

# The Canton of Dragon's Bay



AL THING OF THE CANTON OF DRAGON'S BAY HELD AT THE WANDI PAVILLION, 302 DE HAER ROAD, WANDI, ON SATURDAY 16 JANUARY 2021 COMMENCING AT 9:11AM.

## 1. PRESENT

- 1.1. Agostino Tamburri
- 1.2. Elizabeth Rowe
- 1.3. Konrad Hildebrant
- 1.4. Sláine inghean Ui Ruádhain (Chair)
- 1.5. Robert Leffan of York
- 1.6. Galen Wulfric
- 1.7. Sorchá inghean Ui Bhradagain
- 1.8. Magdalena Voronova
- 1.9. Rondmær Rauda Vakrisdottir
- 1.10. Thomas O Caerdyf
- 1.11. Kat of Vargahol
- 1.12. Andy of Dragons Bay
- 1.13. Talwen
- 1.14. Laura of Dragons Bay
- 1.15. Gummuinus de Eggafridacapella (Gummi)
- 1.16. Sarah of Dragons Bay

## 2. APOLOGIES

- 2.1. Little Spoon
- 2.2. Blackglove
- 2.3. Liduina de Kasteelen van Valkenburg
- 2.4. Sigmund Gabrielis von Frankenstein
- 2.5. Susannah Scarlett
- 2.6. Effie

## 3. CONFIRMATION OF MINUTES

### 3.1. AL THING 2020

Moved: Sláine  
Seconded: Sorchá

### 3.2. NOVEMBER 2020 COUNCIL

Moved: Sláine  
Seconded: Robert

## 4. BARON AND BARONESS UPDATE

It is nice to be back - it's been a very long year. There's been discussion on the B&B chats about courtesy and showing service to the Crown and Their representatives. Talk has focused on people noticing that people are forgetting courtesy, and the B&B's of Lochac are

not letting people help as much as they should. So we have been instructed to let people help us more. How we show courtesy to the Crown and Their representatives will be a topic class at the combined training in February 2021.

Feedback regarding the Combined Training indicates that it's been very well received with a good mix of people coming along. People seemed to be on board with having a space to do A&S as well as the martial aspects of training. Everyone got excited about teaching classes, activities, and using the kitchen, so we are looking forward to seeing where the combined training goes from here.

## 5. ANEALAN SENESCHAL UPDATE

Bans for Kane Greymane and Skjaldadís Bragadottir have been lifted so they can now attend events where the Crown is present and re-engage with social media.

## 6. DRAGONS BAY SENESCHALS UPDATE

### 6.1. *Thank you's*

Thank you to the past Seneschal for all the work that she did along with Gummi, who stepped down as Web Minister in title only, but has continued to serve the group.

### 6.2. *Additional Keys for Wandí*

Sláine has spoken with Deb regarding additional keys, and shall contact again in a couple of weeks, after works have finalised on a building. Talwen advised she has a lockbox as well to help facilitate exchanging of the keys. Talwen suggested that Deb should have a lockbox at her property.. Sláine will look into a lockbox with Deb, or having one on site.

**ACTION:** Sláine to contact Deb regarding additional keys.

### 6.3. *Regalia for Officers*

It is important to recognise the voluntary service Officers undertake on others behalf. Part of this recognition can be in the form of regalia. It is proposed to purchase the tokens some Officers already have, and put them on a collar so that the token can be worn at events.

**Dragons Bay Council supports the purchase of tokens for the office positions of Dragons Bay, regardless of whether someone is holding the position or not, with tokens at USD\$20 each, and the purchase of fabric for the collar.**

**Supported unanimously.**

### 6.4. *Intergroup relationships*

One of the things Sláine would like to do is improve intergroup relationships. Combined training is one of the things that is striving toward this, and is located at a site that caters to every aspect of our training. Taking different responsibilities for aspects of the training each swing for combined training will help with these relationships, and give a break to those who usually look after such matters.

Sláine would like everyone to think how we can develop better relations between the two groups, as we are all one group.

Sláine asked the Baron and Baroness if they would please look at Canton officer handovers being acknowledged in Court.

The Baron and Baroness advised they would recognise Seneschal handovers for their supported groups, however if the Seneschal of Dragons Bay would like to do business in their court, then the officer changeovers could be recognised that way.

