	Report submitted.
Chronicler	Report submitted.
Captain of Archers	Report submitted.
Chatelaine	Report submitted.
List Keeper	No report received.

Chirurgion	Report submitted.
Web Minister	Report submitted.

7.1 Captain of Archers

- IKAC's will be held in the future.
- Future archery workshops will be more tailored to particular requirements, eg. quivers, arm guards etc.
- Quotes for jigs and jig components are coming in for straight-fletched arrow creation.
- Quote for targets is required.
- Use of swinging targets - these are getting shot up, so the group may have to reserve these for competitions.
- Appropriate target set up for training - it is proposed to have a more structured approach to training to assist with focusing on attaining groupings.
- Brutus advised he has a virtually unlimited supply of 2x2 corrugated cardboard and offered the group to have this brought in for target backing.
- TAMs include:
 - Blackglove
 - Gummi
 - Devine
 - Julia

7.3 Chirurgion

- Deputy is still required, please advise if you would like to be deputy for this role.
- Kingdom has been exploring the possibility of removing the First Aid Certificate requirement from this Office.
- Tenure is confirmed as 2 years like all other Offices.
- Tabled budget request as Chirurgion is not present to answer questions around this.

7.4 Knight Marshal

- Thank you to Galen for his service. Stepped down to personal and family commitments.
 - Applications have been received. As there is no closing date the group will need to contact upline for a closing date.
 - Senior Marshals on Western Shores - we need advice of who is a Senior Marshal and the action plan moving forward to get more Senior Marshals on the Western Shores. Devine will work with Lokki on this.
 - Konrad advised that there are 3 Senior Marshals on the Western Shores: Lokki, Kane and Galen.
 - Konrad advised that the group needs an Acting Knight Marshal otherwise no training of any kind can be held.
 - Peter d'Gaunt Noir offered to be Acting Knight Marshal for Dragons Bay (membership number 28429) effective immediately. There were no objections to this from Council.
 - It should be noted that Knight Marshals are only required for Baronies and not required for Cantons.
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7.5 A&S Officer

- Archery workshop Little Spoon was teaching traditional nock making. This will be an ongoing workshop.
- Future archery workshops will include a specific curriculum ie. plastic nocks versus traditional arrows; combat blunts.
- Viking Lantern making workshop (with Chatelaine)
- Proposing 'how to make a board game' workshop (with Chatelaine)

7.5 Herald

Dragons Bay wishes to thank Mistress Rhianwen for stepping in and serving as Acting Herald. Julia is in commentary period, with comments welcome until 29 August.

- Lealan and Julia are new additions to the Circle of Heralds
- Kymmy is working on her device and name
- Fish has been working on his device and name with Gummi
- Lealan has been working on a device idea
- Sorcha has been working with Gummi on device idea

Blackglove advised that as the voice herald at the arrow-making workshop, he notes the group needs to be thoroughly aware that the Herald is speaking with the voice of the Sovereign, which means there is only one person who should be speaking: the Herald and the person they are directing to. It seems we need to reinvigorate that habit.

Devine advised that a Heralds call marks a significant announcement that people need to attend.

Blackglove advised that mock courts could be run as an introduction which can help inculturate people to abide by call.

Rhianwen noted that Baron and Baroness always used to do an explanation at the Newcomers Feast. In previous years SCA have had inculturation classes for newcomers. Blackglove suggested that the Baron and Baroness could do an online class with explanations. Konrad noted that Baron and Baroness were holding meetings every Tuesday on Discord. Devine asked if the Baron and Baroness could be approached to hold such classes, and to please send the link for the newcomers to attend so they may ask questions.

7.6 Chatelaine

Brutus wishes to strongly promote that the Facebook page is to be treated exactly like training and events, in regards to courtesy and how you conduct yourself. If you are not toeing the line you are asked to change your behaviour or vacate the premises.

Devine advised this was appreciated as some of the newcomers have questioned their associations with the group. Blackglove echoed sentiments.

