



## MINUTES

OF THE CANTON OF DRAGON'S BAY COUNCIL HELD IN THE WANDI COMMUNITY CENTRE CLUB ROOM, WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI ON SUNDAY, 22 NOVEMBER 2020 COMMENCING AT 12:03PM AWST.

<i>Name - Officer Position</i>	<i>Attend</i>	<i>Apology</i>	<i>DNA</i>
Sláine inghean Uí Ruadháin - Acting Seneschal (Chair) and List Keeper	✓		
Bethra de la Sentiero - Deputy Seneschal of Inclusivity and Diversity			✓
Talwen - Deputy Seneschal of Fire and Emergency Planning		✓	
Sarah of Dragons Bay - Reeve		✓	
Little Spoon - Arts & Sciences Officer		✓	
Andy of Dragons Bay - Captain of Archers		✓	
Sorcha inghean Uí Bhradagáin - Chirurgeon		✓	
Kat of Ulfahol - Youth Officer			✓
Robert Leffan of Yorke - Group Constable	✓		
Liduina de Kasteelen van Valkenburg - Acting Chatelaine		✓	
Rondmær Rauda Vakrisdottir - Herald		✓	
Blackglove - Knight Marshal	✓		
Grímr Grettirson - Acting Quartermaster and Deputy to Acting Seneschal		✓	

For details of membership on this Council, please refer to the Society for Creative Anachronism 'Organizational Handbook' – <https://www.sca.org/docs/pdf/govdocs.pdf>

Minutes by Gumuinus de Eggafriidicapella - "Under the rule of women entirely great, the pen is mightier than the sword."

Notes: Quorum is achieved according to Quorum Policy (DBP6).

**IN ATTENDANCE:**

Elizabeth Rowe  
Agostino Tamburini  
Konrad Hildebrandt  
Thomas O Caerdyf  
Gumuuinus de Eggafriacapella  
Sigmund Gabrielis von Frankenstein  
Porleifr Þorgeirsson  
Cormacc Ui Niall  
Faelyn of Dragons Bay  
Indeo of Dragons Bay

**APOLOGIES:**

Lealan de la Haye  
Devine Winter

## 1. ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Elders and custodians of the Whadjuk Nyungar nation, past and present, their descendants and kin. We are proud to honour the Nyungar people and value this place of shared learning. We recognise the impacts of colonisation on Indigenous Australians and are committed to moving forward together in a spirit of mutual honour and respect.



## 2. CONFIRMATION OF MINUTES

**Recommend:**

**Minutes of the Canton of Dragon's Bay Council Meeting held on 18 October 2020 be confirmed.**

Moved: Blackglove  
Seconded: Robert

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### 3. OFFICIAL STATEMENTS

#### 3.1 Baron & Baroness of Aneala

On the 1st of November we attended the Lochac Witenagemot on Zoom and this allowed us to interact face to face with the Crown and other landed Sovereign Representatives of Lochac. You have probably seen email regarding the Gratia Coronae. Crown gave other Awards which They have passed on to us, and thus we have Awards to pass on to people when we are all present at an event and hold Court to allow us to give these out.

On 7 November we attended Bal d'Aneala, which was a small but really lovely and super relaxed event. There was dancing, fun and performances.

Yesterday (21 November) we were on Crown between Two Roses. They have interviewed most Crowns so now interviewing the Baronages around Lochac. The interview is here: <https://www.facebook.com/108503177651062/videos/118271983274803/>

Congratulations to Dragons Bay for the City of Kwinana award nomination.

The current Acting Seneschal reached out for support and involvement from the Barony and we have a few suggestions to get together to benefit everyone.

#### 3.2 Seneschal of Aneala

In the last Seneschal meeting it was mentioned to instil into our members that when you sign up to be a member of SCA, you sign up to be accountable in regards to the social media policies, code of conduct and other policies, so in short we should be nice to each other.

Your membership means that you are agreeing to the SCA policies.

#### 3.3 Outgoing Seneschal of Dragons Bay

A member of the populace had to go to hospital and Devine has taken him to hospital and thus she is unable to be present at the meeting, however she had some personal tokens to hand out and people to acknowledge during her tenure as Seneschal.

#### 3.4 Acting Seneschal of Dragons Bay

Thank you to:

- Liduina for patterns and supporting people, and a huge pile of garb she has donated
  - Susannah Scarlet for garb making and patterning assistance
  - Grimr donated plastic gloves for inspections
  - Sorcha for the donation of the thermometer and fire blankets
  - Brutus for the donation of hand sanitiser
  - Effie for taking Dragons Bay flyers and attending Have a Go Day
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You are reminded of the Code of Conduct and what this entails. We all need to have an awareness of the words that we are using when discussing things. Be reasonable, and don't be a dick.

The City of Kwinana takes pride in recognising hardworking and dedicated community members who help make Kwinana a better place. The nomination of Dragons Bay as a Community Citizen of the Year is an acknowledgement of the populace's hard work and efforts and you should be proud and humbled by your achievements, especially during the pandemic. There are 2 invitations for representatives to attend the Christmas Function and Devine and Avalon shall represent Dragons Bay.

Cockburn Grill'd has accepted Dragons Bay as a fundraising group and we are awaiting advice from Kingdom on whether we can advertise this.

Acting Seneschal met with the Baron and Baroness of Aneala to find ways to develop cohesion between the groups. We are encouraging an environment of working with Aneala.

Baronial Officer uplines should be checking in with their downlines at least once a month for something other than just reports. I encourage our Officers to help create these contacts and please advise me when contact occurs so we can ensure it's developing across the board.

It has been found that Anealan events often don't incorporate what Dragons Bay populace is involved in and therefore not inclusive as Dragons Bay tends to be archery-centric. We wanted to find more opportunities to have more disciplines, however the main issue is that a lot of sites don't allow archery.