## **7. OFFICER REPORTS**

**7.1.** The following Officer warrants are noted:

<b>7.1.1.</b>	Reeve	Warrant Expires 21/7/2021
<b>7.1.2.</b>	Knight Marshall	Warrant Expires 29/09/2022
<b>7.1.3.</b>	Arts & Science	Warrant Expires 29/02/2022
<b>7.1.4.</b>	Constable	Warrant Expires 14/02/2022
<b>7.1.5.</b>	Chirurgion	Warrant does not expire
<b>7.1.6.</b>	Herald	Warrant Expires 30/08/2022
<b>7.1.7.</b>	Youth Officer	Warrant Expires 30/10/2021
<b>7.1.8.</b>	Captain of the Archers	Warrant Expires 01/07/2021

Officer reports were tabled.

### **7.2. Incident regarding shooting of hand with fletching**

Grimr was wearing a leather glove, and the fletch skated along the glove and went into his hand. Grimr was using his own equipment at the time. It is suggested that Grimr wrap the fletching to minimise this recurring.

### **7.3. Reeve Report**

Domesday 2021 report was submitted early with Grimr assisting as deputy.

Opening balance 1 December 2020: \$9,976.27

Closing balance 31 December 2020: \$9,371.39

Considering the year we have had with a lack of events, this is a very impressive closing balance. Kingdom owes the group GST. Everything has been finalised which is more a reflection of how we have improved processes over the year thanks to Gummi's amazing and precise constable forms have helped to collate information, streamline processes and provide a database to draw from, and thanks given to Robert assisting with testing them. Gummi's high quality Minutes means they are easy to search for information to help reconcile Xero. Gummi will create a Reeve reporting template on the Dragons Bay website to assist Reeve further and standardise their report to match the other Officers.

Please pay when you get to Wandi site, or purchase a prepaid training card, or pay before you come. Please remember that we are cashless as per SCA Ltd COVID-19 Response Plan. If there's a frequent offender who isn't paying for training, then the Constable may need to refuse their entry. This is not fair for the Reeve who is then tasked with chasing up people for their payments.

#### **7.4. Review of Training Fee**

It is proposed to increase the adult charge for training to \$4. Going through the whole year of events, from the \$3 we currently charge adults and children for training, \$2 goes straight to Wandí for hire costs.

Dragons Bay is thus only keeping \$1 for training, which is supposed to cover tea, coffee, covid sanitiser, replacement of arrows, storage. This is insufficient, especially with a lack of events resulting in less income.

Anyone with a current card is to be charged at the price purchased, and those issued in the future will be charged at the new rate. Children are to have their own cards so that the difference can be calculated.

The Constable will make appropriate notes regarding the issuing of new cards on site (eg. if a new one is purchased that it was purchased at the new rate). Constable will also note if a prepaid card is being used to pay for someone else so that Reeve can reconcile appropriately.

Talwen suggested \$5 for adults to make calculations easier. Sláine advises the matter may be revisited in 6 months time.

The Cognito forms processes implemented by Gummi have smoothed the procedure which has helped officers immensely to perform their tasks.

**Dragons Bay Council proposes the cost of an adult to attend training is increased to \$4, with children remaining at \$3.**

**Unanimously supported.**

#### **7.5. Annual Authorizations of Ongoing expenses**

**Dragons Bay Council approves:**

- 1. The reimbursement to Gummi (or any subsequent person whom the charge is changed to) with invoices and charges sent to the Reeve for:
  - a) the payment of USD\$15 for October 2020 and December 2020 reimbursements.**
  - b) the payment of USD\$15/month for January-December 2021 as an annual authorisation of this recurring charge****
- 2) Payments to be made to Wandí Progress Association as per the sign-in sheets**

**Moved: Robert**

**Seconded: Sorcha**

## **8. VACANT OFFICER POSITIONS**

The advertising for applications for the vacant Offices were held off until a new Seneschal was installed so that people knew who they would be working with. The following positions will be advertised after today's meeting:

1. List Keeper
2. Chatelaine
3. Web Minister
4. Chronicler

## **9. COVID-19 PROVISIONS**

We have now received approval from SCA Ltd BoD and insurance to hold Feasts – provided the event has a 9.2 Exemption. Valentine's Day Feast has been approved. Kingdom Seneschal will send the informatoin back through to Seneschal so that it can be shared as model text. Phase 4 in WA requires 60% occupancy of buildings. State Government-imposed plans can be put in place on venues and SCA can advise we will follow that plan.

Camping events require a 9.1 exemption. As we are the group hosting Western Raids we will look at getting a 9.1 exemption. Phase 4 should assist with this. Western Raids will also require an exemption for the Total Fire Ban anticipated.

In order to run Cooks Guild, a 9.2 exemption is required for each month. Sláine shall check if Dragons Bay can put one in and have that in place unless WA changes Phase. Sarah is happy to host the first Cooks Guild. Cooks Guild could also be hosted at combined training.