Brutus advised that not only is it important to retain and encourage new members but also the old members being retained, which is hard to do if someone is going off their tree. Brutus said, "Do it privately. The group page is not that place. If I do see someone acting negatively then I will private message them to discuss the behaviours."

Devine advised that SCA also has a grievance procedure, so people do need to follow that.

In response, Brutus advised that "at the same time, if you act in a discourteous way, someone of the populace can say, "Hey you're not acting appropriately"."

Blackglove clarified "that private conversation is the first part of the grievance procedure."

Rhianwen noted the grievance procedure is wonderful tool but there is not always going to be times you can use it. If using grievance procedure, it can be worse than leaving the SCA. Blackglove did concede the current grievance procedure isn't very user friendly.

Kane noted the grievance procedure doesn't protect you against bullies. "But what is the choice? Choice is to leave the SCA."

Devine advised, "I appreciate you taking it on yourself to have those conversations."

Brutus said, "As part of my Officer role, I can do that."

Devine noted that "it falls upon all the Officers and Peers to do that."

7.7 Quartermaster

Rhianwen notes there are some Gold Key costumes at Bastion. She also has two shields and will continue to paint these with separate red and green dragons.

Devine noted populace were interested in doing a silk banner workshop and may need to borrow equipment. Rhianwen is happy to lend frames, however there should be 2 frames in the Storeroom.

8. GENERAL BUSINESS

8.1 Officer Movements

Thank you Rhianwen for Acting Herald. Congratulations to Julia of Dragons Bay who is in commentary period for Herald.

Thank you Galen for being Knight Marshal. The group is currently advertising for the next Knight Marshal.

8.2 Order of Precedence Page

The inclusion of preferred honorifics and people's pronouns to promote gender sensitivity is an initiative that has been generally embraced by the populace and will be utilised by Heralds for Court.

This ensures people feel welcomed, their identity is validated, and they are comfortable in the SCA.

Blackglove explained how people would like to be addressed and how this is not any different from using the terms of Lord or Lady. Nobilis is another option for people.

Devine advised there is precedence for Kings to be known as Khan, Jarl, etc. This preference is therefore easy to integrate into the game.

8.3 Pets of the Populace

The fur and feather children of the populace are included on the Order of Precedence. Please submit photographs of your pets. This also includes children (under the heading 'Dragon-Kinder').

If your pets excel at certain areas (eg. Max is an assistant TAM) then please advise so that can be added to the page.

Service animals are also very welcome.

8.4 Refunds

The ongoing Webminister's budget was approved at Council's resolution at Item 8.1 of its meeting on 16 February 2020. The receipts presented are the invoices and transactions made for the Pro functions of Cognito Forms.

Recommend:

\$14.02 to Gumuinus de Eggafriadacapella to reimburse for payment of Cognito Forms.

Moved: Brutus
Seconded: Kat

Invoice	Transaction from Account
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<p>Cognito Forms</p> <p>929 Gervais St, Suite D Columbia SC 29201 United States +1 888-499-0856 billing@cognitoforms.com</p> <p>Receipt number 2728-9935 Invoice number 7E49635A-0012 Date paid August 1, 2020 Payment method VISA - 7937</p> <p>Paid by Dragons Bay (DragonsBay1) webminister@dragonsbay.lochac.sca.org</p> <p>\$10.00 paid on August 1, 2020</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Qty</th> <th>Unit price</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="4">AUG 1 - SEP 1, 2020</td> </tr> <tr> <td>Pro</td> <td>1</td> <td>\$10.00</td> <td>\$10.00</td> </tr> <tr> <td colspan="3">Subtotal</td> <td>\$10.00</td> </tr> <tr> <td colspan="3">Amount paid</td> <td>\$10.00</td> </tr> </tbody> </table>	Description	Qty	Unit price	Amount	AUG 1 - SEP 1, 2020				Pro	1	\$10.00	\$10.00	Subtotal			\$10.00	Amount paid			\$10.00	<p>04/08/2020</p> <p>V7937 31/07 COGNITO-PRO HTTP Ref: 24492150214</p> <p>Frgn Amt: 10.00 USD</p> <p>-\$14.02</p>
Description	Qty	Unit price	Amount																		
AUG 1 - SEP 1, 2020																					
Pro	1	\$10.00	\$10.00																		
Subtotal			\$10.00																		
Amount paid			\$10.00																		
<p>Total</p>	<p>\$14.02</p>																				