We need to find some more venues that will allow multiple disciplines. This will also assist in varying sites beyond Lake Monger and Wandi. Talwen advises that Tomato Lake supported combat blunts being shot into a tent. This will encourage group interaction with archers and combatants.

It is hoped that a site can be found to accommodate all disciplines which is central to all populace in Aneala and Dragons Bay. The hope is to hold a training session at least once a month in this centralised location. So please send me your ideas.

Aneala has also committed to attending one of the training sessions held at Wandi at least once a month.

Baroness Elizabeth will be forwarding a calendar of their activities so a group calendar can be made up and added to the website.

I ask for any thoughts on how we can integrate better with Aneala - please forward me your ideas or speak up now. Perhaps we can refer to ourselves as the Western Shores, rather

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than Aneala and Dragons Bay. And we discussed getting a bit more Peer interaction with the populace, as the Peers have a lot of contacts that can help assist other populace members.

## **4. COMMITTEE UPDATES**

### **4.1 Western Raids**

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The Western Raids Committee rescheduled its September meeting and shall meet again to consider proposing variations to the SCA Ltd COVID-19 Response Plan for camping and feasting for this event.

### **4.2 Canton Response Committee**

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Council recognised the formation of this Committee at Item 8.4 of its meeting on 21 June 2020. Slaine will be following up this item.

## **5. BUSINESS ARISING FROM MINUTES**

### **5.1 Officer Movements**

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All officer positions advertised are currently on hold as we advertise for Seneschal. Positions include:

- Chronicler
- Chatelaine
- Web Minister

The group is stable, as long as we can find a Seneschal. There is a call for applications for Dragons Bay Seneschal, with applications accepted until 3 December 2020. It is important to note that Slaine has no intention of applying for the position as she is not in a position to put her hand up. Thus this is not process for process sake.

I would especially like the Herald, Arts and Sciences Officer, Knight Marshal and Reeve to focus on deputies for succession as these are key positions for the group to continue to exist. This also helps create group stability.

Runa has stepped down from the Deputy Seneschal position. Gumuuinus has stepped down from Drop-Dead Deputy following handover to Acting Seneschal. Dragons Bay Herald is on sabbatical but still reporting. Quartermaster position is on hold as the incumbent was exiled until the end of the current Crown's reign.

### **5.2 Known World Handbooks**

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The Known World Handbooks have proven popular and sold well to populace. Last meeting Council approved a further 10 Known World Handbooks be ordered for resale to populace at cost price. Slaine notes they were popular but it is best to order these later when there are

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more members. Agostino asked if there was a stock of them for borrowing. Robert checked what copies were in stock.

### 5.3 Archery Targets

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Blackglove advised that he would obtain a quote for targets made of metal frame and cloth. So far the quotes have stalled but Blackglove will talk to Marcellus about making our own. Blackglove has yet to obtain this quote.

Three targets in Aneala were made by Frank when he was Champion. These targets were gifted to Aneala, however Branwen advises they are surplus to requirement, and so the targets are now available if Frank or Dragons Bay would like them. These 3 targets at Konrad's house which came from Boddington.

Dragons Bay would like these targets back to their stores. Konrad advised there may be 2 wooden ones and a polystyrene one. Council advised they no longer required the polystyrene target. Konrad will bring the wooden ones down, or Blackglove will go collect.



### 5.4 Archery at Coodanup College

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Cormacc contacted the Coodanup Community College on Wednesday (located corner Coodanup Drive and Wanjeep Street in Mandurah), and spoke with the Clan Coordinator - Education Support Unit. Documentation is required so the proposal may be forwarded to School Services. The school also does Medieval Studies and so Dragons Bay may find an opportunity to assist this school with their studies.

The school is open to Dragons Bay doing an archery demonstration as the school may consider putting archery into their school curriculum to ensure accessibility and engagement. This will be an inclusive sport. The Principal will then make the final decision. Cormacc has tried to make an appointment with the Principal to see what their expectations are. Blackglove offered to give assistance to Cormacc to write up the proposal.



## 5.5 Deceased populace on the Order of Precedence

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It was noted that there are deceased populace on Dragons Bay Order of Precedence page. Discussion was held around if it is appropriate to include deceased populace on the Order of Precedence. They could be denoted on the page in a certain manner, or could be removed from the Order of Precedence and placed on an 'In Memorandum' page on the website. Konrad supports denoting deceased members on the existing Order of Precedence page.

Elizabeth advised that Their Excellencies contacted the Baronage. They heard back from 3 Baronies - Rowany, Stormhold and Krae Glas. None of these Baronies have a populace list on their websites, and so the Western Shores seem unique in this regard. In Their Excellencies' opinion there is thus freedom to make a choice, and this may be an occasion where it is worth surveying the populace for their collective thoughts. Their Excellencies may also bring this up with wider Aneala down the track to survey their thoughts..

Robert said that a separate section for deceased populace would assist with denoting the important people who were once part of the group. Borleifr said it's not a bad idea as it can help chronicle the group's history. Agostino advised it can help keep a track of who has received Baronial awards, separate from Canon Lore.

## 5.6 Issue Research for Lochac (IRL) Project

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Thank you for your feedback received so far by the team. They encourage long-term engagement with this project. This is basically a review of the grievance policy and the fall out we may be experiencing. The Lochac Feedback Form is now available: <https://seneschal.lochac.sca.org/feedback/>

This simple tool that is available to share your ideas and feedback directly with the Seneschallate. We encourage you to use this form to provide feedback on where you tend to see problems brewing, or your ideas and suggestions on how to respond better when they do arise. This feedback form does not have an end date, and so the opportunity to provide feedback is continuous. Information is confidential and the IRL team will do an executive summary which will be fed back to the populace so you have an idea of how things are tracking.

Slaine reiterated the 'don't be a dick' motto that people should be following, and Blackglove advised that Marcellus has an ethos that if the person is not there to defend themselves and is denied the right of reply, then do not speak ill of them.