**Dragons Bay Council supports the paperwork for a 9.2 exemption being submitted to reinstate Cooks Guild.**

**Moved: Sorcha**

**Seconded: Sarah**

## **10. FUTURE OF DRAGONS BAY – WHERE TO NEXT?**

Despite the issues around COVID and personal relationships, we need to watch our Officer levels. To function the group requires at the minimum: Seneschal, Reeve and one of 3 officers (Herald, A&S Officer, Knight Marshal). We have these, however we need succession plans in place, which includes having deputies for Warranted Officers. Reeve now has a deputy, and Seneschal is in talks with someone regarding succession.

Sláine is asking for people to be brutally honest when telling potential candidates what they are signing up for so that they can make informed decisions. It can create problems otherwise. This has been a recurring topic when speaking with Officers and can result in a lack of engagement.

Agostino advised that another method for paving succession is to look at training people in the roles, such as Constable-at-Large's, heralds and marshals. You can train people to judge and run competitions. People can be trained up on aspects of these roles and this adds confidence to those people, so when it's advertised they have the base knowledge for it.

Given Dragons Bay's propensity for archery, the Captain of Archers is considered an essential office, so recruitment will be a priority for this role.

## **11. RETENTION AND RECRUITMENT**

Retention and Recruitment is a big topic Kingdom-wide. We have also discussed the movement of Dragons Bay from Canton to Barony. This would be a long term plan if you want this as a group - we are looking at approximately a 5 year plan, and spending 1 or 2 years as a Shire before we go to Barony.

Retention and recruitment is critical for this. We need a bigger Officer base and higher membership for the populace. It would be better to have multiple candidates for the Crown Representatives for potential succession. We need to start looking at ways we can recruit, especially since we have things that we can invite people to. So please look at ideas for recruitment and retention.

Talwen advised she would like to look at starting a group for disabilities and neuro-divergent people group. Assistance for training programs and teaching for those people. Sorcha advised sub-committees didn't seem to work. Sláine advises that we have a main Council so sub-committees are not required. Talwen explained this would not be a sub-committee but a sub-group under Dragons Bay.

Sorcha advises pageantry and demo's are a great focus to help recruit.

Sláine will make sure this topic of Retention and Recruitment is brought up at each Council meeting to keep revisiting this. Sláine has been contacting members who show as Dragons Bay members but whom are not attending events, to re-engage them, and will be contacting others who have not renewed their memberships.

Talwen advised she has some LARP and HEMA members who may be interested and it is possible they would like a demo.

## **12. YOUTH ACTIVITIES**

Stephanie was planning to come over for last year's Western Raids. Kingdom Youth Officer (Grimm in NZ) has to be physically present to authorise people, and it was determined a remote authorisation was not possible. Grimm upgraded Stephanie in QLD, so one of these marshals would be ideal to bring over to authorise people in WA. It is noted that travel bubbles will require direct flights from NZ to Perth, with no stop-overs. Sarah suggested alternatively WA could send someone over to get authorised and bring back the knowledge and required authorisation capabilities. Kat will check on this as a possibility.

**ACTION:** Kat will reach out to these people to see what their thoughts are.

It was proposed that the cost of the air fare could be shared with Aneala. The Baron and Baroness are favourable toward this. It may also be possible to apply to Greater Kingdom Fund. Galen proposes for Kingdom to look at underwriting the ticket so that the funds may be reimbursed in the case that the tickets are canceled due to COVID-19. The Baron and Baroness noted a gap is present to catering to teenagers. Boffer allows for 12 year olds, and heavy (and combat archery) starts at 15, with the person allowed on the field as flag bearer at 15. 16 and above can get authorised into heavy combat with parent/guardian permission.

### 13. DEMONSTRATIONS

<i>Demonstration</i>	<i>Date and notes</i>
Hyde Park Demo	Long weekend in March. 28 February.
Honeywood Markets	Resume 17 January. Could do a demo in May. Charge \$15 for a shoot.
Highland Gathering	Proposed steward: Gummi. Predicted September 2021 date. Balingup may be on the same date. Alternatively it may be held over the Friday-Sunday long weekend in October, which would clash with Championship. This item is tabled until a date is provided by City of Armadale.
Comet Bay Demo	This event was held on 23 September 2020 so should be approximately the same date, aligning with the end of Term 3 for the school. This item is tabled as it is held during the week which makes it difficult for members to attend.
Balingup Medieval Faire	28 & 29 August 2021
Baldivis Country Fair	November
Neighbourhood Day for Wandí	March

Another opportunity is the Highland Games which are held in different regions around Perth, with the finals of the Highland Games held at Highland Gathering.

### 14. DRAGONS BAY THEME & PAGEANTRY FOR EVENTS

This item was tabled for Blackglove to further elaborate on when present.