8.5 Kingdom Officer Movements

There are several Kingdom Officer positions recently advertised:

- Newly created position of Deputy Seneschal for Reporting - assisting with consolidating quarterly reports (filled by Mistress Aveline Goupil)
- Newly created position of Deputy Seneschal for Officer change-over and other administrative matters for the Seneschallate (filled by Master Bartholomew Baskin)
- New created position of Deputy Seneschal for Diversity, Equity and Inclusivity - applications are currently sought
- Newly created position of Deputy Seneschal for Crown Events - applications are currently sought
- Crux Australis - applications are currently sought
- Baronial handover for Krae Glas - [please book to view this](#)

Populace are encouraged to apply for these positions if they feel they are suitably qualified. If you would like more information please approach Devine Winter who can direct you further. You will have training and support.

The Lochac Officer Training Symposium (LOTS) will be held on Saturday 19 and Sunday 20 September 2020, online via Zoom. Sessions will run from 10am until 4pm, with bookings accepted from Monday 14th September. This is a great information session to attend. Further information shall be sent out in due course.

8.6 Baronial Officer Opportunities

Some tenures for Baronial Officers are coming to an end, or remain vacant and applications are sought for:

- A&S Officer - tenure of current incumbent ends next month
- Herald
- Constable

Populace are encouraged to apply for these positions if they feel they are suitably qualified. You will have training and support; Aneala have a vast contingent of experienced populace to assist you.

8.7 Officer Reports and Officer Attendance

Officers are reminded to ensure their attendance to Council meetings and sending their reports in to maintain communication. Even during this difficult time during COVID we have obligations to attend. If there are no items to report then please advise.

Please refer to [Dragons Bay Policy - Officer Attendance - DBP8](#), which states:

“Officers need to attend Councils and not to have more than 2 successive Councils where they are not in attendance.

Report submission in the absence of attendance is a minimum requirement.”

If Officers are not able to attend they lose contact with their fellows and populace.

Officers who continue to exhibit non-attendance and/or non-reporting shall be subject to an Action Plan which includes:

1. Warning from Seneschal in written communication;
2. Warning from Seneschal in written communication advising that further non-compliance will result in further actioning;
3. Advice from Seneschal in written communication: CC to Baronial Upline to advise of non-compliance, and
4. Baronial Upline to perform further actions to ensure compliance.

Please note that some tenures are starting to wind up so Officers will begin to seek their successors.

Recommend:

Dragons Bay Council notes the Dragons Bay Policy DBP8 and supports the Action Plan.

Moved: Brutus

Seconded: Rhianwen

8.8 Archery Training

Feedback on how that archery training is tracking and its compliance with [SCA Ltd COVID-19 Response Plan](#) and state and local jurisdictional requirements.

So far Dragons Bay have been doing very well with archery training. Thanks is expressed to Andy of Dragons Bay for doing an exceptional job, including cleaning before and after the events, sanitizing during and making sure all requirements are adhered to

Blackglove stated that Andy has been doing a great job before and during the COVID-19 crisis, and reminds populace can recommend him for Awards. Devine advised that Andy worked really hard to make sure the paperwork was put in on time and met compliance so that archery training could be held.

8.9 Arrow-Making Workshop

The arrow-making workshop held on 9 August 2020 provided some opportunities for improvement. Some populace were not adhering to the State requirement of maintaining 1.5m physical distancing, as they were really focused on the activity. It is a reminder that even though people are excited and engaged, people still need to adhere to the 1.5m distancing requirement. Populace are reminded that if an item cannot be sanitized then it cannot be used, as per [SCA Ltd COVID-19 Response Plan](#).