Slaine emphasised that "people have to be very careful with their words. We are a very close community where everyone is friends with everyone. There is a cross-over of personal and SCA lives, which is fantastic, with people met in the community setting becoming our friends in our lives. However, those relationships can fall out, and that is a personal thing and it's terrible, but we need to take into consideration how that then impacts on our game."

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Slaine advised to, “keep those issues outside of the game”, and said that she gets that we are all friends but if we can keep those issues off site so that they are not discussed at events then this will help. This is important, especially as some of these people are more seasoned players and our newer members look up to these people. We also don’t want to scare people away with politics. Slaine retired that the past is in the past.

Porleifr said his opinion of this is that from his experience, “is that there needs to be fostered an understanding of open communication. People make mistakes, and sometimes despite talking about things, mistakes will still happen.” Porleifr said that, “we don’t want people to think they can’t approach that person and say, ‘I’m not ok with that’.”

Slaine advised that keeping personal issues out of the SCA would be fantastic. Blackglove advised that, “the general principle is to not air your dirty laundry.” He also advised that the pursuit of communication in SCA stumbles as people don’t use active listening skills. If people are approachable and feel they can ask questions, then that’s great. Blackglove stated that he has no more talking time despite the letters after his name than anyone else, because he has to earn the entitlement to be listened to, and not talking about gossip, and asking for clarification - the simple stuff such as that is important.

Slaine advised that some of the feedback the IRL Project has noted is that if you are one of those people who find it difficult to address a trigger point to talk with a person, it may be better to have dedicated people you can approach to help with that. Slaine has put her hand up for this so that she can be a facilitator and mediator in this respect.

Slaine advised that in some discussions and situations, some things will trigger others, and while it doesn’t offend others. Just because it doesn’t offend you doesn’t mean it may not be offensive to others and this needs to be communicated. Please tell us as soon as possible after it has occurred as it’s easiest to deal with the more immediate it is. Peers are a good resource to go to speak to, as are Their Excellencies.

Elizabeth said that being available to talk to people is part of Their Excellencies’ job.

Slaine said, “if we don’t know it’s broken, we can’t do anything about it.” Blackglove reiterated, ‘Don’t be a dick’, especially when compared to people who’s needs are not mainstream.





## 5.7 Outlandish Feast

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The Board of Directors approved the variation to the SCA Ltd COVID-19 Response Plan, and Dragons Bay was thus the first group permitted to hold a catered feast in Lochac under this Response Plan.

The menu was looked over by Konrad and found to be suitably medieval. It is important to note that Aneala had no issue with this event going ahead, but were supportive of a name change. Konrad advised that the name could be seen as jesting. Elizabeth advised she can see where the criticism is coming from, where it could be seen as othering the Eastern cultures and labeling them as wild and crazy. Cormacc suggested that a name could be 'Eastern Delicacies' or similar.

Slaine noted there has been a lack of advertising. The timing of this event so close to Christmas means that while there are a lot of people interested in attending they are unable to. Thus, it is proposed to have this event held around Valentine's Day February 2021 and cancel the current booking on 12 December 2020. This will allow the Western Shores to hold a garbed event in air conditioning, and give time to find a new name and advertise. Cormacc agrees with this proposal.

A booking form has been created. Maximum numbers are restricted to 115 people. The venue hire is \$2750. Should 60 adults attend then the cost would be \$45 for break-even. It should be noted that if the minimum break-even amount of adults required is not reached, then the venue will be open to allow members of the public (up to maximum capacity) to attend to offset the venue hire cost.

As per Baronial policy, Dragons Bay would have the following charges for minors:

- Double digit children under 18: \$22.50
- Children under 10 (single digits) free

### Recommend:

#### **That Council approves**

##### **a) postponing the event to February 2021**

Moved: Thomas

Seconded: Robert

##### **b) refunding those people whom have already paid for the 12 December 2020 event**

Moved: Slaine

Seconded: Elizabeth

##### **c) the renaming of this event**

Moved: Cormacc

Seconded: Robert

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## 5.8 Petition for Baronial Status

Slaine advised that it is great to have a goal and the potential move to Baronial status is something that now requires a 5-10 year plan. Blackglove advised that Dragons Bay is likely in a 2 year rebuilding phase right now.

Slaine noted that if the goal of Baronial status is a goal that populace would like to attain, then we will need to work toward the goals of having:

1. A stable group
2. More members
3. More suitable candidates

This item is to be tabled while we attain a stable group of officers who are contributing and working towards the goal. The Western Shores needs to demonstrate to the Kingdom that there is stability, with a good pool of suitable candidates to select Sovereign Representatives from.

## 6. ACTIONABLE ITEMS FROM PREVIOUS MEETINGS

<b>ACTION</b>	<b>BY</b>	<b>STATUS</b>	<b>ITEM</b>	<b>MEETING</b>
Assets to be marked SCA Ltd - Wood burner and Dremel available	All	Ongoing	5.1	21/7/19
Asset Register to be digitised	All	Ongoing	5.1	21/7/19
Demo Box creation	Liduina	Ongoing	9.6	20/10/19
Poster creation for libraries	Liduina	Ongoing	9.5	10/11/19
Step-ladder	Completed	Ongoing	8.5	15/12/19
Largesse	All to Sorcha	Ongoing	8.6	15/12/19
Table from Storage	Completed	Ongoing	5.3	16/8/20
Painting of 2 Dragon Shields	Rhianwen	Ongoing	7.7	16/8/20
Dragons Bay Viewing Pavilion	All	Ongoing	8.8	20/9/20

### 6.1 Step Ladder

Thank you to Sorcha for organising the step ladder, which has now been purchased.

### 6.2 Table from Storage

Thank you Grimir for coordinating the removal of the table from storage. Little Spoon helped to remove it from the store.