### 15. SOCIAL MEDIA / FACEBOOK MANAGEMENT POLICY

Lochac Online Community Guidelines are to be added to the group's Facebook page. Slaine has recently changed the questions to join the group. This includes agreeing to the Code of Conduct.

Sláine would like a policy on how to deal with people who are posting inappropriate content and violating the spirit of the Code of Conduct which is based on the '3 strikes and you're out' method. Elizabeth asked if there was guidance from the Kingdom. Sláine advised there is not apart from the community guidelines.

This policy would consist of the following procedure:

Step 1: a warning given & ask the offender to remove. This warning should be from B&B or Seneschals or moderators.

Step 2: the offender is moderated up to 30 days.

Step 3: If the offender has to be moderated more than 3 times then they are removed from the group.

This procedure may be further modified by moderators or Seneschal.

As far as admin and moderators are concerned: if you are removing inappropriate posts then screenshot and email to Seneschal/Reeve for addition to Dropbox so they may be saved in case the offender needs to be dealt with via grievance procedure if they are breaching Code of Conduct. A concern is that those who administer the page may be legally liable, so a policy to guide conduct and processes is important.

An option is to require all posts to have pre-approval, however this is time-demanding on admin and moderators. All posts need pre-approval? Sláine was not in favour of this option as the SCA is about courtesy, so we should hold people to that value.

It is noted that admin and moderators can use functions within Facebook to flag individual words, moderate people individually, or set the number of posts/comments to flag that a topic is popular.

**Dragons Bay Council supports a policy to be created for the handling of inappropriate content and violation of the spirit of the Code of Conduct on social media platforms.**

**Moved: Sorcha**

**Seconded: Robert**

**Unanimously supported.**

#### **16. DONATIONS AND LOANS FROM MEMBERS**

A loaning policy is required. Under Kingdom policy the group cannot give away anything that is Dragons Bay property in order to maintain its non-profit status. It may be sold at a reasonable price.

It is noted that loaning to the group is at your risk, and items should be clearly marked as loaned. SCA is not responsible for the item's storage but will do all it can for its return to its owner if it goes missing.

A UV pen was donated to the group by Talwen so that items can be marked as 'SCA Dragons Bay' if items are stolen they may be returned.

#### **17. REVIEW OF POLICY MANUAL**

Quorum of Officers on Chat groups was revisited and found to be suitable and remains relevant.

**Dragons Bay Council supports the removal of the policy 'Officer Attendance (DBP8)' from the Dragons Bay Policy Manual.**

**Moved: Sláine**

**Seconded: Elizabeth**

The balance of policies in the Policy Manual remain relevant and contribute to the functionality of the group.



## **18. WESTERN RAIDS**

Dragons Bay is the host for this event. This event will need an application for 9.1 (camping) and 9.2 (feast) exemption. To support the proposal for an exemption from the Total Fire Ban, the group would need a pump, hose and deputies to train, with, buckets of sand on site. The hiring of a pump may be done through Mandogalup Bushfire Brigade for \$550, whom may also assist with training. Should the groups wish to purchase a pump, branch and hose, then the cost may be split between Aneala and DB (SCA WA) since the pump could be shared between sites. Kwinana Council could assist with grants for purchase. Ask to get field ant-treated.

The stewards of this event are Blackglove and Gummi and the event will have a Pencampwr flavour. The Working Group will reconvene on 30 January and consists of representatives across both Aneala and Dragons Bay:

- Seneschals
- Baron and Baroness
- Galen as previous steward
- Lokki
- Imar
- The stewards

The site (Wandi) is confirmed as booked for that weekend. The site will need to be ant-treated.

**ACTION:** Reeve shall check the bond for last year as this may or may not have been refunded.

## **19. STOREROOM INVENTORY**

This needs to be completed as a matter of urgency due to end of year Reeve requirements. An extension was obtained by the Reeve to enable us to get past the Christmas period. Sláine advised that Kingdom only requires a list of assets valued at over \$300 for insurance purposes. Sarah suggests the requirements are different and is concerned Dragons Bay never had an asset list. If an asset list of items over \$300 were created then perhaps bows would be on this list. Pavilions are valued at \$199.

The inventory day is slated for 31 January. Sláine encourages as many people as possible to attend to assist from 9am.

## **20. ARCHERY PROVISIONS**

### ***a. Transport of Bows***

Funds are sought to make or purchase items to enable the safe transportation of loaner equipment to the Combined Training Sessions. Bows can get significantly damaged by putting them into the back of a ute or into a trailer. There are 10 or 12 bows which will require such transportation mechanisms. Talwen suggests looking at second-hand golf bags which can be procured cheaply from op shops for transport purposes, however Gummi and Sarah advised these are quite large so storage would be an issue. Sláine and Sarah will donate canvas and materials with Rauda and Magdelana to stitch these into bags for the bows to give protection when transported.