There was an incident at this arrow-making workshop, which was that people were not adhering to COVID-19 State law requiring a physical distance of 1.5m to be maintained during Phase 4. When reminded, these people were still resistive to adhering to this legislative requirement and insurance requirement. This serves as a reminder that if people do not adhere to such requirements then Dragons Bay will be cancelling events. The steward or Seneschal can shut down the event so please listen.

During this arrow-making workshop, there were inappropriate communications inside and outside the workshop. Please be courteous and respectful. If something didn't go to plan, then please don't publish this on Facebook as it can turn newcomers away from joining. Please message Devine Winter directly, otherwise the group risks moving to requiring all new posts as pending approval from moderators. The moderators do not want to be policing everything, however continued misuse and inappropriate communications could lead to this.

Devine Winter reiterated the grievance procedure. If someone has offended you then go to them; if you feel you cannot do this then go to a mediatory, or if you can't talk to someone in the Canton then go to someone in the Barony. The public forum is not the forum to put a grievance out.

Steve advised that as a newcomer he felt some of the communications after the arrow-making workshop dampened his enthusiasm for the group. Devine advised that it takes a lot of investment from others to show Dragons Bay is a courteous group who do not treat each other like that.

Nitrite gloves were used at the arrow-making workshop as recommended. There may be scope for future workshops while in Phase 4 COVID-19 restrictions (at the state level) provided lessons have been learned and improvements are made from this workshop.

8.10 Loaner Arrows

Dragons Bay have been considering quotes from Blackglove and Isabel for the creation of loaner arrows. Blackglove has calculated a 'Canton discount' at a cost of \$7.50 per arrow (unmade), with any profits made going to charity.

This will allow the Canton to purchase the pieces required and hold Arts and Sciences workshops to teach the art of making arrows. This will empower people and teach the art of arrow making on loaner arrows.

- Replacement cost if broken: \$7.50 per arrow, however if these are made by a vendor then they are \$10 an arrow. So newcomers using the loaner arrows and if it breaks then the charge is \$10/arrow.

Rhianwen advised that this charge should be included under the archery page of the website so that newcomers know that broken arrows will incur a replacement cost. This way the cost is upfront and known.

Devine advised the first session won't have that costing, as the first time is a trial for the newcomer to see if archery suits them. Moving forward they will be advised it would be a cost they would incur.

Recommend:

Dragons Bay Council supports 4 x sets of arrows (6) at \$7.50 (\$45) for loaner arrows. A total of \$180 approved for this expenditure payable to Blackglove.

Moved: Kane
Seconded: Kat

8.11 New Archery Targets

Dragons Bay awaits a quote from Sigmund. Blackglove has also raised this item and proposes that the group look into the possibility of getting more metal frames and shade cloth to create new target frames. This style is easy to recondition, and stuff with cardboard and such. Brutus will try to bring more cardboard to facilitate this.

Blackglove will obtain a quote for a metal frame and cloth. Kane proposed to have 2 squares of 6mm frame and spacers to allow for easier retrieval of arrows. This may take 2 hours to make. Little Spoon may be able to create frames to these specifications.

8.12 Dragons Nook

This item was raised by Brutus promoting a safe friendly place for people and fringe members to discuss and put into action mechanisms to join the group and combat mental conditions that hinder social interactions. This issue may cross over to the Deputy for Diversity, Equity and Inclusivity.

This would help people who want to come to events but are conflict adverse through anxiety, mental health issues etc. The vision for DragonsNook is a place for people to have a conversation in relative safety. As Chatelaine I want to offer this. I may need to bring other Officers to be involved, or other people.

Devine advised that an option would be to give people a mentor to work with.

Brutus used anxiety as an example, on how the group could create mechanisms to help that. For example a buddy system.

Steve noted this sounds like a good idea, but if the group doesn't address what is being said on social media, eg. the incident last week, it's a negative for me, and just putting positive on it doesn't work.