## 7. OFFICER REPORTS

REPORT	NOTES
Reeve	Report submitted.
Arts & Sciences Officer	Report submitted.
Knight Marshal	Report submitted.
Herald	Report submitted.
Youth Officer	No report received.
Group Constable	Report submitted.
Outgoing Chronicler	Report submitted.
Captain of Archers	Report submitted.
A/Chatelaine	Report submitted.
List Keeper	No report received.
Chirurgion	No report received.
Outgoing Web Minister	Report submitted.

### 7.1 [Chirurgion](#)

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Slaine will organise the First Aid Kit to be marked appropriately.

## 8. GENERAL BUSINESS

### 8.1 [Asset Register](#)

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Asset register is required to be finalised by 31 December 2020 for the Domesday report. This is not an option. This needs to be done for the auditors. Council determined that 6 December 2020 is the best date to do this task.

On this day from 8:30am training will start, along with doing the asset register in the storeroom. It is proposed that there could be 3 recording teams. Slaine advised that if you can give a half hour to this task then it is better than nothing.

The December Council meeting will be held at 11am.

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Blackglove advised he can attend site during the week following to assist in finalising the register.

## 8.2 Archery Storage Shed

Please make sure archery equipment and the constable box are stored in the archery storage shed (accessible via outside door) instead of also being stored in the clubroom store room.

## 8.3 Refunds

The ongoing Webminister's budget was approved at Council's resolution at Item 8.1 of its meeting on 16 February 2020. The receipts presented are the invoices and transactions made for the Pro functions of Cognito Forms.

### Recommend:

**That Council approves the reimbursement of \$14.19 to Gumuuinus de Eggafridacapella for payment of Cognito Forms.**

Moved: Robert

Seconded: Sigmund

Invoice	Transaction from Account																				
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><b>Cognito Forms</b></p> <p>929 Gervais St, Suite D Columbia SC 29201 United States +1 888-499-0856 billing@cognitofrms.com</p> <p><b>Paid by</b> Dragons Bay (DragonsBay1) webminister@dragonsbay.lochac.sca.org</p> <p><b>\$10.00 paid on November 4, 2020</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Description</th> <th>Qty</th> <th>Unit price</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="4">NOV 1 - DEC 1, 2020</td> </tr> <tr> <td>Pro</td> <td>1</td> <td>\$10.00</td> <td>\$10.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">Subtotal</td> <td>\$10.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">Amount paid</td> <td>\$10.00</td> </tr> </tbody> </table> </div> <div style="width: 35%; text-align: right;"> <p><b>Receipt</b></p> <p>Receipt number 2661-4386 Invoice number 7E49635A-0015 Date paid November 4, 2020 Payment method <b>VISA</b> - 7937</p> </div> </div>	Description	Qty	Unit price	Amount	NOV 1 - DEC 1, 2020				Pro	1	\$10.00	\$10.00	Subtotal			\$10.00	Amount paid			\$10.00	<div style="text-align: center;"> <p>← Transaction Details </p> <p><b>-\$14.19</b></p> <p>COGNITO-PRO HTTP</p> <p>Paid on 5 November 2020 12:37 AM (AEST)</p> <p>Processed on 6 November 2020</p> <p>Card ending with 7937</p> </div>
Description	Qty	Unit price	Amount																		
NOV 1 - DEC 1, 2020																					
Pro	1	\$10.00	\$10.00																		
Subtotal			\$10.00																		
Amount paid			\$10.00																		
<b>Total</b>	<b>\$14.19</b>																				

#### 8.4 Refund Authorisation

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The ongoing Webminister's budget was approved at Council's resolution at Item 8.1 of its meeting on 16 February 2020. It is proposed that a 12 month authorisation is supported by Council as per Financial Policy. This can be put in for December 2020, and will be revisited in January 2021 at the AGM for a 12 month authorisation. This can be done for any recurring transactions.

#### Recommend:

**That Council approves a 12 month authorisation of reimbursements for the payment of Cognito Forms up until January 2021.**

Moved: Slaine

Seconded: Elizabeth



#### 8.5 Budget for Officers

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The offices of Webminister, Chirurgeon and the Marshalette have budgets. Please be aware that these budgets are not cumulative and are designed to be used during each quarter. Also please be aware that Dragons Bay currently don't have events bringing in income.

#### 8.6 Dun in Urbe

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It is proposed to postpone this event until March 2022. COVID-19 impacted the running of this event, however postponing it will provide a further 12 months where Arts and Sciences workshops can be organised and built to lead up to the event.

#### Recommend:

**That Council approves the amendment to the Dun in Urbe event to be held in 2022.**

Moved: Slaine

Seconded: Gumuuinus

#### 8.7 Bank Signatories

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Currently the Dragons Bay bank account has the following signatories:

- Avalon Rector
  - Sarah Hill
  - Nancy van der Kooi
  - Joshua Blythe
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It is proposed to add the following signatories to the bank account:

- Sandra Blower
- Steven Banks

**Recommend:**

**That Council approves the addition of Sandra Blower and Steven Banks as signatories to the SCA Ltd Dragons Bay account.**

Moved: Robert

Seconded: Gumuinus

### 8.8 Target Archery Marshals

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It has become apparent that despite having several TAMs, Dragons Bay requires more TAMs to ensure the smooth running of archery. Any of the regular archers are capable of performing this, and need to only show capability in setting up the target field and demonstrating safety.

### 8.9 Target Archery Marshals Roster

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In addition to requiring more TAMs, a roster should be made to ensure a TAM is available at all training sessions. Please communicate if you are unable to attend a session so that alternative arrangements may be made. Also TAMs should not be attending the site earlier than 8:30am to set up the field, and should come at 8:30am when members are attending so they are helped. If people want to play then they need to help set things up.

### 8.10 School Holiday Training

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Dragons Bay maintained training over the 2019-20 summer holiday period, with good attendance. There seems to be interest in maintaining training over the summer period for 2020-21. The Constable, Robert, will report on the Wednesday attendance from last year to see if this indicates training is a viable option for this summer period. Slaine will also put up a post on Dragons Bay Facebook group to gauge interest.