**b. Disposal of Archery Equipment**

4 of the intermediate fibreglass single-piece bows have cracks in them, thus approval is sought for their disposal. The limbs for the blue riser are cracked and pose a risk and cannot be used. There is a set of limbs which are spare with no riser.

**Dragons Bay Council supports the disposal of the following items instead of the repair, as repair cannot guarantee safety, and as these items are broken they hold no monetary value as they cannot be sold due to the safety risk they pose:**

- a. four fibreglass bows
- b. blue riser.

**Moved: Andy**

**Supported: Unanimously**

Given the above resolution and retirement of bows, does the group wish to replace them> The group will look at replacement of bows later and may consider applying for grants for bows. Talwen advised that the PRESS Warehouse may be considered, and the group could apply as a non-profit community group to see what equipment may be used and donated to the group. Sláine notes this would need to be queried with BoD.

**Magdalena donates a right-handed recurve bow of 18lb to the group.**

**c. Strings**

Currently for its use, Dragons Bay has:

- 4 x 10lb bows
- 2 x 15lb bows
- 3 x full length long bows
- 3 recurve bows

However several bows don't have strings. The group needs 4 sets of strings and the Captain of the Archers recommends having spares. Andy is happy to donate the jig he has made to the group, however raw materials are required. Flemish strings require several different coloured strings, and 15m lengths are required for 10m per string. Dracon string B50 is used which is 100% polyester, so while it is not period it is the safest option. Current supply is disparate, so may need to do several orders which will require separate shipping. Andy is donating the tool, wax and some string which will assist, which is worth roughly \$80 in total.

**Dragons Bay Council supports an advance of up to \$150 to be utilised by Andy to purchase supplies for strings.**

**Moved: Andy**

**Supported: Unanimously**

**d. Arrows**

Several arrows have lost fletches, nocks or points, which need to be replaced rather than mended. It is noted that all the loaner arrows the group has need to either be wrapped or heat shrink to the front and back of each arrow. Despite the complete sets of arrows made for loan, the group now doesn't have a single complete set of arrows due to breakages. Sarah advises

that because this is an ongoing expense the group needs to ensure we get the same wood, arrow fletches, nocks etc. This would mean that the group would not need to replace an entire set to get a whole set.

**Dragons Bay Council supports the Captain of Archers to prepare a standard for Dragons Bay loaner arrows. This standard is to be added to the Policy Manual.**

**Moved: Sarah  
Seconded: Gummi**

Andy suggests a workshop is held consisting of knowledgeable people who can produce arrows for the Canton. This would not be a workshop to teach how to make arrows. Andy notes that we will need to chase requisition in regards to grain and strength if we wanted to consider converting the incomplete sets to blunts.

The group requires 4 x sets of blunts, 6 x sets of target arrows (set = 6, plus 2 extra per set). In total 10 sets of 8. If the cost is approximately \$8/arrow then the total is \$640.

**ACTION:** Andy is to provide a list of supplies required, and approach the various vendors for their prices. Dragons Bay shall pay via an advance of may pay the invoice so that no-one is out of pocket.

**Dragons Bay Council supports up to \$700 to be utilised by Andy to purchase supplies for 4 sets of blunts and 6 sets of target arrows (a set being 8). Such payment may be in the form of an advance to Andy, or Dragons Bay to pay an invoice.**

**Moved: Galen  
Seconded: Robert**

#### ***e. Targets***

Andy has contacted two places, and one place cannot cater to Dragons Bay requirements. The other makes targets however they are all designed for heavy bows greater than 50lb capacity. This means arrows show from the group's bows and especially those shot from children's bows will not penetrate. Andy is currently asking if they can do lower density core. The quote is \$250/target. The group typically puts out 4 targets per session.

The focus for the targets are usability, storage and transport. Heavy targets need frames and wheels which can be shot and damaged. Aneala uses triangle targets which were made by Kilic with different fillings. Recycled materials.

Andy suggests a group of people need to research targets and come to a consensus to standardise the targets. Talwen advises she has pallets, self-healing foam and leather to give to the group. This item is tabled pending the outcome of looking at what Talwen has.

Meanwhile, Rauda Vakrisdottir is happy for the group to use her two targets. Rauda will donate one filled with shopping bags, and allow for use of her rag-filled one on loan.