Brutus advised that at training, on Facebook and at events there is behaviour we should be displaying and it's up to Officers and Peers to pull those people into line.

8.13 Social Media Policy

Given the increased interaction we have online, please remind yourselves of the SCA's [Social Media Policy](#).

8.14 Code of Conduct

Please note SCA [Code of Conduct Policy](#) was revised 1 March 2020, the summary of which must be displayed at all SCA activities.

8.15 Grievance Procedure

Please follow the SCA grievance procedure as outlined in the [Dispute Resolution Handbook](#).

8.16 Racial and Ethnic Sensitivity

There is a lot of hypersensitivity online right now and we need to be mindful and sensitive. Please be patient, tolerant, mindful of what you are putting up on online forum as right now there's a lot of sensitivity in a lot of areas.

Lochac Ombudsman has explained the impact of swastikas for American people's. This is a different concept from Australians understanding. Swastikas for Australians equates to White supremacy, however for Americans it equates to death. So be aware. These are difficult conversations to have but they are necessary to assist in broadening understanding and compassion.

Be mindful of what you post. Assist in people's sensitivities especially in these times.

8.17 Communications

Be courtesy and chivalrous in all your communications.

8.18 Use of Facebook

Council may need to consider modifying the Facebook posting settings and will review this at next month's meeting. Such measures may include posts requiring 'Pending approval' if people can't self monitor. This also may include a need to then mute repeat offenders for a period of time.

Such measures can be included in the Rules of the group and added to the 'request to join' questions so that people are aware of these.

A policy is to be written around this as this is beyond the scope of the current Social Media Policy for Lochac.

Recommend:

Dragons Bay Council requires a Facebook Use Policy to be presented for its consideration, in discussion with the Social Media Kingdom Officer.

Moved: Gummi

Seconded: Devine

8.19 Proposal to Commission Small Chests for Individual Fletching Jigs

This item is raised by Blackglove. Commissioning such chests will assist in maintaining the pieces. Blackglove proposes a small Viking style chest for each which would fit the fletching jigs and all their pieces. There are 2 fletching jig sets for the Canton and each one should be in their own box. This means each set is complete, easy to store and easy to maintain.

Quartermaster requires these boxes to have lids with internal structure, so that when they are stacked it nests, and is load bearing.

Blackglove and Kane shall work on this. Gummi and Devine also require such a box.

8.20 Candle Making Workshop

Kane has melted down candles from previous Pencampwr and collected the candle wax which now needs to be made into new candles. This workshop will be run by Kane, pending submission of paperwork.

8.21 Palatine Barony Comments

Item raised by Blackglove. If the group were to go to Palatine Barony then Baronial successors would be selected via competition. The active participation the group currently has is focused in the arenas of archery and the arts and sciences. The concept of Palantine Barony also includes rapier and rattan, but until the group attains more participation in these disciplines to offer a viable selection of candidates, then the selection will be drawing from the disciplines of archery and the arts and sciences. Discussion was held around the timeframe for each Baronial term to be 12 months. Kane clarified that it was rotating disciplines.

8.22 Cooks Guild Proposal

Rhianwen raised this item, and explained that when in lock down, she had proposed that the Cooks Guild members put together a preserve of some sort (e.g. jam, pickle etc that can last until we can share again). Rhianwen advised she would still like to do that and is happy to supply the prize for it. Devine to liaise with Rhianwen to assist with gaining traction on this proposal.

8.23 Recruitment Style

A heteronormative recruitment scheme had been used in the past, which was parsed out to focus recruitment of the dominant partner of the relationship, otherwise SCA can cause contention in the partnership.

Council was reminded that the group is inclusive to all, and if we don't use inclusivity across the board then we are not inclusive.

If the group is doing demo's, then the group needs to use styles to sell the concept of SCA. There are sales and marketing techniques that can be used, and by having a diverse, inclusive representation of people, and Blue Feather representation, then this will assist in actively demonstrating inclusivity to people.

Registration at the national (SCA Ltd) level could include any requirements, e.g. should a care person be required, mental illnesses, how the SCA may support someone upon their joining.