### 8.11 Youth Combat

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There has been interest by youth to participate in youth combat, however this item is currently tabled.

### 8.12 Account Passwords

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All passwords to the accounts listed in the electronic asset register can be reset by Kingdom. Cognito Forms and Mail Chimp are currently registered to [webminister@dragonsbay.lochac.sca.org](mailto:webminister@dragonsbay.lochac.sca.org) however the forwarding email can be set to [seneschal@dragonsbay.lochac.sca.org](mailto:seneschal@dragonsbay.lochac.sca.org) to allow for resetting of information. Any databases in future that are not within the purview of Kingdom shall be set up using the Seneschal email.

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### 8.13 Recommendations

This item is to address the perception among newer members that just because you have recommended someone for an Award doesn't mean they will get that particular award.

Awards are issued at the discretion of the Crown and the Baron and Baroness and are based on relevancy, timeliness and appropriateness. Sometimes the recommendations don't reflect the level of activity at the Kingdom level - Kingdom awards are a reflection of activity at a Kingdom level. So while the effort is huge at a local level, it may not be reflective of what is recognised at Kingdom levels.

Please also note that several people need to submit recommendations for one person. So please continue to recommend people for their good and great deeds.

Be aware of how the Baronial and Kingdom Awards are structured so that you are not recommending people for Awards that are unrealistic and not currently attainable for those individuals.

Please check Canon Lore to see who has what Award, and if the person does not have a Baronial Award for one of these streams then this is the ideal time to recommend them for this, to demonstrate local recognition prior to recommending the person to receive a Kingdom Award.

There will be restructuring the Award Recommendation page on the Dragons Bay website to make this a bit easier for the populace, with descriptors of Awards included. We will attempt to keep the drop-down selection but with a descriptor, and a suggestion as to timelines of expectations and a flow of Awards. This will help manage realistic expectations.

Porleifr advised that people could also give personal tokens of appreciation.

Blackglove advised that Baron and Baroness are great to talk with in regards to suggestions and that there are lots of ways to recognise people beyond the Award structure. Porleifr advised that giving tokens can encourage others to pursue such tokens. Slaine noted that among all her Awards, one of her favourite tokens was gifted by Sir Eva.

Agostino explained that Their Excellencies will chat to the populace in regards to those who may be recommended beyond the scope that they are aware of. They may also advise the Crown of the work so that those people are recognised.

Slaine noted that Peerages do not need to go via the normal route of having a mentor and being discussed by Peers. If you feel someone is deserving, you can email the Clerk of the Order directly to advise of this.

It is timely to remind the populace of the Order of the Cygnets. This is a Youth Award that is recognised by Aneala. There are three streams to this - service, martial arts and arts and

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sciences. So please make sure we are recommending and recognising our youth. Elizabeth noted that there is a Society-level award structure for youth as well which has not been embraced fully by Aneala as they did not want to take away from their Order of the Cygnets.

### *Order of the Cygnets*

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"For notable contribution in the areas of fighting, service and arts and sciences by members of the populace under the age of 16."

When we formed the Order there were no official youth challenges. The Order of the Cygnets can only be changed by the Baron and Baroness. This Youth Program can be used and implemented locally and can be used to give recommendations for the Cygnet.

The Cygnets has 3 sections:

Service, A&S and Martial Arts.

Once a section is achieved the youth are awarded a Silver Feather Token and termed a Companion of the Order. Once the 3rd section is Achieved they are awarded a Gold Feather and they are titled Commander of the Order of Cygnets.

The purpose was to encourage youth to participate and feel valued in our local SCA.

Service is any work that a youth does, egs. are serving at feasts or tournaments as servers, preppers in the kitchen, running for List Keepers, helping ladies and those who are infirm, service is not restricted to these.

A&S Is about making stuff and understanding where it fits in the Medieval period, what materials were used and where and why of their object. eg. "I made a 9th century Viking Hat out of wool. I used hand stitching to make it." Is all the documentation they need. They enter their piece in a normal A&S Competition for feedback and a score.

For Martial Arts they demonstrate their abilities in either/and archery or boffer, they don't have to win but things like honour, chivalry and understanding of the rules and their weapons are necessary. Anyone can recommend youth, even parents, but the work needs to be their own.

The Society-level Youth Program has a mentor program and is more intense and formal. The Anealan Order of the Cygnets gives a basic level which is great to start with and are a Stepping stone for Kingdom Awards.

### 8.14 *Training Cancellation - 13 December 2020*

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Wandi grounds are booked for use on 13 December 2020 by another group, and thus training is cancelled at Wandi. This is an ideal time for you to visit Aneala and participate in their training at Lake Monger.

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### 8.15 Live-streaming

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Taking photographs and live-streaming at events that may include capturing children requires parental permission prior to capturing and publishing. Please note the Live Streaming Trial that was approved by the Board to begin 1 March 2020 and also includes virtual events. [SCA Ltd Live Streaming Trial - SCA Ltd \(Australia\)](#)

### 8.16 AGM

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Council determined to hold the AGM on 16 January 2021 at the Wandi Pavilion. Slaine will contact Deb from Wandi Progress Association to arrange the booking.



### 8.17 Containers for Change

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Dragons Bay has signed up for Containers for Change, so please show the barcode or QR Code when you go refund your containers. The codes are located on the website header and Facebook group photo. This contributes to the account and allows us to continue encouraging community participation.



### 8.18 Proposal of Market Day

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It is proposed to hold market days in garb when training coincides with LARP. This enhances community spirit and sense of immersion for all participants at Wandi grounds. Robert will check with LARP when their market days. The Barony and College are invited to come down to the day as well to sell wares and participate.

### 8.19 Proposed Arrow Making Workshop

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This item is tabled.