**f. Archery Storeroom**

Andy notes that the target faces in storage have been ironed, so please keep them flat to minimise them rolling on the edges. Andy would like Sláine as Seneschal to approach WPA to consider the installation of hooks in the archery storeroom so that bows can be hung instead of stored on limbs. This is one contributing factor to bow limbs becoming cracked and broken beyond repair. Andy has the dynabolts and hooks for this.

**ACTION:** Sláine to approach WPA to consider the installation of hooks in the archery storeroom

**g. TAM Training**

Dragons Bay has 6 authorised TAMs currently in the group, but having more would be ideal and so a TAM training day is proposed. This training day could run at a Combined Training Session. Part of the marshalling authorisation process is that a set up and pack down of the archery range is coordinated by that one person seeking authorisation. So the initial instruction lesson could be held at the Combined Training Session and then staggered set ups at each group in subsequent sessions in order to satisfy this requirement.

This TAM Training Session is scheduled for 11 April Combined Training Session. Andy is able to attend to hold this TAMs workshop, with Sláine to advertise. Andy will require people to set up and pack down before signing them off as TAM to demonstrate their knowledge of setting up the range and safety protocols.

**ACTION:** Sláine to advertise TAM Training session for 11 April Combined Training Session.

**21. FUTURE EVENTS**

<b>Date</b>	<b>Event Notes</b>
13 February	<b>Valentine's Day Feast - A Walk Down Memory Lane</b> 30 adults to break even. \$530 to hire the venue. People must prepay, no payment on the day. Event paperwork done tonight, do advertising. Primary bookings close 29 January (make a decision then if the event is to go ahead). Then secondary bookings close 5 February. Bella and Gwynth to cook the Italian feast. Sláine to steward and is bookings officer. Sarah asked if the booking form could include a request for account details to allow for speedy refund of fees.
6 February	<b>College Challenge</b> Everyone is encouraged to attend. This will be held at UWA Oak Lawn. Armoured and rapier arenas. Pavilions are allowed. Market stalls are in place, so vendors are encouraged.
28 February	<b>Hyde Park Faire</b> Dragons Bay will support Aneala at this demo.
14 March	<b>Newcomers Tourney</b> Aneala runs welcome tourneys generally 2 weeks after Hyde Park Faire. So there will still be combined training, and this will be a combined tourney! Lokki

	is steward, and all events to run as if doing training, but come in garb. No change to calendar.
28 March	<b>IKAC Archery Event</b> hosted by Dragons Bay at Wandí Picnic in the Park-style lunch. Andy to steward and Magdalena to help learn how to steward, with Sláine assisting.
24 April	<b>Autumn Collegia</b> hosted by Aneala at Langford - Riverton Scout Hall Lots of classes are anticipated.
4-7 June	<b>Western Raids</b> , hosted by Dragons Bay at Wandí
September?	<b>Highland Gathering</b> - date TBA
25-27 September	<b>Championship</b> , hosted by Aneala at Ern Halliday
November	<b>Baldivis County Faire</b> - date TBA

## 22. NEXT MEETING

Next meeting on Sunday 21 February 2021.

## 23. MEETING CLOSED

Meeting declared closed by Sláine at 12:06pm.

## OFFICER REPORTS TABLED

Reeve	Warrant Expires 21/7/2021
Knight Marshall	Warrant Expires 29/09/2022
Arts & Science	Warrant Expires 29/02/2022
Constable	Warrant Expires 14/02/2022
Chirurgeon	Warrant does not expire
Herald	Warrant Expires 30/08/2022
Captain of the Archers	Warrant Expires 01/07/2021

### Reeve's Report – December 2020



WESTPAC ACCOUNT		
Opening bank balance 1st November 2020		\$9,687.88
	Expenses	Income
Training		\$ 123.00
Outlandish Feast		\$ 45.00
Prepaid Training Cards		\$ 120.00
Interest		\$ 0.39
Closing bank balance 30th November 2020		\$9,976.27

#### **Covid-19:**

Under the Covid-19 requirements we are not accepting cash payments.

#### **Xero & Dropbox:**

All transactions on Xero have been reconciled and Dropbox has been updated.

#### **Non-Payment:**

October: \$3.00 for Training 4/11/2020 for Karen Fisher (minor).

November: \$3.00 for training 8/11/2020 Michael

#### **Credits Held:**

Andrew Hahn \$3.00 from the 19<sup>th</sup> Of October 2020

#### **Prepaid Training Cards:**

We have sold a 4 more in November. Bring us to a total of 17 of the 250 cards sold.

#### **Known World Handbooks:**

We ordered 10 Handbooks. We are selling them for \$52.00 each. We have received payment for 8. We should have 2 in the storeroom; So far, we have been unable to locate them.