Discussion was held around the presence of a carer and it was determined that attendance fees would be nominal if they are participating, and are attending in a supportive capacity. Such carers are generally covered by NDIS and possess a companion card.

Rhianwen advised that developing community is important which can be facilitated via armouring sessions, sewing, crafting and post-revels. Kane advised that the things the group have discussed today will assist with this.

9. CALENDAR OF EVENTS

2020

<i>Event Title</i>	<i>Date</i>	<i>Host Group</i>
Baroness' Fighter Auction	29 August	Aneala
Comet Bay College Demo	23 September	Dragons Bay
Anealan Championship	25-28 September	Aneala
Highland Gathering	4 October	Dragons Bay

2021

Roman Immersive Experience (Dum in Urbe)	6 March	Dragons Bay
Autumn Gathering	24-27 April	Aneala
Western Raids	June	Dragons Bay

2022

Coronation	TBA	Aneala
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10. NEXT MEETING

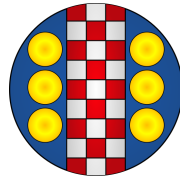
Next Council meeting 20 September 2020 to be held at Wandu Clubrooms at 12pm AWST.

11. MEETING CLOSED

Meeting declared closed by the Chair at 3:32 pm.

CANTON OF DRAGON'S BAY COUNCIL SUMMARY OF ATTACHMENTS JUNE 2019	
SUBJECT	PAGE
Reeve Reports	26
Arts & Sciences Officer Report	27
Herald Report	29
Youth Officer Report	30
Group Constable Report	31
Chronicler Report	32
Captain of Archers Report	33
Chatelaine Report	34
Quartermaster Report	35
Chirurgion Report	36
Webminister Report	37
Completed Actionable Items	38

Reeve Report



WESTPAC ACCOUNT			
Opening bank balance 1st July 2020			\$9,308.25
	Expenses	Income	
Training		\$39.00	
Insurance		\$10.00	
Donation		\$70.00	
Prepaid Training Cards		\$180.00	
Reimbursements as per last meeting	\$94.04		
Interest		\$0.80	
Closing bank balance 31 st July 2020			\$9,514.01

Xero & Dropbox:

All transactions on Xero have been reconciled and Dropbox has been updated.

Hire of grounds and utilities:

July Grounds Use \$2.00 by 12 adults = \$24.00

Covid-19:

Under the Covid-19 requirements we have started events again with some changes like no cash payments and introducing pre-paid training cards things are going well. Everyone who attended training on the 26th of July has purchased a pre-paid training card or paid into the account. Thank you everyone for your cooperation with this. We have sold 6 pre-paid cards so far.

Arts & Sciences Report



Events held since last report

EVENT	Arrow making workshop
EVENT TYPE	workshop
DATE	9/08/2020

Future plans

Viking Lantern class especially for newcomers. Making of board games.

Brutus: 12x12 inch piece of leather, marked grid pattern and 3 checker style game tokens.
People can make one of the 3 games they would like.

BG: there was a pattern for a scroll tube.

Brutus: poster tubes from Office works are \$2.

How is A&S going in the group?

Several members attended the arrow making workshop and some completed their set. Some people were interested in making traditional nocked arrows with horn and this will be done at another date.

Topics of Interest

Item 1

SUBJECT Traditional nocked arrows

POSSIBLE INSTRUCTOR/S Myself

Item 2

SUBJECT Garb

POSSIBLE INSTRUCTOR/S Susannah Scarlet

Item 3

SUBJECT Scribes/illumination

POSSIBLE INSTRUCTOR/S Branwen

ADDITIONAL NOTES Concerns around running more workshops during restrictions, very difficult to maintain the distancing and show people how to do work hands-on.

Deputies

Susannah Scarlet.

YIS

Little Spoon

Herald's Report



by Gumuuinus

Events where voice heraldry occurred

Arrow making workshop - Blackglove heralded a call to attend the Seneschal's word.