### 8.20 Loaner Equipment

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Dragons Bay needs to establish a register that signs items out so they can be traced. This has become an issue as approximately 4 or 5 of Blackglove's helms (which were on loan to the group) have gone missing and we now need to work out where these are.

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If you have any please return these so stocktake of loaner items can be undertaken. It is noted that they cannot currently be located, however it could be possible that they may be found in the storeroom when asset register is performed.

Slaine advised that nothing is to come in or out of the storeroom without being noted from now on. Dragons Bay needs a clear register and perhaps a notebook to accompany the Constable's box which will keep track of these items. Gumuuinus advised that when Cormacc borrowed archery items, photographs were taken by Officers arranging the loaning, and those photographs uploaded to the DB Officer Chat so that all Officers were aware of this occurring.

Blackglove agrees there needs to be a clear statement made regarding the gifting of equipment to the group. Blackglove will table a letter to Council in regards to gifting of items. Council may then determine if the gifts are accepted. This proposal will trial this process.

#### 8.21 Toys for Tots

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Everyone is encouraged to attend this charitable event held by Aneala.

**When:** Saturday 5th December from 9.30am  
**Where:** Garvey Park Picnic Area 2 (south of the playground area)  
**Cost:** At least one toy to be donated to charity  
(plus a \$10 event fee applies to non-members)

Please ensure toys are new and in original packaging but not wrapped. BYO picnic. Pop-up pavilions are ok as well as banner holders. There is a length limit for pegs so the Baronial Pavilion will not be erected. Not all walls are allowed on the pavilions to ensure air flow is maintained as part of COVID-19 precautions.

#### 8.22 Midsummer Picnic

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Anealan Council supported Midsummer Picnic, which will be held at 5:30pm on 9 January 2021 at Stirling Civic Gardens.

BYO table, chairs, picnic. No cost to members as there are no site fees. Non-members to pay insurance indemnity levy.

There shall be dancing, singing, games, kubb, salty fish game. There is no formal tournament arranged, but if you want to do pick ups then please bring your armour. There will be A&S competitions held.

This is on the same day as Twelfth Night with the Crown Tourney and Coronation, so that we may celebrate on the Western Shores the finding and crowning of new Heirs.

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### 8.23 Combined Training

Anealan Council were supportive of cancelling Anealan training on the second Sunday of every month, and Elizabeth proposed to Dragons Bay Council to consider cancellation of Wandu training on the same weekend for a 6 month trial, starting January 2021.

It is proposed to hold training at Spearwood Primary School from 9am to 1pm on these Sundays.

This site will allow for archery, heavy and rapier to occur. There are toilets available and access to a hall, allowing for A&S to occur.

There is a cost, however Aneala is prepared to cover the cost for members so that members attend free of charge, with this being revisited following the 6 month trial. A nominal fee may then be applied. Non-members will be required to pay the insurance indemnity levy.

Robert advised that LARP is generally held on the 2nd Sunday of the month. Blackglove advised that interrelations between the two SCA groups is currently more vital than potential recruitment from LARP and selling to them.

Agostino noted that swapping between the two established training sites was proposed, however having a more central site that is neutral would be greatly beneficial for both groups.

Elizabeth advised that during the first 6 trial dates Their Excellencies will take the opportunity to chat with the populace for 5-10 minutes on subjects such as Awards; Court protocol; pointy hats, etc.

It is noted the Dragons Bay Youth Officer should get in touch with their upline to organise youth activities, as a lot of children may be anticipated to be present on these weekends.

#### Recommend:

**That Council approves the cancellation of training at Wandu every second Sunday of each month to enable support of Baronial training for a trial period of 6 months, starting January 2021.**

Moved: Slaine

Seconded: Gumuuinus



## 9. CALENDAR OF EVENTS

### 2020

<i>Event Title</i>	<i>Date</i>	<i>Host Group</i>
Toys for Tots	5 December	Aneala

### 2021

Midsummer Picnic	9 January	Aneala
Dragons Bay AGM	16 January	Dragons Bay
Eastern Delights	14 February	Dragons Bay
Aneala Collegia	24-27 April	Aneala
Western Raids	June	Dragons Bay

### 2022

Coronation	TBA	Aneala
Roman Immersive Experience (Dum in Urbe)	March	Dragons Bay

## 10. NEXT MEETING

Next Council meeting 6 December 2020 to be held at Wandi Clubrooms at 11am AWST.

## 11. MEETING CLOSED

Meeting declared closed by the Chair at 2:04pm.

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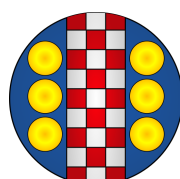
<b>DRAGON'S BAY COUNCIL SUMMARY OF ATTACHMENTS</b>	
<b>SUBJECT</b>	<b>PAGE</b>
Reeve Report	22
Arts & Sciences Officer Report	23
Herald Report	24
Knight Marshal Report	25
Captain of Archers Report	26
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Outgoing Chronicler Report	28
Chatelaine Report	29
Outgoing Webminister Report	30
Completed Actionable Items	31
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# Reeve Report

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Sarah of Dragons Bay  
Office commenced: 21 July 2019

WESTPAC ACCOUNT			
Opening bank balance 1st October 2020			\$9,378.07
	Expenses	Income	
Training		\$ 174.00	
Outlandish Feast		\$ 45.00	
Prepaid Training Cards		\$ 90.00	
Interest		\$ 0.81	
Closing bank balance 31st October 2020			\$9,687.88

### **Xero & Dropbox:**

All transactions on Xero have been reconciled and Dropbox has been updated.

### **Non-Payment:**

For October we have 1 missing payment from the bank account of \$3.00 for Training 4/11/2020 for Karen Fisher (minor).

### **Grounds Use:**

October's grounds use comes to \$36, \$26, \$28, \$18 = \$108.00

### **Prepaid Training Cards:**

We have sold a further 3 in October. Bring us to a total of 13 of the 250 cards sold.

