

- ❖ Open Meeting 12.36
- ❖ Acknowledgement of Country and Cultures
- ❖ Welcome Guests & New Attendees
- ❖ Apologies
 - Baroness, Baronial Seneschal Nathan, Little Spoon, Suzannah Scarlett
- ❖ Present
 - Robert, Gummi, Slaine, Rosamond, Magdelana, Suleiman, Isaac, Fridalfr, Daenarys, Maria (others present but did not record names on sign up list?)
- ❖ Accept last minutes 15th MAY 2022
 - Magdelanna
 - Rosamund

1) Kingdom Business

- a) Welcome & Congratulations to New Armigers and Recipients of Awards

2) Baronial Business

Nil

3) Officers Highlights

Chatelaine – new people, western raids, fun & returning members

Reeve – magdelana expenditure as Chatelaine - paid on stat dec \$55.99

Berryl White Raids paid DB so refunded \$100

Balance opening 1st April \$9857.39 – closing \$10033.33

Few changes/updates received from Auditor – re accounting

Acknowledge Rosamund's effort with storeroom

Chronicler – newsletter for Autumn done – Winter is coming

Record 12 items challenge

Winter submissions close 15th July - proposed publish by 25th

Quartermaster – thank you tidy up crew from western raids

Outstanding Audit items

back room still outstanding - Kitchen supplies

Pavillions erect and check usability

On audits end – review - retention & disposal

Discussion re official auditable items = \$300

Marking of DB property updating old Abertridwr stuff

Constable - Kingdom re lost property no longer defaults to group constable

DB events we can manage property or Steward of Event

Raids lost property put in with old Abertridwr lost property

Sandra – hold till next raids if not recovered then sell at Raids

If absent send forms to me and I will upload?

Capt of Archers

Good trun outs not so good weather

Pip enthused on recruiting and developing

Bow bags delivered ec Leanne and donation of limbs to replace damaged no cost

Aneala arrow repair workshop at next combined training

Isaac to coordinate with Barony

Arrow stand donated

Plans for new targets will take up less space

Chatelaine question link to corflute sheets for target construction

Arts & Sciences

Competition 1 – three entries

Next project Raids challenge long term - 12 projects for Western Raids advertised

Suggestion from Quartermaster – in US they have largesse competitions e.g. 12 items of a type – winner voting on and then entries gifted to Royals – A&S to suggest suitable items?

Seneschal - defers to minutes

4) Cash Advance Form – requirements

- a) Form needs to be completed prior to cash advance for projects and feasts
 - i) Reeve has copy of form will publish to admin page (done)

5) Issues with constabulary Forms, monies

Clearly fill in forms correctly

- i) Accuracy in details especially

DD for direct deposit – EFT - \$ only for cash taken (no cash) – *Constable and Reeve to develop terminology eg EFT & DD etc*

- ii) Individuals record all names being paid for – not to be paid by person who is responsible for const. paperwork – co-mingling

Reeve noted that Forms are auditing purposes – proof of monies handled required by 15th of following month

(1) Cards can be pre-paid up to 10 times

6) Poster Campaign Update – winner yay – size to be determined - on going - to be discuss further

7) Calendar & Events

i) Proposals

(a) Armadale Highland Gathering DEMO DATE – **9th Oct 22**

(i) Gummi spoke to Demo / Event (\$500) two slots of 15min, pavilion footprint

(ii) Promotion activity pre gathering

Meeting approved event – unanimously

Post Revel Kirsten Harris

(b) New proposals

1. Demos – T-J liaise with Honeywood Markets

a. T-J discuss with Chatelaine

2. Events – WR 2023 submission pending (discussion with Aneala re 20222 financials)

ii) Expressions of Interest sought

(a) December - Children's Event

Lord ??? (apologies can someone please provide name) – importance of Demos involving stuff to fighting – discussed A&S activities etc

Discussed - Something happening after Demos – offer an event to come too

DB moot schedule/ frequency

Options Monthly or Quarterly

FB poll split 50/50 but a majority of offices for monthly will re commence monthly meeting – discussed positives

8) Quorum required to ratify or make valid decisions of the DB moot

i) Currently 2 Officers & 1 Member

Small number may involve Conflict of Interest with decisions?

NEW “POLICY” 3 officers plus 2 other members – NB must have Seneschal and/or Reeve

Dual office holders only count as one

9) DB Policy Manual – pending

10) Any New Business

Donation of “Dragons Gate” from Sir Andre– Meeting agrees

Discussion re transport, storage, maintenance etc of general items being donated

11) DB action plan updates – not discussed due to time constraints will be published

❖ Next Meeting Sunday 17th July 2022

❖ Thanks to all for attending

- Thanks to and from T-J for supporting interview stuff & catering
- ❖ Close Meeting 2.00

Appendix 1 – Expenditure TBA

Appendix 2 – Action Plan TBA