Additions to Canon Lore and Order of Precedence

Addition of names and devices to OP.

Status of submissions

I am aware of some submissions going to Kingdom, including Rhianwen's resubmission.

Book heraldry consultations

Name for Fish. Work on devices.

Active Heralds

Circle of Heralds

Other heralds' activities

Processing devices and names from populace and themselves. Addition of honourifics and pronouns to OP for use in Court.

Youth Officer Report



Rattan for youth combat has been received.

Kilic, Brandwen, Wolfgang and myself have been looking into a new sector of axe throwing for youth, including the type of targets required.

Axe throwing may be only at Lake Monger while testing targets, handles, weights, etc.

Kane advised to build in handle breaking to the cost.

Kat advised they may be full tang axe (not period).

Blackglove noted they could use rattan for the handles.

Rhianwen was supportive of further activities for the children, as the goup has a large contingent of children.

Group Constable Report



Numbers from 15/07/2020		To: 13/08/2020	
Members 30	Minors 9	Total members: 39	
	Non-member minors 2	Total non-members: 2	
Total attendees: 41			

Julia has put her hand up to be Deputy Constable.

Constables at Large include Blackglove and Gumuuinus.

Any member can be a Constable at Large. Please advise so the group can call upon you.

Chronicler Report



This office publishes Dragon Taeles every quarter: Spring, Summer, Autumn and Winter.

The last newsletter was published:

April 2020

Upcoming Event Flyers:

Nil due to covid 19 not permitting face to face events.

May do more flyers for newsflashes.

Mail Chimp newsletters:

Nil.

Additional Notes

Newsletter for winter shall be collated and published shortly, and may include photographs from Comet Bay College demo.

In service,

Gumuuinus de Eggafridicapella

Captain of the Archers Report



Training sessions held

Date	Number of participants	Location
26/07/2020		Wandi Progress Association
2/08/2020		Wandi Progress Association

Equipment

No equipment damaged.

Proposals

Seeking coordination with Aneala Captain for Archers, will plan to have one IKAC at each club before the end of year. These can't be counted to a formal result of IKAC, more to engage with each others group.

Will have more tailored workshops eg quivers etc.

How many Target Archery Marshals are there in the group?

4

Additional Notes

COVID Report as to the workshop held on the 9th of August

Funding requests

Will compile a list of equipment needed in the near future however as the storeroom has yet to be organised it may need amending .

Asset Use

Arrow Jig
Loaner Bows
Loaner Arrows
COVID cleaning equipment

YIS
Andy of Dragons Bay

Chatelaine Report



No contact with newcomers as missed a few training sessions.

What happened in your portfolio?

Very little, Archery has started again for those with equipment looking for ways to intergrate the office into these "form and triplicate" sessions.

Upcoming plans

Games games games!!! everyone needs games! even the most exciting feast is even more exciting with games!

Have sourced local leather merchant for 12 inch x 12 inch leather.

Plans for a newcomers tutorial (online, in person at distance etc etc) for participants to make their own

"Period" game so far 2 games looking at a third so 3 to choose from, cost at this stage sub 30

Strategies for Participant Retention

This concerns me, we need a more open and friendly, educational, and helpful web presence - where if you may, is just like an event or training - yeah need to think on this some more.

Successes and Items to Share

I have purchased leather and a suitable marker to start my prototype game board

Additional Notes

We need to be more friendly, happy and approachable online! we need not to scare people away with angry posts or starting conflicts - we would not stand for these at an event, or training! FB is no different to any other SCA event! You sign up/in you play by the rules! if you don't you leave! i don't want to see anymore "newbies" or new members scared by angry volatile posts.

On a positive note i have some secured some "free" hand sanitiser from work, and i am currently trying to get them to supply me with a 20 ltr bottle - will keep you posted.

Quartermaster Report



Haven't gotten in to the storeroom yet.

I have 4 excel spreadsheets to condense.

Chirurgion Report



\$50/quarter budget is allocated to the Chirurgion Office as per Item 8.1 of Council's meeting on 20 October 2019.