### **Known World Handbooks:**

We ordered 10 Handbooks. We are selling them for \$52.00 each. We have received payment for 8. We should have 2 in the storeroom; So far, we have been unable to locate them.

Slaine advised that Reeve is doing a lot of work following up for people paying for training. Our Reeve works fucking hard and we need to make sure we are transferring \$3 - do this before you come if the signal is bad at Wandi, so that we aren't chasing up people for \$3. Show the Constable the screenshot of your payment. Robert asked about Square and was advised that Exchequer found it would significantly increase the cost of attendance for small events such as training.

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# *Arts & Sciences Report*

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Little Spoon

Office term commenced: 29 February 2020

## Events held since last report

Event	Event Type	Date
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### Future plans

Spoke with Grímur Grettirson about Viking lantern workshop at Wandí. Plans are being made with Susannah Scarlet.

### How is A&S going in the group?

Going well, helping people one-on-one with their personal projects such as knife making, forging, leatherwork, woodwork. Marcellus has been holding armouring sessions at his workshop too. Susannah has helped people with garb.

## Topics of Interest

Subject	Possible Instructor/s
Forging and ingot making	Marcellus and Little Spoon and Imar
Garb	Susannah Scarlet
Viking lanterns	Little Spoon
Carving	Little Spoon
Mold making and casting metals	Marcellus
Wood work	Little Spoon
Banner making	Liduina and Rhianwen
Glass work	Rhianwen
Mosaics	Slaine
Wool spinning	Isolde
Illumination	Branwen and Leonie

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## *Herald's Report*

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Rondmær Rauda

Office term commenced: 30 August 2020

Currently on sabbatical and will be submitting reports.

### **Submissions**

As far as I am aware, last month's submissions are still pending.

### **Active Heralds**

Blackglove is a Herald at Large.

Myself, Rondmaer Rauda, is a Herald. I am unable to provide any guarantees of attendance, due to mundane challenges. I would like to say that I will help whenever I am able.

Elizabeth advised that Dragons Bay can always reach out to Barony for assistance in this regard.

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# *Knight Marshal Report*

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Peter D'Gaunt Noir

## **Condition of fighting in group**

Everything is going well. Fighting wise we are still in the doldrums

## **Problems**

We are working through an issue re a significant amount of missing equipment which was on loan to Dragons Bay

## **Attitudes of fighters**

Good but lacking a strong commitment

## **Upcoming plans**

We are working on increasing the number of marshals and authorised fighters as well as increasing attendance at training.

Lord Marcellus is promoting an initiative to hold a monthly whole of Aneala training session

## **Numbers**

### **Authorised Rattan Combatants**

4

### **Shadow Warriors**

6

### **Authorised Rapier Combatants**

1

### **Authorised Combat Archers**

1

### **Fighter practices held each month**

4

### **Average number of fighters per practice**

3

### **Injuries since last report**

Nil

## **Additional Notes**

My marshal authorisation has been revoked for reasons. Everything planned will continue to proceed but through other marshals who can facilitate.

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## *Captain of Archers Report*

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Andy of Dragons Bay  
Office term commenced: 25 July 2019

### Training sessions held

Date	Number of participants	Location
11/10/2020		Wandi
18/10/2020		Wandi
25/10/2020		Wandi
8/11/2020		Wandi
4/10/2020		Wandi

### Equipment

Nothing to report

### Proposals

No proposals at this time.

### How many Target Archery Marshals are there in the group?

5

### Asset Use

Standard loaner and field equipment

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# *Group Constable Report*

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Robert Leffan of York

Office term commenced: 14 February 2020

## **Date Bracket 1**

**Numbers from**  
15/10/2020

**To:**  
18/11/2020

**Members**  
40

**Minors**  
12

**Total members:**  
52

**Non-members**

**Non-member minors**

**Total non-members:**  
0

**Total attendees:**  
52

This report is missing numbers from 8 November 2020 as Robert didn't get a copy. Reeve was able to find the paperwork and has thus reconciled this in her report. Liduina had this paperwork.

Robert advised that Constables at Large are to send through a picture of the sign in sheets to him so that he can do the event report.

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## *Chronicler Report*

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Gumuinus de Eggafriidacapella  
Office term commenced: 27 May 2019

**The last newsletter was published:**

Spring 2020 AS LV (55) - 1 November 2020

**Upcoming Event Flyers:**

Nil.

**Mail Chimp newsletters:**

Nil.

**Additional Notes**

With the publishing of the Spring Edition newsletter on 1 November 2020, the role of Chronicler is vacant and applications are now sought. Applications were welcome until Sunday 15 November 2020.

The previous incumbent shall provide the Publisher files to the new Officer once they are installed to the position.

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## *Chatelaine Report*

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As I have only just taken on this Office as Acting Chatelaine, I have nothing to report at the moment.

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# Webminister Report

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Gumuuinus de Eggafridacapella  
Office term commenced: 26 May 2019

This Office maintains the Canton of Dragons Bay website: <https://dragonsbay.lochac.sca.org/>

This Office has an allowance of \$100/quarter as per Council's resolution on Item 8.1 at its meeting on 16 February 2020.

## The following pages of the Canton of Dragons Bay website have been updated

Page Title	Change	URL
Officers	Seneschal changed to Acting Seneschal, removal of previous Drop Dead Deputy, addition of new acting Chatelaine. Vacancy for Chronicler and Webminister.	<a href="https://dragonsbay.lochac.sca.org/contacts/">https://dragonsbay.lochac.sca.org/contacts/</a>

## New page creations

Page Title	Explanation	URL
Outlandish Feast Booking Form and Page	Booking form and landing page	<a href="https://dragonsbay.lochac.sca.org/outlandish/">https://dragonsbay.lochac.sca.org/outlandish/</a>

## Pages in progress

Library  
Fix Awards for Marcellus  
Award Recommendation page

## Additional Notes

The role of Web Minister was vacated on 12 November 2020 due to my stepping into the Kingdom Webwright role, and thus Dragons Bay calls for applicants. Applications were welcomed until 19 November 2020.