Yours in service,  
Sarah of Dragons Bay

# Constable's report



Office term commenced: 14 February 2020

## Group Constable

### Date Bracket 1

**Numbers from**  
15/10/2020

**To:**  
11/01/2021

**Members**  
128

**Minors**  
30

**Total members:**  
158

**Total non-members:**  
0

**Total attendees:**  
158

### Storage location of indemnities

in constable's folder

### Additional Notes

one incident - An archery accident occurred where the fletching of the arrows on firing was inserted into Steven Banks finger. It was deformed that it was not possible to provide first aid due to the nature of the injury. There was no blood. Steven was taken to hospital emergency by Sian. The arrows flex thing was not secured and he was wearing an arm / fingered guard. The first aid kit was sent for, but was unable to be located at the time of the injury. Further investigations occurred after and it was located but not obviously labeled as such which has now been rectified.

# Knight Marshal Report



## **Condition of fighting in group**

Minimal

## **Problems**

Number of Marshals

## **Successes**

None to report

## **Attitudes of fighters**

Positive

## **Upcoming plans**

Encourage melee and war training and increase attendance at general training

## **Numbers**

### **Authorised Rattan Combatants**

3

### **Shadow Warriors**

TBA

### **Authorised Rapier Combatants**

1

### **Authorised Combat Archers**

1

### **Fighter practices held each month**

Pending

### **Average number of fighters per practice**

Pending

### **Injuries since last report**

Nil



## Authorisations since last report

Name	Authorising Marshal	Type (new/renewal)	Field
Peter Fryer			

### Additional Notes

Activities have been hibernating over the holiday season

### Funding requests

Nil

### Asset Use

Nil

### Deputies

Rapier & Executive Deputy, Lord Sigmund Gabrielis von Frankenstein  
Rattan, Milord Cormacc Ui Niall  
Siege, Lord Marcellus de Damacian

## Arts and Sciences



Office term commenced: 29 February 2020

## Events held since last report

Event	Event Type	Date
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### Future plans

Looking at doing A&S competitions, where people can bring me their items at my place and I'll get some judges together and we can assess. This means it doesn't have to all be done in one day at an event and the judges can enjoy the event.

I have been making viking lanterns so they are ready for assembly. I have given one to Susannah Scarlet to get her help with the material sewing and one to Sandy so she can see how the product looks and her ideas on how to assemble the item, and do a workshop.

### How is A&S going in the group?

Going well as usual, assisting people with their own projects. Sigmund has had help with his projects. I

have been teaching Gummi some woodworking skills and forging. Gummi entered a wooden spoon into the Kingdom A&S competition and won the beginners section.

Marcellus is doing armouring at his workshop and I encourage people to attend his armouring days as he has a lot of experience and knowledge. I went and met with him during December and we will be looking at doing some lost wax casting. He has been helping Sigmund and Gummi with their armour kits.

## Topics of Interest

Subject	Possible Instructor/s
Forging	Little Spoon, Marcellus, Imar
Garb	Susannah Scarlet
Viking lanterns	Little Spoon
Carving and wood work	Little Spoon
Mold making and casting metals	Marcellus
Banner making and silk painting	Liduina and Rhianwen
Glass work and beads	Rhianwen
Mosaics	Slaine
Wool spinning and fibres	Isolde
Illumination	Branwen and Leonie
Dancing	Baroness Elizabeth
Armouring	Marcellus
Sword and shield	Galen, Kane
Arrow making	Blackglove, Little Spoon, Andy
Brewing and taste testing	Little Spoon
Leather work	Sir Andre
Tablet weaving	Frances Affrica Ray

### Additional Notes

Hands on official workshops have been hard to organise with covid restrictions. Attached pic as requested for quarterly.

### Deputies

Susannah Scarlet is deputy.

## Chatelaine



Office term commenced: 20 June 2020

### What happened in your portfolio?

I took over this Office as Acting Chatelaine in October 2020, due to unprecedented changes in the Officer cadre of the Canton.

Due to unusual circumstances, this office could not be advertised at that time, so I will be in a holding pattern until such time as a new volunteer can take over.

### Upcoming plans

At this time, none, although much work has been done on tidying up the storeroom at Wandí and the loaner wardrobe has been augmented with donations from members.

### Strategies for Participant Retention

I have printed new leaflets to be passed out at public events and also replaced a flyer in the Game Shop in London Court, (Perth CBD) which had, apparently, been on their notice board for the past 15 years, (was originally one of mine under the Canton of Abertridwr).

## Herald



Office term commenced: 30 August 2020

### Events where voice heraldry occurred

NA

### Additions to Canon Lore and Order of Precedence

NA

### Status of submissions

Name submission for Gummi Ukkonen.