What happened in your portfolio this month?

No injuries

Inventory Update

None

Event Summary

Event 1

Event

Archery training

Hosting Group

Dragons Bay

Date

2/08/2020

No. of Participants

Heavy	Rapier	Archers
0	0	?

Activities Held

Target archery practice

Brief summary of incidents

None

Issues identified

See Steward report

Event 2

Event

Arrow making workshop

Hosting Group

Dragon's Bay

Date

9/08/2020

Location

Wandi

No. of Participants

Heavy	Rapier	Archers	Non-Combatants
0	0	0	See Steward report

Activities Held

Arrow making

Brief summary of incidents

None

Issues identified

See Steward report

Additional Notes

None

Funding requests

None

Asset Use

1 litre hand gel donated

Deputies

None

Webminister Report



The following pages of the Canton of Dragons Bay website have been updated:

- [Order of Precedence](#) - updated with photographs, members, devices, honourifics and pronouns to be used.
- [Minutes](#) uploaded
- [Forms](#) - updated and moved to it's own menu item
- Welcome page with Dragons Bay bank details

New page creations:

- Events> [Archery Training Booking Form](#)
- Events> [In-Person Council Attendance Booking Form](#)

Pages in progress:

- [Library](#)
 - Runa and Avalon have sent through photographs of books. Catalogue to be created.
- [Order of Precedence](#) updates from Crown visit and Baronial court - Rhianwen to send updates.
- Contact Masonry as registering for minors is still onerous.

In Service,
Gumuinus de Eggafredicapella

Completed Actionable Items

ACTION	BY	STATUS	ITEM	MEETING
Rapier training - collation of poll outcomes	Gumuinus	Complete - Item 6.1 - October 2019	8.21	21/07/19
Standardised report template sent to Officers	Gumuinus	Complete - October 2019	8.1	15/9/19
Bunnings Sausage Sizzle	Council	Complete - October 2019	9.9	15/9/19
Approach Bunnings for fundraising - Letters	Devine Winter	Complete - October 2019	8.5	18/08/19
Storage facilities payment	Sarah	Complete	6.1	21/07/19
Business cards and flyers - To be added to Demo Box	Gumuinus & Galen	Complete - November 2019	6.7	18/08/19
Storage facilities payment - Invoice for Abertridwr storage facility received from Galen - Devine will email Deb the details regarding Reeve so Deb can send the invoice through to Reeve for payment	Sarah	Complete	6.1	21/07/19
Business cards and flyers - To be added to Demo Box	Galen	Complete	6.7	18/08/19
Dates for A&S added to Calendar	Skjaldadís to Gumuinus	Complete - All Things 2020	8.1	15/9/19
Ordering of Knowne World Handbooks	Avalon	Complete - Dec 2019	5.2	10/11/19

Submission of Badges - Badge submission	Peter D'Gaunt Noir& Gumuinus	Complete - Dec 2019	A1.4	10/11/19
Addition of explanatory links to Award Recommendation page	Gumuinus	Complete - Dec 2019	6.3	15/12/19
Purchase of Children's Bows	Andy, Gumuinus	Complete - Dec 2019	8.8	15/12/19
Permanent Pell Installation	Peter D'Gaunt Noir	Complete - Feb 2020	8.13	15/12/19
Second set of keys from WPA	Devine	Complete	6.1	15/12/19
FB Group chat for Archery	Andy	N/A	8.7	15/12/19
\$1000 perpetual deposit with Wandi Progress	Sigmund/ Sarah	Complete - April 2020	A1.1	10/11/19
Youth tab> page, guardian forms	Gumuinus	Complete - April 2020	7.2	15/12/19
Delegation Policy Updates	Gumuinus	Complete - April 2020	10.5	19/1/20
Officer report template	Gumuinus	Complete - May 2020	7.1	15/12/19
Newcomer packs for Website - Linked Newcomer Page to menu - Hard copies to be digitised	Gumuinus	Complete - June 2020	8.4	18/08/19