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## *Completed Actionable Items*

<b>ACTION</b>	<b>BY</b>	<b>STATUS</b>	<b>ITEM</b>	<b>MEETING</b>
Rapier training - collation of poll outcomes	Gumuinus	Complete - Item 6.1 - October 2019	8.21	21/07/19
Standardised report template sent to Officers	Gumuinus	Complete - October 2019	8.1	15/9/19
Bunnings Sausage Sizzle	Council	Complete - October 2019	9.9	15/9/19
Approach Bunnings for fundraising - Letters	Devine Winter	Complete - October 2019	8.5	18/08/19
Storage facilities payment	Sarah	Complete	6.1	21/07/19
Business cards and flyers - To be added to Demo Box	Gumuinus & Galen	Complete - November 2019	6.7	18/08/19
Storage facilities payment - Invoice for Abertridwr storage facility received from Galen - Devine will email Deb the details regarding Reeve so Deb can send the invoice through to Reeve for payment	Sarah	Complete	6.1	21/07/19
Business cards and flyers - To be added to Demo Box	Galen	Complete	6.7	18/08/19
Dates for A&S added to Calendar	Skjaldadís to Gumuinus	Complete - All Thing 2020	8.1	15/9/19
Ordering of Knowne World Handbooks	Avalon	Complete - Dec 2019	5.2	10/11/19
Submission of Badges - Badge submission	Peter D'Gaunt & Gumuinus	Complete - Dec 2019	A1.4	10/11/19

Addition of explanatory links to Award Recommendation page	Gumuinus	Complete - Dec 2019	6.3	15/12/19
Purchase of Children's Bows	Andy, Gumuinus	Complete - Dec 2019	8.8	15/12/19
Permanent Pell Installation	Peter D'Gaunt Noir	Complete - Feb 2020	8.13	15/12/19
Second set of keys from WPA	Devine	Complete	6.1	15/12/19
FB Group chat for Archery	Andy	N/A	8.7	15/12/19
\$1000 perpetual deposit with Wandu Progress	Sigmund/ Sarah	Complete - April 2020	A1.1	10/11/19
Youth tab> page, guardian forms	Gumuinus	Complete - April 2020	7.2	15/12/19
Delegation Policy Updates	Gumuinus	Complete - April 2020	10.5	19/1/20
Officer report template	Gumuinus	Complete - May 2020	7.1	15/12/19
Newcomer packs for Website - Linked Newcomer Page to menu - Hard copies to be digitised	Gumuinus	Complete - June 2020	8.4	18/08/19
Formation of Crisis Response Committee	Devine	Complete - June 2020	8.4	21/6/20
Dragons Bay Flowchart for Compliance with COVID-19 Response Plan and State legislative requirements	Gumuinus and Devine; CRC	Complete - 21 July 2020	8.5	19/7/20
Complete Phase 4 Safety Plan	Devine	Complete - July 2020	8.1	19/7/20
Sign amended conditions of hire for Wandu Progress Association	Devine	Complete - July 2020	8.1	19/7/20
Prepaid training cards	Gumuinus and Devine	Complete - July 2020	8.2	19/7/20
COVID Safety Plans and Certificates, associated documentation	Talwen	Complete - July 2020	8.3	19/7/20



Arrow Making Workshop	Andy	Complete - 9 August 2020	8.12	19/7/20
Introductory newsletters sent via Mail Chimp	Gumuuinus	Complete - September 2020	-	-
Submission of Populace Badge to Rocket.	Gumuuinus	Complete - September 2020		

## *Actionable Items on Hold*

Pending action by external stakeholders or other issues.

<b>ACTION</b>	<b>BY</b>	<b>STATUS</b>	<b>ITEM</b>	<b>MEETING</b>
Organisation of signatories - Devine's addition to cosign: outstanding	Sarah/Devine	Ongoing	6.2	18/08/19
Updating Order of Precedence - Awaiting copy of form	Baroness Elizabeth	Ongoing: with Barony Aneala	8.6	18/08/19
Purchase of scribal items for Seneschal Citations (Kingdom Fund) - Spoken with Branwen re: paper - Wax seal for Devine Winter organised	Gumuuinus - pending paper from Branwen	Ongoing: with Barony Aneala	8.18	21/07/19
Draft policy of Regalia Committee for Council consideration - Policy drafted.	A&S Officer	Tabled	9.1(2)	15/9/19
Regalia for Dragons Bay Champions - Policy drafted.	A&S Officer	Tabled	9.4	15/9/19
Period Toybox - Proposed to Aneala	A&S Officer	Tabled	9.7	15/9/19
Digital Code of Conduct of Behaviour	Bethra	Ongoing	9.3	10/11/19
Officer support via survey	All Officers	Ongoing	9.4	10/11/19

<ul style="list-style-type: none"> <li>- Survey sent 30/11/19</li> <li>- Responses due 15/12/19</li> <li>- Seneschal to follow up</li> <li>- Send to Robert Leffan, Little Spoon and Kane Greymane</li> </ul>				
<p>FB Group chat for Parents</p>	<p>Kat Vargahold</p>	<p>of Tabled</p>	<p>7.2</p>	<p>15/12/19</p>
<p>Post Office Box at Kwinana</p>	<p>Devine</p>	<p>Ongoing</p>	<p>11.11</p>	<p>19/1/20</p>
<p>Inclusivity Workflow</p>	<p>Bethra</p>	<p>Ongoing</p>	<p>10.6</p>	<p>19/1/20</p>
<p>Letter to Richard via scribal scroll</p>	<p>Devine</p>	<p>Ongoing</p>	<p>6.1</p>	<p>19/4/20</p>