Lady Devine Winter badge of azure, three hearts argent is approved.

### Book heraldry consultations

Na

### Active Heralds

Julia Macpherson

Robert Black

## Webminister



Office term commenced: 26 May 2019

This Office maintains the Canton of Dragons Bay website: <https://dragonsbay.lochac.sca.org/>

This Office has an allowance of \$100/quarter as per Council's resolution on Item 8.1 at its meeting on 16 February 2020.

### The following pages of the Canton of Dragons Bay website have been updated

Page Title	Change	URL
Community Involvement	Addition of community involvement and nomination of award.	<a href="https://dragonsbay.lochac.sca.org/community/">https://dragonsbay.lochac.sca.org/community/</a>
Event proposal flowchart	Removal of requirement for hospitality certification	<a href="https://dragonsbay.lochac.sca.org/files/2020/12/Event-Proposal-Flowchart-in-accordance-to-SCA-Ltd-COVID-19-Response-Plan-5.pdf">https://dragonsbay.lochac.sca.org/files/2020/12/Event-Proposal-Flowchart-in-accordance-to-SCA-Ltd-COVID-19-Response-Plan-5.pdf</a>
Award recommendations form	Addition of ability to make more than one nomination per entry	<a href="https://dragonsbay.lochac.sca.org/awards">https://dragonsbay.lochac.sca.org/awards</a>
Outlandish Feast	Removal of booking form	<a href="https://dragonsbay.lochac.sca.org/outlandish/">https://dragonsbay.lochac.sca.org/outlandish/</a>
Weekly Saturday Armouring Workshop	Removal of booking form	<a href="https://dragonsbay.lochac.sca.org/weekly-armouring-booking-form/">https://dragonsbay.lochac.sca.org/weekly-armouring-booking-form/</a>
Officers	Addition of Slaine as Seneschal	<a href="https://dragonsbay.lochac.sca.org/contacts/">https://dragonsbay.lochac.sca.org/contacts/</a>

### New page creations

Page Title	Explanation	URL

### Pages in progress

Page Title

#### Additional Notes

Acting as Web Minister while applications are sought.

#### Funding requests

As per emails sent to Reeve for Cognito forms.

#### Asset Use

Nil

## Captain of Archers



Office term commenced: 25 July 2019

### Training sessions held

Date	Number of participants	Location
18/10/2020		
25/10/2020		
8/11/2020		
15/11/2020		
22/11/2020		
6/12/2020		

#### Equipment

Copied from Month report

There are several bows that during maintenance were discovered to have cracks in the limbs or laminates peeling - isolated and will be presented at AGM for disposal approval

many strings also had lost their nocking points - they have since been repaired

1 Round target was disassembled due to it not holding a constant shape - the Styrofoam had broken enough to not be salvageable - three (3) arrow tips were recovered and added to the collection in DB kit all arrows missing any components were isolated and will be presented at AGM for disposal approval.

I have created a bow string jig and will donate it to the club once I've compared it to another jig for calibration markings

Several bows are missing strings

#### Proposals

Copied from Month report

With the new jig, strings for the existing loaner bows as well as member can request/be demonstrated how to make but materials will be required.

B50 string - several colors are required as you are required to follow an order of twisting and same color string can result in a portion not under tension.

serving string and the tool will be required to achieve the correct thickness for different arrows

Bees wax, a lighter and a cutting implement has been donated by myself and Kymmi

#### Suggestions

get all bow, arrows and targets back up to standards for full use.

seek permission to have a hook rack be installed in the archery shed from Wandl

#### How many Target Archery Marshals are there in the group?

4

#### Additional Notes

Copied from Monthly report

I've contact Future foams and Foam sales about our unique issue for having to accommodate both low and high poundage bows and am awaiting to hear back

#### Funding requests

Copied from Monthly report

will provide a breakdown at council for approval for both string creations and Targets (hopefully)

## Chirurgion



Office term commenced: 7 September 2019

\$50/quarter budget is allocated to the Chirurgion Office as per Item 8.1 of Council's meeting on 20 October 2019.

### What happened in your portfolio this month?

Injury -archer. Penetrative wound left hand. Fletch from arrow detached and impeded in flesh area below left thumb. Taken to hospital by another SCA member. Fletch surgically removed.

### Inventory Update

None

## Event Summary

### Event 1

#### Event

Archery training

#### Hosting Group

Dragons Bay

#### Location

Wandi

#### Activities Held

Archery

#### Issues identified

First aid kit not signed and could not be found.

### Funding requests

To purchase a first aid sign that meets mundane Australian standards. Cost \$20

### Asset Use

None

### Deputies

None